



SHIPSTON-ON-STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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To: (Councillor) J. Warner (Town Mayor), B. Cooper, I. C. Cooper, M. Ferrier, A. Henderson, F Ivens, V. Murphy, K Perry, P. Rathkey, S. Saunders, D Scobie, M. Westwood, P. White of **Shipston-on-Stour Town Council**

You are hereby summonsed to attend a Meeting of the above named Council, convened by the Town Mayor, Councillor Jackie Warner, to be held in New Clark House on Monday 11th April, 2016 commencing at 7.00pm.

The business to be transacted at the meeting is as follows:-

AGENDA FOR THE APRIL 2016 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL


RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Council and officers from the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

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| 1 | APOLOGIES FOR ABSENCE |
| 2 | ACCEPTANCE OF APOLOGIES |
| 3a | DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) |
| 3b | TO NOTE DISPENSATIONS RECEIVED BY THE CLERK |
| 4 | PRESENTATION – to Shipston Cancer Support Group – donated by the winner of the NP questionnaire draw |
| 5 | MINUTES of the last TOWN COUNCIL MEETING that took place on 14th March, 2016 <ul style="list-style-type: none">• To confirm minutes (draft attached) |
| 6 | CLERK'S REPORT <ul style="list-style-type: none">• Clerk's Report (attached) |
| 7 | REPORTS <ol style="list-style-type: none">1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)2. County Council issues (WCC – Warwickshire County Council)3. District Council issues (SDC – Stratford District Council)4. SNT (Safer Neighbourhood Team)5. Shipston Forum – current issue6. Neighbourhood Plan – report and / or update as necessary7. River Walk – report and / or update as necessary8. Shipston Area Flood Action Group (SAFAG) – report and / or update as necessary |
| 8 | OPEN FORUM (15 MINUTES DURATION) <ul style="list-style-type: none">• Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins. |

9	<p>PLANNING MATTERS – all planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/</p> <ul style="list-style-type: none"> ● PLANNING PROPOSAL FOR 39 LONDON ROAD Presentation by the developer of 39 London Road ● PLANNING APPLICATIONS - These applications discussed by the PWG actioned using standing order: Section 3b(xv) 16/00186/FUL – Stour Bank, Hay Meadow – Change of use from day centre (C2) to independent living (C3b) – No rep 16/00695/ADV – 11 High Street (Co-op) – Signage (retrospective) – No representation 16/00779/TREE – 36 Telegraph Street – T1: reduce height, T2: thin 25% and prune – No representation 16/00639/FUL & 16/00347/REM – 39 London Road – re-submission of 15/03905/FUL – demolition of existing and build 5 dwellings – No representation 15/01478/FUL – Land off Shoulderway Lane – 109 dwellings etc. – amendment and additional information (further observations only) – Continue to object as previous submission ● NEW PLANNING APPLICATIONS 16/01002/FUL – Former IMI Norgren Site – erection of 11 dwellings etc.(previously: 11/02380/OUT) ● PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL None received ● CONSULTATION ON PROPOSED CHANGES TO PLANNING PROCESS To discuss a response to the above consultation (cllrs have received email with detail on 4th April)
10	<p>SUSTAINABILITY WORKING GROUP held 31st March 2016 Present: B Cooper; I Cooper, Ferrier, Henderson, Sykes – apologies P Rathkey</p> <p>10.1 Discussed terms of reference for professional assistance in deal with complex issues and drafted relevant documentation.</p> <p>10.2 Date of next meeting - to be confirmed</p>
11	<p>GENERAL PURPOSES WORKING GROUP – meeting held on 1st April, 2016 – Present: Cllrs Ivens, Murphy, Saunders and the clerk – Apologies: Cllr Westwood</p> <p>11.1 Allotments The Allotment holders Annual Meeting (which was well attended) took place on Wednesday March 9th. The Council are coming to the end of the 3 year agreement, which had entailed a 50% increase in allotment rents in 2014. Our aim has always been to make the allotments pay for themselves--- following a loss to the Council of -£1197 in 2014/2015 and -£616 in 2015/2016 it is proposed that there will be an increase of 42% from April 2017. Those allotment holders present, were in agreement with the increase, following Jayne’s presentation giving a full expenditure analysis. In future there will be an annual review checking expenditure against fees and any adjustment needed [either up or down] will be reflected in the following year’s fees.</p> <p>Proposal that the allotment fees for 2017/18 will be— New Street Full Allotment--- £43 Half Allotment--- £21.50 Shoulderway Lane Full Allotment--- £34 Half Allotment--- £17.00</p> <p>11.2 Replacement Trees and Bushes for Leylandii Trees Darlingscote Road Acer Campestre (Field Maple) Trees and Carpinus Betulus (Common Hornbeam) Bushes were planted by W.C.C. on March 29th, to replace the Leylandii Trees which were removed last year.</p> <p>11.3 Cemetery Lodge Work began on the repairs to Cemetery Lodge on April 4th by the builders R.M.W. and are expected to take approx. 3 months to complete. The works are being project managed on behalf of S.T.C. by Studio 21, Church Street (formally John Bradley Assoc.). Whilst the building work takes place, the mobile home (purchased by S.T.C.) is in situ opposite the Lodge, for the retired Sexton to live in. It is noted that there is a dip in the road, just inside the Cemetery Gate, which needs to be levelled - it was decided by the group to wait until after the building work is finished before getting quotes for repair.</p> <p>11.4 Next meeting to be confirmed – tbc</p>

12	COMMUNICATIONS WORKING GROUP
12.1	No report this month
12.5	Date of Next Meeting – Monday 18 th April 2016
13	FINANCE WORKING GROUP held on 30th March – report prepared by Cllr Ian Cooper – Chair of Finance
13.1	APOLOGIES FOR ABSENCE RECEIVED FROM: none
13.2	Mark Davies from CCLA – Town Council investments Mark Davis from CCLA (Churches, Charities and Local Authorities) provided a detailed outline of the Public Sector Deposit fund, and the Local Authorities' property fund, to enable the FWG to consider the merits of these funds for the council's cash and reserves. The CCLA was established by the Local Government Association, and is one of the few investment funds to specialise in Local Authority investment management. The FWG considered the presentation very informative, and will now consider options.
13.3	A.O.B The insurance renewal is due, annual premium £3,056.06, a 5% discount applies if council agrees to a three year term. Recommendation STC accept the quote from our current insurers AON, for a term of three years.
13.4	Date of Next Meeting – Monday 25 th April at 7.00 pm
14	FINANCIAL MATTERS (documents attached) a) Invoices received – as listed March 2016 / April 2016 b) Payments received – as listed March 2016 / April 2016
15	CORRESPONDENCE (list attached) • As listed in March 2016 / April 2016 DATED THIS 6th April, 2016 (Signed)  SHIPSTON TOWN CLERK