



SHIPSTON-ON-STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

To: (Councillor) V. Murphy (Town Mayor), B. Cooper, I. C. Cooper, M. Ferrier, A. Henderson, F Ivens, K Perry, P. Rathkey, S. Saunders, D Scobie, J. Warner, M. Westwood, P. White **of Shipston-on-Stour Town Council**

You are hereby summonsed to attend a Meeting of the above named Council, convened by the Town Mayor, Councillor Veronica Murphy, to be held in New Clark House on Monday 11th July, 2016 commencing at 7.00pm.

The business to be transacted at the meeting is as follows:-

AGENDA FOR THE JULY 2016 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL


RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Council and officers from the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

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| 1 | APOLOGIES FOR ABSENCE |
| 2 | ACCEPTANCE OF APOLOGIES |
| 3a | DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) |
| 3b | TO NOTE DISPENSATIONS RECEIVED BY THE CLERK |
| 4 | TOWN CRIER – NEWS <ul style="list-style-type: none">• To hear a report from the Town Crier |
| 5 | FORMER TURBINE BLADING SITE <ul style="list-style-type: none">• To hear from the developers of 16/01897/FUL – Land at, Tilemans Lane – 60 bed care home etc. |
| 6 | MINUTES of the last TOWN COUNCIL MEETING that took place on 13th June, 2016 <ul style="list-style-type: none">• To confirm minutes (draft attached) |
| 7 | CLERK'S REPORT <ul style="list-style-type: none">• Clerk's Report (attached)• The Totally Locally group have been concerned that some of the signage to the town centre, to public toilets and Telegraph Street car park are scruffy and unclear, they have liaised with WCC Highways, who have stated that the Town Council must first approve any signage before it can be considered by WCC. The new signage will be funded, in full, by the group. (drawings attached)
Proposal: to accept sketches for new signage, replacing existing signs in Church Street |

8	<p>REPORTS</p> <ol style="list-style-type: none"> 1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council) 2. County Council issues (WCC – Warwickshire County Council) 3. District Council issues (SDC – Stratford District Council) 4. SNT (Safer Neighbourhood Team) 5. Shipston Forum – current issue 6. Neighbourhood Plan – report and / or update as necessary <ol style="list-style-type: none"> a. To consider the report attached – “STC V3 Report Implementing the NP” by Stephen Miles Proposal: “The Town Council supports and will adopt the proposals in this report as part of the Neighbourhood Plan.” 7. Shipston Area Flood Action Group (SAFAG) – report and / or update as necessary 8. Tourism Group- report and / or update as necessary
9	<p>OPEN FORUM (15 MINUTES DURATION)</p> <ul style="list-style-type: none"> • Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.
10	<p>PLANNING MATTERS – all planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/</p> <ul style="list-style-type: none"> • PLANNING APPLICATIONS - These applications discussed by the PWG actioned using standing order: Section 3b(xv) 16/01503/VARY – 17 The Hobbins – removal of condition 4 of 04/00781/FUL – Recommendation: Object 16/01826/VARY – Low Furlong, Darlingscote Road – Vary condition 2 of 14/00612/FUL – Recommendation: No Rep 16/01632/FUL & 16/01633/LBC – 16 Sheep St – subdivision of residence, 1st and 2nd floor into 3 flats – Rec: No Rep • NEW PLANNING APPLICATIONS 16/01897/FUL – Land at, Tilemans Lane – 60 bed care home (C2) and 12 extra care flats (C2), parking etc. 16/01956/LBC – Wisteria House, 48 Church Street – Works to listed wall ref: 16/01955/FUL 16/01955/FUL – Wisteria House, 48 Church St – Outbuilding as accommodation, relocation of brick pier, removal of wall and relocation of garden store and greenhouse. • PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL 16/01176/VARY – Springhill, Springhill Close – variation of condition 1 - Permission • PLANNING APPLICATIONS GOING TO PLANNING COMMITTEE 16/01002/FUL – Former IMI Norgren Site – erection of 111 dwellings etc. – attended by Cllr B Cooper To discuss details of the S106 agreement with Cala Homes (attached) • OTHER PLANNING MATTERS To approve the recommendation for planning working group structure and remit (attached) To discuss a response to the WCC SCI consultation – (letter and document attached)
11	<p>GENERAL PURPOSES WORKING GROUP – held on 29th June, 2016 – Present: Cllrs Ivens & Murphy, the Clerk</p> <p>11.1 APOLOGIES FOR ABSENCE RECEIVED FROM: S Saunders, D Scobie, M Westwood</p> <p>11.2 Shipston Cemetery</p> <ol style="list-style-type: none"> 1. It has been noted that a cherry tree is growing out of a grave next to the grave, a full review of all plots will be undertaken by the Chair of GPWG, the Clerk and Lawns2Mow. 2. Current areas used for ashes plots are almost full, a review of potential new areas will be carried out. <p>11.3 Flag Pole In response to a complaint on social media, a local resident has offered to investigate low budget options to repair the flag pole.</p> <p>11.4 Date of next meeting – to be confirmed</p>
12	<p>COMMUNICATIONS WORKING GROUP – held on 20th June, 2016</p> <p>12.1 Apologies received from: Cllrs: I Cooper and K Perry</p> <p>12.2 Approval of new STC Website</p> <ul style="list-style-type: none"> • The group agreed all of the changes made to the proposed new STC Website by Redwax as requested by the Comms Group including the addition of updated pictures of the town. It was agreed that the site looked more like a town council website than a tourism website for Shipston. It was also agreed that the online portal for all Town Councillors would warrant individual signing in details, this is for security reasons. PW/DS to discuss with Redwax. <p>PW to contact Redwax to approve changes and agree timeline for new website to go live.</p>

12.3	<p>STC town centre noticeboards</p> <ul style="list-style-type: none"> Following a complaint from a resident regarding the removal of posters from the STC notice boards, a discussion took place over what material was permitted to be put up on the boards. It was felt that there should only be not-for-profit organisations/events similar to that of the social media policy.
12.4	<p>Date of Next Meeting – Monday 18th July at 7.30 pm</p>
13	<p>FINANCE WORKING GROUP – Held on 20th June – Report prepared by Cllr I Cooper – Chair of FWG</p>
13.1	<ul style="list-style-type: none"> Cemetery Lodge – to approve additional costs
13.2	<ul style="list-style-type: none"> Town Council investment strategy – Cllr Henderson to look at investment options
13.3	<ul style="list-style-type: none"> Internal Audit Report – to accept report (attached)
13.4	<p>Date of Next Meeting – Monday 18th July at 6.30 pm</p>
14	<p>FINANCIAL MATTERS (documents attached)</p> <ol style="list-style-type: none"> Invoices received – as listed June 2016 / July 2016 Payments received – as listed June 2016 / July 2016
15	<p>CORRESPONDENCE (list attached)</p> <ul style="list-style-type: none"> As listed in June 2016 / July 2016
16	<p>Proposal to close meeting to press and public to discuss confidential staffing matters</p>
17	<p>STAFFING WORKING GROUP</p>
17.1	<ul style="list-style-type: none"> To discuss confidential staffing matters
	<p>DATED THIS 6th July, 2016 (Signed)</p>  <p>SHIPSTON TOWN CLERK</p>