



SHIPSTON-ON-STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

To: (Councillor) V. Murphy (Town Mayor), B. Cooper, I. C. Cooper, M. Ferrier, A. Henderson, F Ivens, K Perry, P. Rathkey, S. Saunders, D Scobie, J. Warner, M. Westwood, P. White **of Shipston-on-Stour Town Council**

You are hereby summonsed to attend a Meeting of the above named Council, convened by the Town Mayor, Councillor Veronica Murphy, to be held in New Clark House on Monday 12th September, 2016 commencing at 7.00pm.

The business to be transacted at the meeting is as follows:-

AGENDA FOR THE SEPTEMBER 2016 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL


RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Council and officers from the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

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| 1 | APOLOGIES FOR ABSENCE |
| 2 | ACCEPTANCE OF APOLOGIES |
| 3a | DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) |
| 3b | TO NOTE DISPENSATIONS RECEIVED BY THE CLERK |
| 4 | ANNUAL ALLOTMENT AWARDS <ul style="list-style-type: none">• The Town Mayor will present awards to the winners |
| 5 | REPORT CONCERNING THE MINOR INJURIES UNIT AT ELLEN BADGER <ul style="list-style-type: none">• Representative from SWFT to give explanation of the report and future of the MIU |
| 6 | MINUTES of the last TOWN COUNCIL MEETING that took place on 8th August, 2016 <ul style="list-style-type: none">• To confirm minutes (drafts attached) |
| 7 | CLERK'S REPORT <ul style="list-style-type: none">• Clerk's Report (attached) |
| 8 | REPORTS <ol style="list-style-type: none">1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)2. County Council issues (WCC – Warwickshire County Council)3. District Council issues (SDC – Stratford District Council)4. SNT (Safer Neighbourhood Team)5. Shipston Forum – current issue6. Neighbourhood Plan – report and / or update as necessary7. Shipston Area Flood Action Group (SAFAG) – report and / or update as necessary8. Tourism Group- report and / or update as necessary |

9	<p>OPEN FORUM (15 MINUTES DURATION)</p> <ul style="list-style-type: none"> Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.
10	<p>PLANNING MATTERS – all planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/</p> <ul style="list-style-type: none"> PLANNING APPLICATIONS - <i>These applications discussed by the PWG actioned using standing order: Section 3b(xv)</i> <ul style="list-style-type: none"> 16/02287/FUL – 42 Hawthorn Way – conservatory to rear – Recommendation: no rep with comment on opaque glass 16/02384/FUL – 78 Hanson Avenue – two storey side extension – Recommendation: no rep 16/02409/OUT – 1 Furze Hill, London Road – Outline application for a new 1.5 storey dwelling – Recommendation: support, subject to tree statement agreed by STC & SAFAG, SDC to verify Highways are satisfied with access proposals. 16/02408/FUL – 1 Furze Hill, London Road – extension to bungalow, convert garage etc. - Recommendation: no rep 16/02418/FUL – 14 Manor Lane – 2 storey side & rear extension & 1 storey rear extension - Recommendation: no rep 16/02485/FUL – 10 Simpson Road – rear single storey and 1st floor side extensions - Recommendation: no rep with recommendation that colour of front elevation rendering in keeping with nearby properties nearby. 16/02703/REM – Land off London Road – appearance, landscaping, layout for 55 dwellings etc. – Recommendation: object – until STC conditions are agreed with SDC and developer 16/02070/FUL – Springhill Close – change of use to gardens – STC objections have been met – Clerk has withdrawn previous objection using Section 3b(xv) of standing orders NEW PLANNING APPLICATIONS <ul style="list-style-type: none"> 16/02728/TPO – 4 Oldbutt Leys – T1 Ash – lift crown, reduce by 50%, remove dead wood 16/01676/COUO – The Assembly Rooms, Church Street – change of use from office (Class B1A) to dwellings (Class C3) – NB this is a notification for prior approval, comments only on evidence that the PD contravenes regulations 16/02702/FUL – 9 Mayo Road – demolition of single storey extension, replace with new 1 storey extension and porch 16/02600/FUL – Sports Club, London Road – replacement of existing covered spectator stand 16/02044/FUL – The Old Power House – amended and additional details – for information only 16/02384/FUL – 78 Hanson Avenue – amend – extension set down & set back at 1st floor level – for information only APPLICATION WITHDRAWN – 16/2784/FUL – 37 Greenway Road – single storey rear extension PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL <ul style="list-style-type: none"> 16/01503/VARY – 17 The Hobbins – variation of condition 4 – Permission 16/01905/LDP – 15 Darlingscote Road – external wall installation cream render – Cert. of Lawful proposed use or dev. 16/01955/FUL – Wisteria House, Church St – outbuilding change of use to dwelling house etc – Permission with conditions 16/01956/LBC – Wisteria House, Church St – outbuilding change of use to dwelling house etc – Consent granted/conditions 16/02197/LDP – 37 Greenway Road – loft conversion, rear roof extension – Cert. of Lawful Proposed use or Dev. 16/01957/VARY – Clerkenwell House, High Street – re-build section of garden wall - Permission PLANNING APPEAL <ul style="list-style-type: none"> 16/00600/FUL – Manor Lodge, Sheep Street – APP/J3720/W/16/3155966 – written representations requested OTHER PLANNING MATTERS <ul style="list-style-type: none"> Report on discussion with ASL
11	<p>LOCAL COUNCIL'S CHARTER</p> <ul style="list-style-type: none"> To consider the adoption of the Local Council Charter
12	<p>CCTV PROVISION</p> <ul style="list-style-type: none"> To discuss an annual contribution to CCTV Provision in Shipston – service supplied by Stratford District Council
13	<p>GENERAL PURPOSES WORKING GROUP – held on 31st August, 2016 Present: Cllrs Ivens, Murphy, Saunders, Westwood</p> <p>13.1 APOLOGIES FOR ABSENCE RECEIVED FROM: D Scobie, J Warner</p> <p>13.2 Flooding issues at Mayo Road / Libby Lou's Play Area and adjacent children's play area</p> <ul style="list-style-type: none"> There has been a problem with standing water at the playground and adjacent grassed children's play area for a number of years. The Libby Lou Park cost approx. £150,000 to install, during the last twelve months it has been closed for 3 months, as a result flooding, the grassed area has been roped off with a notice advising that there is a potential danger to children. The standing water can take several weeks to dissipate. The lack of use and H&S issues are clearly unacceptable. Donnington Road residents – once the flood water has saturated the land on the Rugby Club site, it causes a risk of flooding to homes immediately adjacent to the area. GPWG discussed the problems with drainage experts at D.W.Clark, a drainage plan for the area has been obtained from Severn Trent, they have recommended the installation of a perforated land drain along the bottom of the Rugby Pitch on the Mayo Road Trust land, which would be connected to the storm drain which runs along the southern boundary of the site. <p>Recommendation: The Town Council accept the quotation from D.W.Clark Drainage to put in a drainage system at a cost of £9,017.</p>

13.3	Date of next meeting – to be confirmed
14	COMMUNICATIONS WORKING GROUP – no report this month – next meeting Monday 19th September
15	FINANCE WORKING GROUP – meeting postponed – Verbal Report by Cllr I Cooper – Chair of FWG
15.1	Date of Next Meeting – Monday 19 th September at 6.30 pm
16	FINANCIAL MATTERS (documents attached) <ul style="list-style-type: none"> a) Invoices received – as listed August 2016 / September 2016 b) Payments received – as listed August 2016 / September 2016
17	CORRESPONDENCE (list attached) None received
	<p>DATED THIS 7th September, 2016 (Signed)</p> <p></p> <p>SHIPSTON TOWN CLERK</p>

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Clerk's Report

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire. CV36 4HD
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To: All Councillors of Shipston-on-Stour Town Council

Clerk's Report and Matters arising from previous meetings

September 2016

Councillor reports and other actions: Matters raised:

- Reported items to WCC Highways: pothole in Badgers Crescent, blocked drains in Sheep Street
- Letter sent to the Milestone Society re support for Shipston's Milepost
- Brian Cooper and Ed Sykes have completed and submitted the NALC Community Led Housing Survey

Complaints and faults reported by councillors and residents:

Complaint/incident received	Response	Update
Forum non-delivery	No reports	
Damaged drain in path next to car wash – causing trip hazard	Reported to WCC Highways – action taken same day	
Foul drain smell in West Street near to junction with Old Road	Contacted Severn-Trent – some work has been carried out 14Jul2016	This is becoming an ongoing problem
Request for tactile surface on crossing at Telegraph Street for visually impaired	Passed to Highways – they are investigating solutions	

Other matters:

- Allotments update: 1 plot at New Street re-allocated – 10 on waiting list
- Good News for New Street Allotments – second prize at Moreton Show
- Wool Fair have been announced as finalists in the Heritage category for the 2016 Coventry and Warwickshire Tourism and Culture Awards
- The survey of overgrown hedges has been postponed due to staff holiday
- Awaiting date for re-installation of youth pod at skate park
- Severn Trent Drain at Sports Club has been repaired
- Tenant has moved out of Clark House
- Following Jeff Morris's promotion, Michael Rogers has been appointed as our new local Highways Officer – he has already been hard at work on our behalf.

Reminders: None

AGENDA PACK

Includes: September Agenda (including clerk's report and working group reports) Ellen Badger Report
Minutes for August ASL Meeting Notes Orbit Homes Meeting Notes Local Council's Charter
CCTV Invoice Drainage quotation & photos Income and Payments

If any of the items are missing from your pack, please let me know a.s.a.p.

DATED 7th September, 2016



SHIPSTON TOWN CLERK