



SHIPSTON-ON-STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

To: Cllrs M Westwood (Mayor), G Kelly (Deputy Mayor), I Cooper, P Tesh, P Cox, J Dinnie, J Barker, T Booth, S Madams and H Kelly of Shipston-on-Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Marianne Westwood, to be held at Council Chambers, New Clark House, **Monday 12th September 2022** commencing at 7pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind. If another member objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband and/or wife or as if they were civil partners, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest).
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK
4	MINUTES OF THE LAST GENERAL MEETING To confirm minutes of the meeting that took place on Monday 8 th August 2022
5	CLERK'S REPORT For noting
6	REPORTS
6.1	Reports from Town Councillors concerning issues within Shipston (STC)

6.2	District Council (SDC)
6.3	County Council (WCC)
6.4	Blue Light Update – Safer Neighbourhood Team, Fire Station, First Responders <ul style="list-style-type: none"> • Member of Warwickshire Fire Service will attend the meeting to discuss recruitment of on-call firefighters.
6.5	Ellen Badger – Community Hospital Review <ul style="list-style-type: none"> • Bed review – five options for discussion
6.6	Stour Health and Wellbeing Partnership
7	OPEN FORUM (15 minutes duration) Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.
8	SAFAG WORKING GROUP Report as circulated
9	PLANNING COMMITTEE All planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/ Minutes as circulated.
10	GENERAL PURPOSES WORKING GROUP Verbal update <u>Recommendation that Council approves the signs (from Wright Signs) to be installed at Gibbens Field & Rainbow Green based on conformity in design.</u> <i>Designs include in agenda pack.</i>
11	HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) <ul style="list-style-type: none"> • For discussion: possibility of licence/lease re. land adjacent to Angelas Meadow/Sports Club for additional playing field. • For discussion: transfer of land adjoining Ridgeway, London Road. <p><u>a. Recommendation that Council approves the expenditure on seven Gateway/Welcome signs as per the previous report at a cost of £6721.86 in line with Warwickshire County Council Highways estimate.</u> <i>This is £3721.86 over the budget of £3,000 however the excess could be covered from the budget for tourist signs, which will not be used this year.</i></p> <p><u>b. Recommendation that the Town Maps project proceeds using funds from the existing budget of £5000 for tourist signs, which will not be used this year. Total projected costs are around £300.</u> <i>Costings enclosed in agenda pack</i></p> <p><u>c. Recommendation that Council sends a request for consent to each householder regarding the positioning of alleyway plaques.</u> <i>Draft letter & consent form enclosed in agenda pack</i></p> <p><u>d. Recommendation that Council approves the estimate for treework at the Riverside for a total of £4597 (D Hutsby Forestry), which needs to be carried out</u></p>

	<p><u>in October/November, on the proviso that two alternative estimates will be obtained and accepted if more economically advantageous.</u></p> <p><u>e. Recommendation that Council proceeds with the lease of Clark House to the Historical Society for use as a museum without further delay.</u></p> <p><u>f. Recommendation that Council accepts the currently available estimates for work on the museum, and allows the Clerk to authorise repairs.</u></p> <p><u>g. Recommendation that Council approves the additional expenditure for surfacing works at Ridgeway/Cornmill Meadows (i.e. grasscrete surface in the vehicular area and plastic grid reinforcement in the pedestrian area) as per Claire Linfoot-McClean's estimate.</u> (Exact figure to be provided at the meeting on 12 Sept 2022)</p>
12	<p>COMMUNICATIONS WORKING GROUP <u>Recommendation that Council agrees to the development of a new website, which can be maintained and updated by the Deputy Clerk and members of the working group. The design will be created by the Deputy Clerk as part of her duties using a user-friendly platform such as Wix, Wordpress or similar.</u></p>
13	<p>FINANCE WORKING GROUP <u>a. Recommendation that Council agrees with SAAA recommendation for external auditor</u></p> <p><u>b. Recommendation that Council pays the outstanding invoice for Sports Club electric work (£2712 incl. VAT) and treats it as a loan to the Sports Club until we assess how responsibility for building maintenance is resolved.</u></p>
14	<p>FINANCE MATTERS Invoices for approval as circulated – August / September 2022</p>
15	<p>STAFFING WORKING GROUP Verbal update</p>
16	<p>YOUTH WORKING GROUP Verbal update</p>
17	<p>EXCLUSION OF THE PUBLIC In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 & 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded & they are instructed to withdraw. <u>Recommendation to exclude the public in order to discuss confidential Councillor recommendations.</u></p>
17	<p>DATE OF NEXT MEETING Monday 10th October 2022 at 7pm</p>

Helen Morgan
Town Clerk/RFO
7th September 2022