



# SHIPSTON ON STOUR TOWN COUNCIL

## AGENDA

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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**To: (Councillor)** I. C. Cooper (Town Mayor), B. Cooper, M. Ferrier, B. Healey, A. Henderson, F Ivens, V. Murphy, P. Rathkey, S. Saunders, D. Scobie, J. Warner, M. Westwood, P. White **of Shipston-on-Stour Town Council**

You are hereby summonsed to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Ian Cooper, to be held in New Clark House on Monday 13<sup>th</sup> August 2018 commencing at 7.00pm.

The business to be transacted at the meeting is as follows: -

### **AGENDA FOR THE AUGUST 2018 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL**

#### **RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During this meeting, the public are allowed to record the Council and officers from the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

1 **APOLOGIES FOR ABSENCE**

2 **ACCEPTANCE OF APOLOGIES**

3a **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)

3b **TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK**

4 **CITIZENS ADVICE**

- Beth Nicholson of CASW and Charles Barlow WCC – recent changes to Citizens Advice provision in Shipston

5 **MINUTES of the last TOWN COUNCIL MEETING that took place on 9<sup>th</sup> July 2018**


- To confirm minutes (draft attached)

6 **CLERK'S REPORT** (attached)

- To confirm signatures on an S106 Letter of Agreement (letter attached)
- To discuss responses to the Government Consultation on the Rural Economy:  
<https://www.parliament.uk/documents/lords-committees/rural-economy/Rural-economy-Call-for-Evidence.pdf> - email previously forwarded
- Response to WCC consultation on proposed changes to waiting restrictions (attached)

7 **REPORTS**

1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)
2. County Council issues (WCC – Warwickshire County Council)
3. District Council issues (SDC – Stratford District Council)
4. SNT (Safer Neighbourhood Team)
5. Shipston Forum – current issue
6. Neighbourhood Plan and Town Design Statement – report and / or update as necessary
7. Shipston Area Flood Action Group (SAFAG) – report and / or update as necessary

8	<p><b>OPEN FORUM (15 MINUTES DURATION)</b></p> <ul style="list-style-type: none"> <li>Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.</li> </ul>
9	<p><b>PLANNING MATTERS – all planning applications can be viewed at: <a href="https://apps.stratford.gov.uk/eplanning/">https://apps.stratford.gov.uk/eplanning/</a></b></p> <ul style="list-style-type: none"> <li><b>PLANNING APPLICATIONS</b> - <i>These applications discussed by the PWG actioned using standing order: Section 3b(xv)</i> <ul style="list-style-type: none"> <li>18/01693/AMD – Norgren site – revision of road surfacing materials for some areas – <b>rec: Support, see planning notes</b></li> <li>18/02007/LBC – The Horseshoe – provide fire escape and associated works – <b>rec: Support, see planning notes</b></li> <li>18/01731/FUL – 6 Parsons Close – 2 storey side extension – <b>rec: No representation</b></li> </ul> </li> <li><b>NEW PLANNING APPLICATIONS</b> <ul style="list-style-type: none"> <li>18/01956/FUL – 36 The Hobbins – Two storey rear extension</li> <li>18/01656/ADV – Land north of Campden Road – Taylor-Wimpey site – display of one freestanding sign</li> </ul> </li> <li><b>PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL</b> <ul style="list-style-type: none"> <li>18/01244/FUL – 7 Green Lane – 2 storey rear extension – Permission with conditions</li> </ul> </li> </ul>
10	<p><b>OTHER PLANNING MATTERS – to review or update</b></p>
10.1	<p>Old Butt Road Easement for drain - <b>Recommendation</b> - that the proposal from the solicitor is accepted subject to the solicitor’s agreement that the covenants in the agreement (currently held by the Town Clerk) between Bryant Homes and Shipston Town Council (1984-1985) do not prevent the easement going ahead.</p>
10.2	<p>To discuss the news from the CCG and future sites for the medical centre and a <b>proposal</b>: town clerk should contact the CCG and request involvement in the assessment of the future medical centre. Due to the town council’s extensive local knowledge including the surveys and questionnaires carried out for the development of the NP.</p>
10.3	<p>Reports in agenda pack include:</p> <ul style="list-style-type: none"> <li>Notes on new decision-making policy from SDC (letter attached)</li> <li>Workshop on planning applications in the Green Belt</li> <li>Update on Hanson Track discussions</li> <li>Ditch adjacent to Blue Gates and the Taylor-Wimpey site north of Campden Road</li> <li>Trees in front of the Orbit site on London Road</li> </ul>
11	<p><b>GENERAL PURPOSES WORKING GROUP – report by Cllr Fay Ivens, Chair of Group</b></p>
11.1	<p>Repairs and maintenance to the Flagpole at NCH - <b>Recommendation:</b> to accept the quote from Flagpole Express (attached)</p>
12	<p><b>HEALTH, AMENITY AND LEISURE PROJECTS (HALP) – report by Cllrs Saunders/Westwood, Chairs of Group</b></p>
12.1	<p>Heritage Lottery have advised that the two projects – Heritage Centre/TIC and Riverside Walk should be submitted separately. Submission date is likely to be January 2019 tbc. We are seeking clarification on the status of Clark House as a heritage property. A local architect has agreed to draw up plans for Old Clark House, free of charge. We are also looking at additional funding sources to ensure the future of both projects.</p>
13	<p><b>COMMUNICATIONS WORKING GROUP – Verbal report/update by Cllr White, Chair of Group</b></p>
14	<p><b>FINANCE WORKING GROUP – report by Cllr Ian Cooper, Chair of Group</b></p>
14.1	<p><b>To approve</b> new standing orders (see attached) – recommended by NALC</p>
14.2	<p><b>Recommendation:</b> to approve expenditure of approx. £1,000 for a new CCTV camera directed towards Skate Park, this action is in response to several incidences of vandalism, graffiti and anti-social behaviour.</p>
15	<p><b>FINANCIAL MATTERS</b></p> <ol style="list-style-type: none"> <li>Invoices received – as listed July 2018/ August 2018</li> <li>Payments received – as listed July 2018/ August 2018</li> </ol>
16	<p><b>CORRESPONDENCE</b> July 2018 / August 2018 – none received</p>
	<p><b>DATED THIS 8<sup>th</sup> August 2018</b> <b>(Signed)</b></p> <p></p> <p><b>TOWN CLERK – SHIPSTON ON STOUR TOWN COUNCIL</b></p>