



# SHIPSTON-ON-STOUR TOWN COUNCIL

## AGENDA

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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To: Cllrs I Cooper (Mayor), M Westwood (Deputy Mayor), V Murphy, P Tesh, P White, P Cox, J Dinnie, J Barker, G Kelly, T Shickle, T Booth and S Madams of Shipston-on-Stour Town Council.

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Ian Cooper, to be held at Council Chambers, New Clark House, Monday 13<sup>th</sup> December 2021 commencing at 7.00 pm.

### **RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind, If another member objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

### **AGENDA FOR THE DECEMBER 2021 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL**

- 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband and/or wife or as if they were civil partners, they may not participate in any discussion or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
- 3. TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK**
- 4. MINUTES OF THE LAST GENERAL MEETING**  
To confirm minutes of the meeting that took place on Monday 8<sup>th</sup> November 2021.
- 5. CLERK'S REPORT** – for noting.

- Grant applications received – to be taken to Finance Working Group for consideration and recommendation to Council.
- Request from Shipston Lions to re-visit/discuss the concept of a 'Man Shed' and another Sensory Garden at the Little Rec.
- Consider letter from a resident to Council regarding the Youth Club.
- Consider 'Nice Bites' trading application.

## 6. REPORTS

1. Reports from Town Councillors concerning issues within Shipston (STC)
2. District Council issues (SDC)
3. County Council issues (WCC)
4. Safer Neighbourhood Team (SNT)
5. Shipston Forum
6. Youth Working Group – letter from resident to Council re Youth Club
7. Ellen Badger
8. Health and Wellbeing

## 7. OPEN FORUM (15 MINUTES DURATION)

Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 minutes.

## 8. SAFAG WORKING GROUP

Consider report and agree actions.

## 9. PLANNING COMMITTEE

All planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>  
Minutes as circulated.

**Recommendation that Council raise a policy/principle for all felled trees to be replaced.**

**Recommendation that EV charging points are discussed at this meeting.**

**Recommendation that Council fully supports 20 mph Scheme Shipston Group as a written concept.**

**Recommendation that Yellow Land agreement be agreed and signed by Council.**

## 10. GENERAL PURPOSES WORKING GROUP

Consider report and agree actions.

**Recommendation that Council use the S106 money earmarked for sport and playing fields for further refurbishment of the play areas.**

**Recommendation that Rainbow Green and Gibbons Field signage be replaced due to ageing and graffiti.**

**Recommendation that Council purchase 2 weatherproof notice boards for the allotment sites.**

## 11. HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP)

Consider report and agree actions.

## 12. COMMUNICATIONS WORKING GROUP

Consider report and agree actions.

**13. FINANCE WORKING GROUP**

Consider report and agree actions.

**Recommendation that the Council agree to purchase a new hand dryer for the Sports Club at £184 + VAT.**

**14. FINANCE MATTERS**

Invoices for approval as circulated – November/December 2021.

**15. STAFFING WORKING GROUP**

Verbal update.

**Recommendation that a bonus of £500 is paid to the Administrative Assistant to the Town Clerk in recognition of her diligence, hard work and support to Councillors and colleagues during what was an unsettling and challenging period of time.**

**Recommendation that Council advertise for the position of Deputy Clerk to the Council.**

**16. WARWICKSHIRE WILDLIFE TRUST**

Following the Zoom meeting with and presentation from Ian Jelly, WWT have outlined 3 area for potential collaboration.

**17. DATE OF NEXT GENERAL MEETING**

Monday 9<sup>th</sup> January 2022.

*Helen Morgan*

Town Clerk/RFO – Shipston Town Council

8<sup>th</sup> December 2021

