



SHIPSTON-ON-STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

To: (Councillor) J. Warner (Town Mayor), B. Cooper, I. C. Cooper, M. Ferrier, A. Henderson, F Ivens, V. Murphy, K Perry, P. Rathkey, S. Saunders, D Scobie, M. Westwood, P. White of **Shipston-on-Stour Town Council**

You are hereby summonsed to attend a Meeting of the above named Council, convened by the Town Mayor, Councillor Jackie Warner, to be held in New Clark House on Monday 14th December, 2015 commencing at 7.00pm.


The business to be transacted at the meeting is as follows:-

AGENDA FOR THE DECEMBER 2015 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

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| 1 | APOLOGIES FOR ABSENCE |
| 2 | ACCEPTANCE OF APOLOGIES |
| 3 | DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) |
| 4 | TO NOTE DISPENSATIONS RECEIVED BY THE CLERK |
| 5 | MINUTES of the last TOWN COUNCIL MEETING that took place on 9th November <ul style="list-style-type: none">To confirm minutes (draft attached) |
| 6 | CLERK'S REPORT <ul style="list-style-type: none">Clerk's Report (attached) |
| 7 | REPORTS <ol style="list-style-type: none">Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)County Council issues (WCC – Warwickshire County Council)_District Council issues (SDC – Stratford District Council)SNT (Safer Neighbourhood Team)Shipston Forum – current issueNeighbourhood Plan – report and / or update as necessaryRiver Walk – report and / or update as necessaryShipston Area Flood Action Group (SAFAG) – report and / or update as necessary |
| 8 | OPEN FORUM (15 MINUTES DURATION) <ul style="list-style-type: none">Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins. |

<p>9</p>	<p>PLANNING MATTERS</p> <ul style="list-style-type: none"> • NEW PLANNING APPLICATIONS <i>These applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)</i> 15/03905/FUL – 39 London Road – Demolition of existing dwelling and erection of five dwellings Recommendation – no representation 15/03816/REM – 39 London Road – access, appearance, landscaping, layout and scale pursuant to 14/01481/OUT Recommendation – no representation 15/03812/FUL – 21 Parsons Close – Conversion of existing garage to accommodation. Recommendation – no representation • NEW PLANNING APPLICATIONS 15/01478/FUL – Land off Shoulderway Lane – amendments and additional details to 109 dwellings 15/00946/REM – Land south of Campden Road, west of Oldbutt Rd – reserved matters for 69 dwellings 13/02571/OUT 15/03860/LBC – 6 High Street – amendment to external cladding of rear extension (Ref: 14/02071/LBC) 15/03874/VARY – 6 High Street – Variation of condition 2 – to enable change to external cladding of rear extension 15/02912/FUL & 15/02916/LBC – 1 Mill Street – Re-build to partially collapsed boundary wall 15/04304/TREE – The Old Plough Inn, 55 New Street - T1: Silver Birch: fell 15/04279/FUL – 2 Pittway Avenue – construction of single dwelling, new vehicular access and parking etc • PLANNING APPLICATIONS / AMENDED OR ADDITIONAL DETAILS (FOR INFORMATION ONLY) 15/03124/FUL – Stour Bank, Hay Meadow – Change of use from day centre (D1) to residential (C2) 15/03822/FUL & 15/03823/LBC – George Hotel – rear pitched roof dormer and removal of flue • PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL 15/03625/LDP – 37 Beecham Road – single storey rear extension – Certificate of Lawful Proposed use or development 15/03124/FUL – Stour Bank, Hay Meadow – change of use from a day centre (D1) to residential (C2) & extensions 15/03377/FUL – Shipston Industrial Estate, Darlingscote Rd – extension to existing – permission with conditions 15/03592/LDE – 28A Church St – confirmed separate dwelling to 28 – Certificate of lawful existing use or development • PLANNING APPLICATIONS WITHDRAWN 15/03795/VARY & 15/03620/VARY – 2-4 Market Place – variation of condition 2 of LBC 14/03470/LBC 15/03728/LDP – 2 Basket Hall – extension of garden area 15/03670/FUL – 1 Manor Lane – extensions and alternations to existing bungalow • PLANNING INSPECTORATE – APPEAL DECISION APP/J3720/D/15/3134735 – 1 Manor Lane – Appeal allowed 13/02360/OUT – Land off London Road – Orbit application – award of costs to Orbit is refused • EXTENSION OF MINERALS PLAN CONSULTATION 2015 To discuss a response
<p>10</p> <p>10.1</p> <p>10.2</p>	<p>SUSTAINABILITY WORKING GROUP</p> <p>No report this month</p> <p><u>Next meeting to be confirmed</u></p>
<p>11</p> <p>11.1</p> <p>11.2</p>	<p>GENERAL PURPOSES WORKING GROUP</p> <p>No report this month</p> <p><u>Next meeting to be confirmed</u></p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p>	<p>COMMUNICATIONS WORKING GROUP – To consider report prepared by Cllr Peter White (PW) Chair of CWG</p> <p>Apologies for absence received from: Cllr I Cooper</p> <p>Update from CMC / Discussion on content of Forum Magazine It was agreed that the January issue of the magazine should go out on Tuesday 5th January 2016. Stories to be covered will include a cut out and keep seasonal guide and update from groups who have received community grant funding. Going forward, it was agreed that there should be more news from volunteers in Shipston and how these people play a vital role within the town. The tender period of one year for the Forum was also discussed with CMC. Catherine Martin left the meeting at this point.</p> <p>Review new Shipston Online website refresh The group discussed the website refresh proposal from Redwax. It was agreed that the Shipston Online name could potentially be confusing for some users. The website name and content needs to reflect the fact that it’s Shipston Town Council’s website and not an information website for businesses and services that should be covered by tourism websites. A secondary URL could be used to ensure that Shipston Town Council is more prominent if search online. It was agreed that we accept the proposal from Redwax for the website refresh.</p>

12.4	<p>Length of contract for production of Forum & hosting/maintenance of website It was agreed by the group that the contract for the Forum and Shipston Online should be of 3 years in length similar to that of other contracts such as grounds maintenance. Recommendation: Both the Forum & Website contracts should be 3 years in length from next tender.</p>
12.5	<p>Recommendation to accept the Tender from CMC for production and distribution of the Forum with additional printed copies from 2700 to 2750 with immediate effect. (attached)</p>
12.6	<p>Recommendation to accept the tender from Redwax for hosting and maintenance of www.shipstononline.org</p>
12.5	<p>Date of Next Meeting – to be confirmed</p>
13	<p>FINANCE WORKING GROUP – To consider report prepared by Cllr Ian Cooper (IC) – Chair of FWG</p>
13.1	<p>Apologies – Cllr Henderson</p>
13.2	<p>Review of 1st draft Precept FWG considered 1st draft of precept – see attached</p>
13.3	<p>Grant requests 2016 / 17 precept Grant request were considered by FWG, and recommendations attached. 1. Recommendation that the Town Council supports FWG recommendations on grant requests</p>
13.4	<p>Wish list requests 2016 / 2017 Precept</p> <ul style="list-style-type: none"> • FWG considered 2016 / 2017 wish lists – for discussion by council
13.5	<p>Any other business None.</p>
13.6	<p>Date of Next Meeting To be confirmed</p>
14	<p>FINANCIAL MATTERS (documents attached)</p> <ol style="list-style-type: none"> a) Invoices received – as listed November 2015 / December 2015 b) Payments received – as listed November 2015 / December 2015
15	<p>CORRESPONDENCE (list attached)</p> <ul style="list-style-type: none"> • As listed in November 2015 / December 2015 <p>DATED THIS 9th December, 2015 (Signed)</p> <p></p> <p>SHIPSTON TOWN CLERK</p>