



SHIPSTON-ON-STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour,
Warwickshire CV36 4HD

Telephone: 01608 662180

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To: (Councillor) F. Ivens, (Town Mayor), I. C. Cooper, B. Healey, A. Ivens, A. Jelf, R. Munden, V. Murphy, A.H. Noyce, P. Rathkey, M. Trapp, P. Vial, J. Warner, M Wildish **of Shipston-on-Stour Town Council**

You are hereby summonsed to attend a Meeting of the above named Council, convened by the Town Mayor, Councillor Mrs Fay Ivens, to be held in New Clark House on Monday 8th April 2013 commencing at 7.00pm.

The business to be transacted at the meeting is as follows:-

AGENDA FOR THE APRIL 2013 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

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| 1 | APOLOGIES FOR ABSENCE |
| 2 | ACCEPTANCE OF APOLOGIES |
| 3 | DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that in addition they still have to declare non-statutory disclosable pecuniary interests and should at all times bear in mind the public perception) |
| 4 | MINUTES OF THE LAST TOWN COUNCIL MEETING THAT TOOK PLACE ON 11th MARCH, 2013 (MINUTES ATTACHED ARE UNCONFIRMED) |
| 5 | CLERK'S REPORT <ul style="list-style-type: none">• Clerk's Report• Awaiting further information on deferred date for renewal of Quality Status• To discuss agreement with SDC – Lease of Land at New Street (copy attached)• To discuss request from Scouts – to use Little Rec for Official Opening event on 13Jul2013 |
| 6 | REPORTS <ol style="list-style-type: none">1. Reports from Town Councillors2. County Council issues3. District Council issues4. Shipston Forum – current issue |
| 7 | OPEN FORUM (15 MINUTES DURATION) <ul style="list-style-type: none">• Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins. |
| 8 | NEIGHBOURHOOD PLAN <ul style="list-style-type: none">• Progress report• Recommendation to join Action for Market Towns (Information attached) |

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PLANNING MATTERS

- **NEW PLANNING APPLICATIONS** – discussed at Planning Working Group meeting
These applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)
13/00436/FUL – Green Haven, Greenfields Close – Replacement of existing single garage with new double garage and 2 storey side extension and single storey rear extension. **Recommendation: No representation, with comments – proposed PV, seconded AJ – unanimously agreed – all cllrs present declared an interest**
13/00597/LBC - The Manor House, Sheep Street – Opening of previous cellar entrance from Manor House and close of entrance from Manor Lodge to re-align with curtilage of premises.
Recommendation: No representation, with comments – proposed PV, seconded AJ – unanimously agreed
- **NEW PLANNING APPLICATIONS**
13/00601/FUL – 5 Banister Way – convert garage to living space & erection of single storey rear extension
13/00750/TREE – 5 Redwood Park – T1: Willow - fell
- **PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL**
13/00082/FUL – 27 – 29 Stratford Road – demolition of existing, erection of 10 self contained apartments for people with disability – Permission with conditions

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SHIPSTON EDUCATIONAL CHARITY

- To discuss a request from Shipston Educational Charities to confirm two nominees as trustees of the group (letter attached)

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COMMUNICATIONS GROUP

- To consider report and recommendations (report attached)
 - New website – update on changeover
 - WCC Footfall scheme – update on STC application
 - Delivery problems – Forum

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FINANCE GROUP

- To consider report and recommendations (report attached)
 - Year end – budget comparison
 - Grants – recommendations on awards to DASH and Rugby Club
 - Response to email from WALC re: precept capping
 - Insurance renewal
 - Appointment of internal auditor

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FINANCIAL MATTERS (documents attached)

- a) Invoices received – as listed March 2013/ April 2013
- b) Payments received – as listed March 2013/ April 2013
- c) Financial budget to actual report – April 2012 to March 2013

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CORRESPONDENCE (list attached)

- As listed in February 2013/ April 2013

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GENERAL PURPOSES GROUP

- To consider report and recommendations (detailed report attached)
 - Cemetery issues – staff and chair to attend training course – followed by full review of regulations
 - Pothole survey - update
 - Metal storage container - update
 - Proposal for One-way system High Street/Sheep Street – Recommendation to postpone

DATED THIS 6th March, 2013

(Signed)



SHIPSTON TOWN CLERK