



SHIPSTON ON STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstontowncouncil.org

To: (Councillor) S. Saunders (Town Mayor), I. Cooper (Deputy Mayor), J. Barker, P. Cox, J. Dinnie, F. Ivens, G. Kelly, V. Murphy, P. Tesh, M. Westwood, P. White, P. Cowley, S. Timms **of Shipston-on-Stour Town Council**

The business to be transacted at the meeting is as follows: -

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Sheelagh Saunders, to be held via video conference on **Monday 8th February 2021**, commencing at 7.00pm.

For the health and well-being of our community as a result of the COVID-19 crisis, Shipston Town Council meetings will be held remotely until further notice, under "The Local Authorities (Coronavirus) Flexibility of Local Authority Meeting (England) Regulations 2020".

Shipston Town Council will be using the 'Zoom' platform to facilitate the holding of meetings, which will be recorded using the Zoom software. Entry to the meeting is online via www.zoom.us with meeting ID: **867 9529 5598** and passcode: **598543**

AGENDA FOR THE FEBRUARY 2021 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

- 1 **TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
- 3 **TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK**
- 4 **MINUTES OF THE LAST TOWN COUNCIL MEETING** - To confirm minutes of the meeting held on 11th January 2021
- 5 **CLERK'S REPORT** - For noting
- 6 **REPORTS**
 1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)
 2. County Council issues (WCC – Warwickshire County Council)
 3. District Council issues (SDC – Stratford District Council)
 4. SNT (Safer Neighbourhood Team) – report as needed
 5. Shipston Forum
 6. Shipston Area Flood Action Group (SAFAG)
 7. Youth Working Group – report as necessary
 8. Ellen Badger/Health & Wellbeing – report/update as necessary
 9. Presentation by Rosie Coyle, Assistant Transport Planner, Warwickshire County Council outlining grant funding proposals for WCC to install on street electric vehicle charging points
- 7 **OPEN FORUM (15 MINUTES DURATION)**

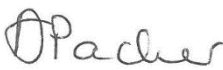
Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.
- 8 **PLANNING MATTERS – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>**

Minutes of Planning Committee meetings held on 11th January and agendas and minutes of meetings held on 21st & 25th January 2021 for noting

Agenda attached for Planning Committee meeting due to be held at 6pm on Monday 8th February, where the following matters will be discussed subject to time constraints and verbally updated by Cllr Tesh as follows:

NEW PLANNING APPLICATIONS

 - **20/03665/FUL - 60 Donnington Road** - Construct single storey flat roof rear extension
 - **20/03638/FUL – Bramleys, Darlingscote Rd – Conversion of a domestic garage to ancillary accommodation**

	<p>PLANNING APPEALS</p> <ul style="list-style-type: none"> • 20/02534/LDP – Bramleys, Darlingscote Rd – Proposed garage conversion. Planning Inspectorate Reference Number: APP/J3720/X/20/3264781. Appeal by way of written representations before 15th March <p>PLANNING AMENDMENTS/VARIATIONS</p> <ul style="list-style-type: none"> • 20/02912/VARY – Land adjacent to The Ridgeway, London Road – Vary condition 2 (approved plans) of planning permission 17/02741/FUL to allow for minor changes to the approved plot, site layout plan and materials (Amended details and condition discharge) <p>PLANNING APPLICATIONS WITHDRAWN - None</p> <p>PLANNING DECISIONS FOR NOTING</p> <ul style="list-style-type: none"> • 20/03212/FUL – 6 The Maldens – Single storey rear lean-to extension – Permission with Conditions • 20/02086/FUL – Clark House, West St – Change of use from A1 retail to D1 – Permission with conditions • 20/01731/ADV – Clark House, West St – Two fascia signs – Permission with conditions <p>OTHER PLANNING/INFRASTRUCTURE MATTERS</p> <ul style="list-style-type: none"> • Draft Gypsy and Traveller and Travelling Showpeople Supplementary Planning Document (SPD) - Notification of public consultation. (Consultation ends 19th February) Full details to be found on SDC website here: https://bit.ly/38jwrDV • HNS Survey – Update • WCC – Grant funding for WCC to install on street electric vehicle charging points. Phase 2
9	<p>GENERAL PURPOSES WORKING GROUP (GPWG) – Cllr Cox, Chair of Group. Agenda and notes of meeting held on 28th January</p> <p><i>Recommendation: To accept quote from STC maintenance contractors, Lawns 2 Mow, for supply and spread of granite stone around the chapel and cemetery entrance driveway at a cost of £775- £925 plus VAT (labour costs estimated)</i></p> <p><i>Recommendation : To consider appointment of a surveyor/quantity surveyor to assess the cemetery chapel for an up to date report on the condition of the building and potential costs of repair.</i></p> <p><i>Recommendation: To agree complete replacement of the flagpole outside New Clark House, subject to acceptable quotes.</i></p> <p><i>Recommendation: To gather opinion from local residents on what type of play equipment might be enjoyed at Queens Avenue Play area with a view to inviting quotes for replacement.</i></p> <p><i>Recommendation: To remove a litter bin in Sheep Street at the request of a resident</i></p>
10	<p>HEALTH, AMENITY AND LEISURE PROJECTS (HALP) – Cllr Cowley, Chair – verbal update Agenda and minutes of HALP meeting held on 27th January</p>
11	<p>COMMUNICATIONS WORKING GROUP (COMMS) – Cllr White Chair of Group – No reports.</p>
12	<p>FINANCE WORKING GROUP – Cllr Cooper, Chair of group – no reports.</p>
13	<p>FINANCIAL MATTERS Invoices for approval – as listed January/February 2021</p>
14	<p>STAFFING WORKING GROUP – Chair Cllr Saunders Verbal update from Cllr Saunders/ Cllr Cooper with regards to the submitted ‘expression of interest’ for funding under the Government Kickstart Scheme. Below recommendation to enable the Staffing Working Group to progress the offer presented.</p> <p><i>Recommendation: That the council agree in principle to accept the offer of grant funding for the appointment of up to two employees under the Government Kickstart Scheme, authorising the Clerk to sign the contract with Coventry and Warwickshire Chamber of Commerce on behalf of the Town Council</i></p>
	<p>DATE OF NEXT MEETING - Monday 8th March 2021</p>
	<p>DATED THIS 3rd FEBRUARY 2021</p> <p></p> <p>TOWN CLERK – SHIPSTON ON STOUR TOWN COUNCIL</p>