



SHIPSTON-ON-STOUR TOWN COUNCIL

A G E N D A

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

To: Cllrs I Cooper (Mayor), M Westwood (Deputy Mayor), P Tesh, P Cox, J Dinnie, J Barker, G Kelly, T Shickle, T Booth, S Madams and H Kelly of Shipston-on-Stour Town Council.

You are hereby summoned to attend the **Annual Meeting** of the above-named Council, convened by the Town Mayor, Councillor Ian Cooper, to be held at Council Chambers, New Clark House, **Monday 9th May 2022** commencing at 7.00 pm.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Council and Officers from the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of an agenda cannot be recorded and no recording device is to be left behind, If another member objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or associates.

The business is to be transacted as follows:

1. ELECTION OF THE TOWN MAYOR

- To determine the Town Mayor
- To receive the Mayor's Declaration of Acceptance of Office
- Vote of thanks for the retiring Mayor
- Response by the retiring Mayor

2. ELECTION OF THE DEPUTY TOWN MAYOR

- To determine the Deputy Town Mayor
- To receive the Deputy Town Mayor's Declaration of Acceptance of Office

3. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

- #### **4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband and/or wife or as if they were civil partners, they may not participate in any discussion or vote on the matter and must also leave the

room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)

5. TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK

6. TO APPROVE OR CONFIRM:

- Standing Orders
- Financial Regulations
- Terms of Reference for Planning Committee

(Annual items deferred to the June 2022 General Meeting: Internal Auditor's Report 2021-22, Annual Governance and Accountability Report 2021-22 and Annual Accounts 2021-22)

7. DATES FOR MEETINGS – to note dates of meetings for the Mayoral year 2022-23

8. COMMITTEES/WORKING GROUPS – to confirm membership of:

- Planning Committee
- Finance Working Group (FWG)
- General Purposes Working Group (GPWG)
- Heritage, Amenities and Leisure Projects Working Group (HALP)
- Communications Working Group (CWG)
- Staffing Working Group (SWG)
- Youth Working Group (YWG)
- Shipston Flood Area Action Group (SAFAG)

(Chairs to be determined at the first meeting of each Committee/Working Group)

Helen Morgan

Town Clerk/RFO

4th May 2022

