



SHIPSTON ON STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
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To: (Councillor) S. Saunders (Town Mayor), I. Cooper (Deputy Mayor), J. Barker, P. Cox, J. Dinnie, F. Ivens, G. Kelly, V. Murphy, P. Tesh, M. Westwood, P. White, P. Cowley, S. Timms **of Shipston-on-Stour Town Council**

The business to be transacted at the meeting is as follows: -

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Sheelagh Saunders, to be held via video conference on **Monday 9th November 2020**, commencing at 7.00pm.

For the health and well-being of our community as a result of the COVID-19 crisis, Shipston Town Council meetings will be held remotely until further notice, under "The Local Authorities (Coronavirus) Flexibility of Local Authority Meeting (England) Regulations 2020". Shipston Town Council will be using the 'Zoom' platform to facilitate the holding of meetings, which will be recorded using the Zoom software. Entry to the meeting is online via www.zoom.us with meeting ID: 880 6671 8983 and passcode: 960724

AGENDA FOR THE NOVEMBER 2020 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

- 1 **TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
- 3 **TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK**
- 4 **MINUTES OF THE LAST TOWN COUNCIL MEETING** - To confirm minutes of the meeting held on 12th October 2020
- 5 **CLERK'S REPORT** - For noting
- 6 **REPORTS**
 1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)
 2. County Council issues (WCC – Warwickshire County Council)
 3. District Council issues (SDC – Stratford District Council)
 4. SNT (Safer Neighbourhood Team) – report as needed
 5. Shipston Forum – current issue
 6. Shipston Area Flood Action Group (SAFAG) – report and / or update as necessary
 7. Youth Working Group – report as necessary
 8. Ellen Badger/Health & Wellbeing – report/update as necessary
- 7 **OPEN FORUM (15 MINUTES DURATION)**
 - Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.
- 8 **PLANNING MATTERS – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>**


Agendas and minutes of Planning Committee meetings held on 12th and 26th October for noting.

NEW PLANNING APPLICATIONS – no new applications

DECISIONS FOR NOTING

 - **20/02029/FUL** – Ridgeway, London Rd – single storey garage – **Permission with conditions**
 - **20/02245/FUL** – 4 The Driftway – single storey extension to front/alterations to drive – **Permission with conditions**
 - **20/02385/FUL** – 2 Simpson Rd – garage conversion to multi use room/extension for shower/WC – **Permission with conditions**
 - **20/02663/TREE** – 6 Redwood Park – Silver birch x 5 reduce height to approx. 5m – **Consent with conditions**

PLANNING APPEALS/AMENDMENTS/VARIATIONS – None

9	<p>OTHER PLANNING MATTERS</p> <p><i>Recommendation: The Planning Committee recommends the appointment of ARC4 to undertake the Housing Needs Survey.</i></p>
10	<p>GENERAL PURPOSES WORKING GROUP (GPWG) – Cllr Cox, Chair of Group</p> <p>With reference to the agenda and minutes of the GPWG meeting held on 30th October:</p> <p><i>Recommendation that the quote from Treotech for all necessary tree work identified in the 2019 tree survey is accepted and work carried out at an approximate cost of up to £7500.00 plus VAT (items listed as extras within the quote to be excluded)</i></p> <p><i>Recommendation that the town Christmas trees are ordered for delivery mid November with a view to lights being installed and switched on as soon after as is practicable.</i></p> <p><i>Recommendation that Council agree the installation of the two pieces of ‘Proludic’ equipment proposed by TCL at Angela’s Meadow, with ‘grass mats’ beneath and around them.</i></p>
11	<p>HEALTH, AMENITY AND LEISURE PROJECTS (HALP) –Cllr Cowley, Chair of group</p> <p>With reference to the agenda and minutes of HALP meeting held on 28th October:</p> <p><i>Recommendation - The Council authorises the instruction of solicitors to act for it in connection with the completion of the Lease of land at Mill Street at a cost of up to £2,500 plus VAT plus disbursements. (Noting previously agreed figure of between £1,000 and £1,500 for legal costs - minute ref 12.1 on 12th November 2018 and agreement to appoint a solicitor to act for STC - minute ref. 12 on 13th January 2020)</i></p> <p><i>Recommendation – The Council notes the need for provision of facilities for young people in the town, investigates how such provision may be made and enters into discussions with interested parties.</i></p>
12	<p>COMMUNICATIONS WORKING GROUP (COMMS) – Cllr White Chair of Group – No reports.</p>
13	<p>FINANCE WORKING GROUP – Chair, Cllr Cooper – No reports</p>
14	<p>FINANCIAL MATTERS</p> <p>Invoices for approval – as listed October/November 2020</p> <p><i>Noting the inclusion of a fee of £231.00 to SDC for a planning application submitted for change of use of Clark House and reimbursement of £6.00 to Nigel Willis for a land registry search completed in connection with the HALP meeting on 28th October</i></p> <p>DATE OF NEXT MEETING</p> <p>Monday 14th December</p>
	<p>DATED THIS 4th NOVEMBER 2020</p> <p></p> <p>TOWN CLERK – SHIPSTON ON STOUR TOWN COUNCIL</p>