



# SHIPSTON-ON-STOUR TOWN COUNCIL

## A G E N D A

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

**Telephone:** 01608 662180

**E-mail:** [clerk@shipstononline.org](mailto:clerk@shipstononline.org)

**Website:** [www.shipstononline.org](http://www.shipstononline.org)

**To: (Councillor)** I. Cooper (Town Mayor), S. Saunders (Deputy Mayor), V. Murphy, M. Westwood, P. Tesh, P. Cowley, P. White, P. Cox, J. Dinnie, J. Barker, G. Kelly of **Shipston-on-Stour Town Council**

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Ian Cooper, to be held at Townsend Hall on Monday 14<sup>th</sup> June 2021 commencing at 7.00pm.

The business to be transacted at the meeting is as follows: -

### **AGENDA FOR THE JUNE 2021 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL**

#### **RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During this meeting, the public are allowed to record the Council and officers from the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

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|---|---|
| 1 | <b>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE</b>  |
| 2 | <b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b> (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) |
| 3 | <b>TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK</b>   |
| 4 | <b>MINUTES OF THE LAST TOWN COUNCIL MEETING</b> – To confirm minutes of the extraordinary meeting which took place on Monday 24 <sup>th</sup> May 2021  |
| 5 | <b>CLERK'S REPORT</b> – For noting  |
| 6 | <b>REPORTS</b> <ol style="list-style-type: none"><li>1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)</li><li>2. County Council issues (WCC – Warwickshire County Council)</li><li>3. District Council issues (SDC – Stratford District Council)</li><li>4. SNT (Safer Neighbourhood Team) – report as necessary</li><li>5. Shipston Forum – current issue</li><li>6. Youth Working Group – report as necessary</li><li>7. Ellen Badger/Health &amp; Wellbeing – report/update as necessary</li></ol>   |
| 7 | <b>OPEN FORUM (15 MINUTES DURATION)</b><br>Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.  |
| 8 | <b>PLANNING MATTERS</b> – all planning applications can be viewed at: <a href="https://apps.stratford.gov.uk/eplanning/">https://apps.stratford.gov.uk/eplanning/</a><br><br><i>Meeting of the Planning Committee was held on Monday 24<sup>th</sup> May. An Extraordinary Meeting is to be held at 6pm Monday 14<sup>th</sup> June where the following matters are to be discussed:</i><br><br><b>NEW PLANNING APPLICATIONS</b>  |

	<p><b>NEW PLANNING APPLICATIONS</b></p> <ul style="list-style-type: none"> <li>• <b>21/01373/ADV – Tesco Express, Church Street</b> – Proposal to install 6 x fascia sign &amp; 2 x projecting sign.</li> <li>• <b>21/01465/FUL – 6 Campden Rd</b> – Construction of a detached dwelling</li> <li>• <b>21/01253/FUL – Michaelmas house, Green Lane</b> – First floor rear extension</li> <li>• <b>21/01724/LBC – 32 Church Street</b> – 1) To replace 3 x single glazed wooden sash windows dating from 1990's with 3 x wooden double glazed wood sash windows (side elevation – design to match existing). 2) To repair and decorate 4 x Georgian single glazed sash windows (front elevation). 3) To remove a stud wall built in the 1990's and relocate to allow the bathroom to be accessed by householders and guests via the landing rather than through bedroom 1. 4) To extend ensuite shower room 2 by building a stud wall into bedroom 3 (to allow removal of leaking sink over the stairs and replacement of this with a laundry cupboard)</li> <li>• <b>21/01536/FUL – Garage Block, Pittway Avenue</b> – Following the demolition of existing garages, the construction of 2 dwellings and associated works</li> </ul> <p><b>PLANNING APPEALS – None</b>  <b>PLANNING VARIATIONS/AMENDMENTS - None</b>  <b>PLANNING APPLICATIONS WITHDRAWN</b></p> <p><b>PLANNING DECISIONS FOR NOTING</b></p> <ul style="list-style-type: none"> <li>• <b>21/00542/FUL- Silver Birches, London Road</b> – To develop land – <b>PERMISSION WITH CONDITIONS</b></li> </ul> <p><b>Consultation on SDC Local Enforcement Plan</b></p> <p><b>Consultation on South Warwickshire Plan</b>  <i>Recommendation: To approve STC response</i></p>
9	<p><b>GENERAL PURPOSES WORKING GROUP</b> – Meeting held on Thursday 3<sup>rd</sup> June 2021. Chair - Cllr Cox  Notes for meeting attached, verbal update from Cllr Cox</p> <p>Sports Club Play Area – Broken Picnic Table near building  <i>Recommendation; To fill and level this area before replacing new table, ideally the wheelchair one.</i></p> <p><b>Signs for Play Areas;</b>  <i>Recommendation to purchase aluminium type noticeboards for all play areas</i></p> <p><b>Security of Open Spaces</b>  <i>Recommendation; height barriers at Mayo Road Recreation Ground and Sports Club. Low level barriers at Little Rec</i></p>
10	<p><b>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP)</b> – Meeting on Wednesday 2<sup>nd</sup> June not held due to technical issues, Rebooked 9<sup>th</sup> June 2021. Chair – Cllr Cowley Verbal update</p>
11	<p><b>COMMUNICATIONS WORKING GROUP – Chair Cllr White – verbal update</b>  <b>Recommendation;</b> <i>To approve the trial delivery of the Shipston Forum through the Royal Mail (costs TBC)</i></p>
12	<p><b>FINANCE WORKING GROUP</b></p> <p><b>To receive Report and recommendations including arrangements for completing AGAR</b></p> <p><b>To receive nominations to replace Cllr Ivens</b></p> <p><i>Recommendation - that the Council accepts FWG Terms of Reference - copy attached</i></p> <p><i>Recommendation: that SEFC be awarded the £2,000 for clearing the hedges at the Hub, subject to audit of expenditure (producing invoices etc)</i></p>
13	<p><b>FINANCIAL MATTERS</b></p> <p>Invoices for approval – as listed May/June 2021 – as circulated</p>
14	<p>SAFAG – Report as circulated</p> <p>Update on SAFAG plans and Budget  <i>Recommendation that the council accept the changes to the SAFAG budget</i></p>

15	<p><b>EXCLUSION OF PUBLIC</b></p> <p>In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to hem of exempt information under paras 1 &amp; 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded and they are instructed to withdraw. <b>Recommendation;</b> <i>To exclude the public for the above reason (confidential staffing matters)</i></p>
16	<p><b>STAFFING WORKING GROUP</b></p> <p><b>To receive reports and</b></p> <p>To approve agreement for Emergency Locum Clerk/Proper Officer  To approve agreement for Previous Clerk to undertake ongoing handover work</p> <p>To approve recommendations from Staffing Working Group re dismissal of Clerk  To approve recommendations from Staffing Working Group re appointment of new Town Clerk/RFO</p>
17	<p><b>DATE OF NEXT GENERAL MEETING – Monday 12<sup>th</sup> July 2020</b></p>
	<p><b>DATED THIS 9<sup>th</sup> June 2021</b></p> <p><i>E. Gilkes</i></p> <p><b>E. GILKES</b>  <b>LOCUM CLERK FOR SHIPSTON ON STOUR TOWN COUNCIL</b></p>