



SHIPSTON ON STOUR TOWN COUNCIL

AGENDA

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
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To: (Councillor) S. Saunders (Town Mayor), I. Cooper (Deputy Mayor), J. Barker, P. Cox, J. Dinnie, F. Ivens, G. Kelly, V. Murphy, P. Tesh, M. Westwood, P. White, P. Cowley, S. Timms **of Shipston-on-Stour Town Council**

The business to be transacted at the meeting is as follows: -

You are hereby summoned to attend a Meeting of the above-named Council, convened by the Town Mayor, Councillor Sheelagh Saunders, to be held via video conference on **Monday 12th April 2021, commencing at 7.00pm.**

For the health and well-being of our community as a result of the COVID-19 crisis, Shipston Town Council meetings will be held remotely until further notice, under "The Local Authorities (Coronavirus) Flexibility of Local Authority Meeting (England) Regulations 2020". Shipston Town Council will be using the 'Zoom' platform to facilitate the holding of meetings, which will be recorded using the Zoom software. Entry to the meeting is online via www.zoom.us with **meeting ID; 862 2069 0308** and **passcode: 730793**

AGENDA FOR THE APRIL 2021 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, family, friends or close associates.

- 1 **TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**
 - 2 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)
 - 3 **TO NOTE REQUESTS FOR DISPENSATIONS RECEIVED BY THE CLERK**
 - 4 **MINUTES OF THE LAST TOWN COUNCIL MEETING** - To confirm minutes of the meeting held on 8th and 29th March 2021
 - 5 **CLERK'S REPORT** - For noting
 - 6 **REPORTS**
 1. Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council)
 2. County Council issues (WCC – Warwickshire County Council)
 3. District Council issues (SDC – Stratford District Council)
 4. SNT (Safer Neighbourhood Team) – report as needed
 5. Shipston Forum
 6. Shipston Area Flood Action Group (SAFAG)
 7. Youth Working Group – report as necessary
 8. Ellen Badger/Health & Wellbeing – report/update as necessary – Reply letter to Ellen Badger League of Friends
 - 7 **YOUTH CLUB**

Guest – Rev. Daniel Pulham. Update on Shipston Youth Club
 - 8 **OPEN FORUM (15 MINUTES DURATION)**

Parishioners of Shipston are invited to address the Council on any relevant matter for a maximum of 3 mins.
 - 9 **PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>
- PLANNING UPDATES:**
- **21/00004/FUL** – Ellen Badger Hospital, Stratford Rd - Erection of a Replacement Hospital (Including Well-Being Centre), Medical Centre, Café & Associated Infrastructure (including car parking & community garden) following demolition of the existing hospital & dwelling
 - **21/00716/FUL** – Land on Campden Rd - Proposed new traffic light controlled junction to replace previously approved roundabout to serve the housing developments to the north and south of Campden Road
- Following matters considered at a meeting of the Planning Committee, 6pm 12th April. Update from Chair of Planning, Cllr Tesh*
- NEW PLANNING APPLICATIONS**
- **21/00075/FUL – 7 Angelas Meadow** – Single storey extension off the back of the kitchen at the rear of the house
 - **21/00722/FUL – 43 Queens Avenue** – Raise roof from original application (20/00952/FUL) by 234mm

- **21/00721/LDE – 105 Railway Crescent** – two storey residential dwelling located within Shipton-upon-stour, built approximately 20 years ago. The proposals include a number of internal alterations and the conversion of the loft space into 2 extra rooms and a bathroom. Consequent to these alterations, a new dormer window is proposed to the rear of the property, along with 3x new 'velux' type rooflights. To the rear elevation of the building an existing irregularly placed window will be infilled with reclaimed bricks, and 2 new windows will be inserted. There are no overlooking issues with the property being situated some distance from facing buildings
- **21/00773/FUL – 29 Telegraph Street** – Demolish the existing rear lean to kitchen and replace with a 3 storey extension, to accommodate a kitchen/diner and wetroom/utility on the ground floor and additional bedroom space with new bathrooms on the first and second floors
- **21/01030/TREE – York House, 14a Church Street** – T1 - silver birch - Fell

PLANNING APPEALS – None

PLANNING VARIATIONS/AMENDMENTS

- **21/00331/VARY – 28 Manor Lane** - Variation of condition no. 2 (Approved drawings) of planning permission 18/02999/FUL (Proposed single storey rear extension and first floor side extension). VARY would amend the design of the roof on the approved side extension from two gables to a hipped roof.

PLANNING DECISIONS FOR NOTING

- **20/00343/FUL – Land North of Campden Rd** - Residential development of 65 affordable units (35 social rent and 30 shared ownership) plus associated access, parking, landscaping and associated infrastructure – **PERMISSION WITH CONDITIONS**

OTHER PLANNING/INFRASTRUCTURE MATTERS

- **Housing Needs Survey** – Minor amendments to ARC 4's final draft of survey, plus wording on postal envelope

Date of next scheduled meeting of the Planning Committee – 7pm Monday 26th April 2021

10 **GENERAL PURPOSES WORKING GROUP (GPWG)** – Cllr Cox, Chair – Verbal update from Cllr Ivens

- **RAILWAY CRESCENT:** Replacement planting on STC land (around play area) of trees previously removed due to disease.

Recommendation: To instruct Treetech to plant 9 cherry trees in Railway Crescent including a 2 year maintenance plan, total cost £2833.60, plus an additional £154.35 for wire mesh tree guards.

- **SHIPSTON LIONS:** Request received to use 'Little rec', New Street for 3 fundraising events in April, May and June.

Recommendation: To allow two book sales and one plant sale to be held by Lions on the 'Little rec' as recreational events, subject to Lions having suitable insurance and risk assessments in place for each event.

11 **HERITAGE, AMENITY AND LEISURE PROJECTS (HALP)** – Cllr Cowley, Chair – Agenda & minutes of HALP meeting held on 31st March

- **RIVERSIDE LEASE**

Recommendation: That timber-faced barriers be installed at Mill Street Car Park as part of the environmental improvement works.

- **RIDGEWAY AMENITY SPACE**

Recommendation: That a specific Ridgeway Working Group be established

12 **COMMUNICATIONS WORKING GROUP (COMMS)** – Cllr White Chair of Group – Verbal report.

Recommendation; To agree to formally tender for the delivery of the Shipston Forum

13 **FINANCE WORKING GROUP** – Cllr Cooper, Chair of group – Agenda & minutes of FWG meeting held on 15th March 2021

- **HMRC** - VAT reclaim repayment (August 2020)

Recommendation: To accept reimbursement of £10,000 from SAFAG and write off the remaining £10,460.45 SAFAG VAT debt

- **SPORTS CLUB** - New Play Surface (2020)

Recommendation: That the costs of the new play surface be covered by the reserved S106 funds from the Caudlewell development

- **COMMUNITY GRANTS 2020**

Recommendation: That Townsend Hall be allowed to carry over their 2020/21 grant to 2021/22

14 **FINANCIAL MATTERS** - Invoices for approval – as listed March/April 2021

15 **STAFFING WORKING GROUP** – Chair Cllr Saunders. Meeting on Thursday 8th April - Verbal update

16 **MAYO ROAD CHARITABLE TRUST – Meeting of the Trustees** held on Wednesday 7th April 2021


Recommendation from Trustees; That Cox & Hodgetts Solicitors be appointed at an estimated cost of £2,100.00 (plus VAT)

17 **DATE OF NEXT MEETING**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 do not apply to meetings on or after 7 May 2021

Recommendation from Mayor: That the Annual Town Council meeting (Mayor making) be brought forward from 10th May 2021 to Tuesday 4th May 2021

DATED THIS 7th APRIL 2021



TOWN CLERK – SHIPSTON ON STOUR TOWN COUNCIL