



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

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General Meeting of Shipston on Stour Town Council, Monday 11th December at 7pm.

Present: Cllrs G Kelly (Chair), J Dinnie, T Booth, M Kelly, H Kelly, B Cooper, I Cooper, P Tesh and C Howarth

Public: 0 **Press:** 1 **SDC:** 1 **WCC:** 0 **Clerk:** H Morgan

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllr Barker, Cllr Walters, SDC Cllr Hatch
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None.
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None.
4	MINUTES OF THE LAST COUNCIL MEETING To confirm the minutes of the meeting that took place on Monday 13 th November 2023 <u>Proposed by Cllr G Kelly, seconded by Cllr J Dinnie, 8 for, 1 abstention – motion carried.</u>
5	CLERK'S REPORT Report as circulated – noted and discussed.
6	REPORTS
6.1	Town Councillor (STC – Shipston Town Council) Cllr J Dinnie reported back from The Victorian evening, praising the Stour Singers and The Town Band as brilliant. Reported that The Hub is scheduled to have a dilapidations survey – this is being discussed at Finance Working Group. Cllr Passingham is looking into funding for asset management. Cllr B Cooper updated Councillors about the planning application that has to be submitted for development of the reserve site – expected end of December/early January. Localised flooding in Clifford Place, sandbags had been provided. Cllr Cooper had visited site and taken photos. Taylor Wimpey to look at drainage and pinpoint underlying problems.

	<p>Cllr T Booth reported that General Purposes meeting will take place this week on Thursday - full update next meeting. Commented that the new Town Maps look great.</p> <p>Cllr M Kelly reported that the Proms events were well attended and enjoyed. She also expressed thanks to office staff, particularly Emily, for organising the Christmas meal.</p> <p>Cllr Howarth had taken part in a zoom call with TrailTale re a heritage trail at no cost to the Council, discuss at HALP meeting in January. He had attended a Visit Loyal meeting along with a very interesting Counter Terrorism course and recommended that fellow Cllrs attend.</p> <p>Reported that the CT course was interesting, recommend that fellow councillors attend if possible.</p> <p>Cllr H Kelly had attended a Great Big Green Week planning meeting, a successful Holiday at Home event at the Townsend Hall and the Town Band concert which was incredibly good.</p> <p>Cllr I Cooper reported that he was very impressed with the Victorian Evening and that the event was well attended. He raised the issue of the lack of street lights at Ridgeway and also the old Norgren site – Cllr B Cooper advised this was due to the Dark Sky Policy. Complaints received regarding the traffic lights at Tesco.</p> <p>Cllr G Kelly echoed councillors comments on the Victorian Evening and it being a very popular event. Suggested that STC could assist with sponsorship going forward – although STC do already fund the lights, the trees and the power.</p> <p>Cllr J Barker reported (via email to the Clerk) that she had really enjoyed the Christmas meal and expressed her thanks to all. Cllr Barker queried the use of Cornmill Meadows as an orchard and also asked as to whether the signage could be changed to reflect ownership by STC and that the land was a gift. Reported that the Youth Club are finding The Hub very cold and that toilets are not acceptable.</p>
<p>6.2</p>	<p>District Council issues (SDC – Stratford District Council)</p> <p>Report as circulated re a Business Growth Warwickshire worth £4.6m, Severn Trent drainage issues and river testing.</p> <p>Cllr D Passingham also reported on the outrage over the proposals by Warwickshire Fire and Rescue Service re ‘resourcing to risk’, This will be an agenda item for the Overview and Scrutiny Committee.</p> <p>Discussion ensued amongst Cllrs and it was agreed that STC needs to re-evaluate its Emergency Plan to take the situation re all of the emergency services into account. Meeting to take place in January.</p>
<p>6.3</p>	<p>County Council issues (WCC – Warwickshire County Council)</p> <p>Cllr J Barker reported (via email to the Clerk) that she is lobbying hard on behalf of firefighters and looking forward to STC’s meeting with the Chief Fire Officer and the Portfolio leader in January. She is also working with the Head of Education to improve local communications and help those struggling with accessing their education. Cllr Barker is part of a local abattoir group working to get funding to form a coop/CIC. Full Council meeting at WCC on 19th December where she will be asking about our Fire Station and local bus stops.</p>
<p>6.4</p>	<p>Blue Light update – Safer Neighbourhood Team, Fire Station, First Responders.</p> <p>First Responders reported that they had been given 3 public access defib cabinets and units at a discounted price by London Hearts Charity. These units will be installed at the Medical Centre, Rosedale Mencap Supported Living and the Fire Station. Funds are being sought for a second first responder vehicle to allow extra coverage and provide more support to the community. Recruitment to take place in the New Year. Thanks expressed to Stour Valley Lions who have been a huge support.</p>

6.5	<p>Shipston Forum Articles are coming in thick and fast. The aim is to get January's edition out before Christmas but this may prove not to be possible due to the very tight deadline.</p>
6.6	<p>Ellen Badger Hospital Cllr J Dinnie circulated responses from the website from the Integrated Careboard.</p>
6.7	<p>Stour Health and Wellbeing Partnership Minutes as circulated – next meeting in January.</p>
6.8	<p>Shipston High School Cllr I Cooper reported that the Chair of Governors has resigned.</p>
7	<p>OPEN FORUM (15 MINUTE DURATION) Nothing to report.</p>
8	<p>ENVIRONMENT AND FLOOD ACTION WORKING GROUP Minutes as circulated. Thermal Imaging Cameras which are currently at the Library need to be located at New Clark House. Volunteers to be trained by Brailes volunteers who are compiling an instruction manual.</p> <p><u>Recommendation that Council approves the updated Cornmill Meadow Management Plan version 3.1. Proposed by Cllr H Kelly, seconded by Cllr I Cooper, Unanimous – motion Carried</u></p> <p><u>Recommendation that Council approves the establishment of a Community Orchard at Cornmill Meadows.</u> An amendment to the wording was proposed to reflect preferred suppliers and cost.</p> <p><u>Amendment proposed by Cllr Howarth, seconded by I cooper, Unanimous – motion carried.</u></p> <p><u>Amended Recommendation that Council approves the establishment of a Community Orchard at Cornmill Meadows. Preferred suppliers for 54 trees are The Heritage Fruit Tree Company a4 ££4306.70 and for Lawns to Mow to dig 54 holes at approx. £405. Proposed By Cllr J Dinnie, Seconded by Cllr H Kelly. Unanimous – motion carried.</u></p> <p>Discussed and approved in principle – awaiting recommendations:</p> <ul style="list-style-type: none"> • Installation of a commemorative bench at Cornmill Meadows. • Provision of picnic/study tables at Cornmill Meadows. • Provision of an additional sign at Cornmill Meadows to indicate the permissive pathway. <p>Cllr H Kelly advised that she has applied for £800 funding from WCC for trees around the picnic/study tables if recommendation is carried.</p>
9	<p>PLANNING COMMITTEE Minutes as circulated.</p> <p>All planning applications can be views at https://apps.stratford.gov.uk/eplanning/</p> <p>Cllr Tesh advised that:</p>

	<p>23/00751/FUL - South Lynn House, London Road, has been refused by Stratford District Council. The applicant has appealed. STC to provide any further written reps by 11th January 2024. STC had previously objected and submitted their reasons on SDC's portal.</p> <p>Neighbourhood Plan – SDC advise that this will need updating before the South Warwickshire Local Plan is adopted in 2027. Mr P Sykes who is a volunteer on the Planning Committee has volunteered to take the lead. Assistance and funding to be explored.</p>
10	<p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) Minutes as circulated.</p> <p>Town maps have resulted in many complimentary comments on Facebook. Cecil Stanford – commemorative plaque costs being sought. Riverside picnic tables – costs being sought, to order at the same time as those for Cornmill Meadows to save delivery costs.</p>
11	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker/Action Log as circulated. Next Meeting Thursday 14th December 2023.</p>
12	<p>FINANCE WORKING GROUP Minutes as circulated.</p> <p><u>Recommendation that Council agrees to the Grant Recommendations to be included in the draft budget.</u> <u>Proposed by Cllr I Cooper, Seconded by Cllr Howarth, Unanimous – motion carried.</u></p> <p><u>Recommendation that payment for the Clerk's outstanding TOIL/Holiday be approved.</u> <u>Proposed by Cllr I Cooper, Seconded by Cllr G Kelly, Unanimous – motion carried.</u></p> <p><u>Recommendation that an amendment is made to the wording of clause 2.2.3 of the Staff Handbook to reflect current contracts (wording in FWG minutes).</u> <u>Proposed by Cllr I Cooper, Seconded by Cllr M Kelly. Unanimous – motion carried.</u></p> <p>Joint Sports Sub Working Group – Finance Working Group looking at The Hub lease, proposals for a lease for Shipston Excelsior Football Club, surveys and renovations.</p>
13	<p>FINANCIAL MATTERS Invoices for approval as circulated.</p> <p>Query as to why SDC have invoiced STC for an uncontested election. Clerk to query. All other invoices approved to be paid.</p> <p><u>Proposed by Cllr I Cooper, seconded by Cllr G Kelly, unanimous – motion carried.</u></p>
14	<p>STAFFING WORKING GROUP Next meeting date to be confirmed.</p>
15	<p>DATE OF NEXT MEETING Monday 8th January 2024</p>

The meeting closed at 2030 hrs.

Signed..... Date.....

Cllr G Kelly (Mayor) Shipston on Stour Town Council