



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

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General Meeting of Shipston on Stour Town Council, Monday 9th October 2023 at 7pm.

Present: Cllrs G Kelly (Chair), J Dinnie, T Booth, H Kelly, B Cooper, C Howarth and J Barker.

Public: 2 **Press:** 2 **SDC:** 2 **WCC:** 1 **Clerk:** H Morgan

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| 1 | TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllrs M Kelly, R Walters, I Cooper, P Tesh and Mr G Smith. |
| 2 | DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None. |
| 3 | TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None. |
| 4 | MINUTES OF THE LAST COUNCIL MEETING To confirm the minutes of the meeting that took place on Monday 11 th September 2023. <i>Proposed by Cllr K Kelly, seconded by Cllr Booth, 6 for, 1 abstention, motion carried.</i> |
| 5 | CLERK'S REPORT Report as circulated – noted and discussed. Request for draft minutes to be circulated ASAP. Mayo Road meeting pencilled in prior to General Meeting in November. Shipston in Bloom – need to advertise for new volunteers as the current group will be finishing in December 2024. Discussion needed with the Chair. Keep on Agenda. Cllrs I Cooper and Booth to look at One Drive access and training for Cllrs. |
| 6 | REPORTS |
| 6.1 | Town Councillor (STC – Shipston Town Council) Cllr T Booth advised that projects and issues being tracked monthly, chapel survey is due shortly - Lawns to Mow to help clear, lots going on. Cllr J Dinnie reported that the sewage/drainage meeting with Severn Trent Water is provisionally booked for 1 st November – TBC. He has spoken to Dave Birch (Town Band) re the concept of a |

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| | <p>bandstand - idea to be sounded out by arranging a concert in town – perhaps co-ordinate with Shipston Proms. The High Street would be the ideal are if ‘Shaping Travel’ gives the space for a permanent fixture. Temporary solutions being looked at also. Cllr Dinnie attended and opened Shipston Lodge Fete - farm animals were present (Good Day Farm) which is a positive with regards to reviving The Wool Fair in relation to difficulties with licences and transport. Cllr Dinnie reported the issue of the vacant house on London Road which has become a public nuisance. Cllr Passingham has met with the Environmental Agency on site. Homeowner lives abroad – Bennets is the Estate Agent.</p> <p>Cllr B Cooper reported that he had placed dog waste bin signage on the Hanson Track gate and the vegetation cut back to make it easier to see the bins. He and Cllr Passingham cut back the hedge at Hanson Avenue/The Maldens. It had been damaged by a fencing contractor and left overhanging the pavement. Warwickshire County Council have accepted that they have maintenance responsibility.</p> <p>Cllr H Kelly had attended Cemetery training, healthy rivers and net zero webinars. She had attended Shipston Lodge Fete, Arthur Iven’s funeral and organised the official Cornmill Meadows opening. Monthly litter pick took place on Saturday – 2 new members cleared the car parks. Cllr Kelly had also spoken to members of the Good Day Farm who expressed an interest in grazing sheep and goats at Cornmill Meadows.</p> <p>Cllr Howarth had attended the Town Network meeting, reported visibility issues to WCC Highways re Darlingscote Road Crossroads and two water leaks to Severn Trent Water. Cllr Howarth is assisting with some documents and polices that need to be amended/updated. He has also done some research in to other Council’s websites as he feels that STC’s is ‘flat’ – has also spoken to providers and website supporters. Cllr Howarth felt that without a works department, the Council is very reliant on Lawns 2 Mow to carry out numerous other jobs. Suggested that a list of suppliers/service providers is drawn up and that a framework agreement of approved suppliers is put in place. General Purposes/Staffing Working Groups to action.</p> <p>Cllr G Kelly has attended Alcester Council’s Civic dinner and the High Sheriff of Warwickshire’s Civic Service. Cllr Kelly had been advised that none of the members of the Table Tennis club at The Hub were from Shipston. However, the Tennis Club and U3A also run table tennis which locals attend.</p> |
| <p>6.2</p> | <p>District Council issues (SDC – Stratford District Council) Reports as circulated.</p> <p>Cllr Passingham looking into providers of energy efficiency surveys for commercial buildings for STC’s buildings. difficult for specialist. £1200 NCH/sports/hub and museum. Cllr Barker queried whether we have one completed by law and whether there are grants that we could apply for. He also advised the UBUS contract ends in April 2024.</p> |
| <p>6.3</p> | <p>County Council issues (WCC – Warwickshire County Council) Cllr J Barker reported on 600 Warwickshire residents offered homes to Ukraine refugees, parking permits renewal now online, tenant’s rights, mobile library timetable change, youth elections (encouragement for 11-18 year olds), youth conference – Voices of Tomorrow. 10.5 million pounds for protection of area bus shelters, London road bus shelters ordered. (with living rooves), tyre safety month, country parks and library activities for kids at half term social care – Lets Talk podcast and KNUS – counselling service. Cllr Dinnie welcomed Cllr Barker back following her recent surgery.</p> |

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| 6.4 | <p>Blue Light update – Safer Neighbourhood Team, Fire Station, First Responders.</p> <p>Safer Neighbourhood Team –16 motor thefts the Stratford District, burglaries dropped and none reported for 5 weeks on the patch, PC Hammond now off on long term sick following knee operation – PC Lucas covering the post and will be arriving in the next few weeks, PCSOs continue to conduct daily patrols in hotspot areas and support speed watch groups in a clear aim to drive down speeding issues on the London and Stratford roads. Cllr Dinnie advised of a near miss on Watery Lane.</p> <p>First Responders – 1 public access defibrillator activation last month, assisted Little Compton with supplies for theirs, Restart a Heart Day on 16th October and will be holding a CPR and Defib awareness sessions at Low Furlong that week. Cllr Booth advised that the Shipston team are the 3rd highest achieving in Warwickshire with regard to call outs.</p> |
| 6.5 | <p>Shipston Forum Editor advised that the November edition will be covering Remembrance Sunday, Bonfire night, Christmas events and Rotary Victorian Evening.</p> |
| 6.6 | <p>Ellen Badger Hospital Cheryl Brand, Danielle Oum and the ICB are working on 19th July questions submitted on the 19th July. Cllr Dinnie to attend a meeting with the ICB and the Scrutiny and Overview Committee on 3rd November.</p> |
| 6.7 | <p>Stour Health and Wellbeing Partnership Next meeting on 7th November.</p> |
| 6.8 | <p>Shipston High School Herald article re further improvements and EV charging points. Cllrs feel that there should be a 6th form and bike storage.</p> |
| 7 | <p>OPEN FORUM (15 MINUTE DURATION) Chair of Shipston Education Society advised that they had received 17 applications for grants this year - £1420. Resident asked for an update re Angelas Meadow/Chapel View play equipment – Orbit have proposed better and more equipment than they did originally – under consideration by General Purposes/Planning.</p> |
| 8 | <p>ENVIRONMENT AND FLOOD ACTION WORKING GROUP</p> <p><u>Recommendation that Council approves the purchase 3 x testing kits @ £204 per kit (includes renewables for 1 year).</u> <u>Proposed by Cllr Booth, seconded by Cllr H Kelly, motion carried unanimously.</u> Water testing to be analysed by the Safe Avon team of scientists who will then provide feedback re any abnormalities, pollutants and water quality to the Citizen Science Project. Tests to be taken at the bridge, upstream and downstream. To be reviewed after a year.</p> <p><u>Recommendation that Council approves the setting aside of some money each year flood maintenance.</u> To be taken to Finance Working Group with an actual figure for consideration within the precept demand.</p> <ul style="list-style-type: none"> • Trees on land adjacent to 52 Hawthorn Way. Homeowner still to plant 5 trees as agreed last year – it is believed he is waiting on STC to advise what and where. Wishes to have a further tree removed (and then replant two) but there is no immediate danger to the house. |

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| 9 | <p>PLANNING COMMITTEE Minutes as circulated.</p> <p>All planning applications can be views at https://apps.stratford.gov.uk/eplanning/</p> <p>23/02604/TREE – 28a Church Street T1 – holly – reduce by 30% and shape to previous points <u>No rep – proposed by Cllr G Kelly, seconded by Cllr Dinnie – motion carried unanimously.</u></p> <p>23/02370/FUL – Shipston High School Redevelopment of Shipston High School with an assembly hall extension (192 sqm) to the rear of the school, internal alterations and the addition of external louvres. External landscaping works also proposed. <u>Holding objection pending more detailed information and discussion at the Planning Committee on 23rd October – Clerk to seek an extension or response – proposed by Cllr Dinnie, seconded by Cllr Barker – motion carried unanimously.</u></p> |
| 10 | <p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) Minutes as circulated.</p> <p><u>Recommendation that Council approves the quote of £17,361.00 + VAT for the work required on Bridge Car Park Riverside Project (S106 11/02380/OUT).</u> <u>Proposed by Cllr Howarth, seconded by Cllr Barker – motion carried unanimously.</u></p> |
| 11 | <p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker/Action Log as circulated.</p> <p><u>Recommendation that Council approves the quote of £6648.00 + VAT for new perimeter fencing and gates at New Street Allotments (S106 11/02380/OUT).</u> <u>Proposed by Cllr Booth, seconded by Cllr G Kelly - motion carried unanimously.</u></p> <p><u>Recommendation that Council approves the quote of £1,500.00 + VAT for the provision of a riverside boundary at New Street allotments (S106 11/02380/OUT).</u> <u>Proposed by Cllr Booth, seconded by Cllr G Kelly - motion carried unanimously.</u></p> |
| 12 | <p>FINANCE WORKING GROUP Minutes as circulated.</p> <p><u>Recommendation that Council approves the £165 per year hosting commitment for 3 years for the Visit Local Website.</u> <u>Proposed by Cllr Howarth, seconded by Cllr Barker – motion carried unanimously.</u></p> <p><u>Recommendation that the budget timetable be approved.</u> <u>Proposed by Cllr G Kelly, seconded by Cllr Howarth – motion carried unanimously.</u></p> |
| 13 | <p>FINANCIAL MATTERS Invoices for approval as circulated.</p> <p><u>Proposed by Cllr G Kelly, seconded by Cllr Howarth – motion carried unanimously.</u></p> |

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| 14 | <p>STAFFING WORKING GROUP</p> <p>Cllr Kelly advised that Debbie Hardiman will be joining the Clerk's team as an Administrative Officer on Monday 28th October and that the Clerk's appraisal is due imminently.</p> |
| 15 | <p>DATE OF NEXT MEETING</p> <p>Monday 13th November 2023.</p> |

The meeting closed at 2050 hrs.

Signed..... Date.....

Cllr G Kelly (Mayor) Shipston on Stour Town Council