



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warks CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstononline.org
Website: www.shipstontowncouncil.org

MINUTES OF 13th JUNE 2022 GENERAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON-ON-STOUR AT 7.00 PM

Present: Cllrs: M. Westwood (Chair), J. Barker, T. Booth, I. Cooper, P. Cox, J. Dinnie, G.Kelly, H. Kelly, S. Madams (from item 5), P. Tesh

Public: 5

Press: 1

WCC & SDC: 2

Clerks: H. Morgan and D. Neath

1	TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE None.
2	DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None.
3	TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None received.
4	MINUTES OF THE LAST TOWN COUNCIL MEETINGS – To confirm minutes of the Meetings which took place on Monday 11 th April 2022, Monday 9 th May 2022 and Monday 23 rd May 2022. <u>Proposal to accept Minutes of 11th April 2022, as a true and accurate record, proposed by Cllr. Westwood and seconded by Cllr. H. Kelly. 8 for, 1 abstention, motion carried.</u> <u>Proposal to accept Minutes of 9th May 2022, as a true and accurate record, proposed by Cllr. Westwood and seconded by Cllr. Tesh. 8 for, 1 abstention, motion carried.</u> <i>Minutes of Extraordinary Meeting of 23rd May 2022 – Minutes agreed with amended to Item 5 (confidential)</i> <u>Proposal to accept Minutes of 23rd May 2022, with amendment to confidential item as agreed, as a true and accurate record, proposed by Cllr. Cooper and seconded by Cllr. Westwood, 8 for, 1 abstention, motion carried.</u>
5	PRESENTATION TO EX-COUNCILLORS V MURPHY AND P WHITE Presentations and thanks expressed to ex-Councillors Veronica Murphy and Peter White for all their hard work and commitment to Shipston Town Council over many years.
6	CLERK'S REPORT - Report noted. <i>Mental health</i> - Cllr. Barker and PCSO Cole informed that if the Police or WCC made a referral to Social Services it would be fast tracked.
7	REPORTS
7.1	Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council) Cllrs. Barker, Booth, Dinnie, G.Kelly, Madams, P. Tesh – no reports this month. Cllr Cox had submitted a very comprehensive report of activities he had carried out in May 2022 and Cllr. Westwood thanked him for all his hard work.

	<p><i>NALC Webinar</i> - Cllr. H. Kelly reported on webinar she had attended on Climate change. A sub-committee for Climate Change needs to be formed before a Climate Emergency can be declared by a Council. STC to consider this in the near future.</p> <p><i>Shipston Beekeeping Association</i> – Cllr. H. Kelly reported that bees will soon be introduced into St. Edmund’s churchyard. Cllr. Westwood and the Clerk meeting the Council insurance representative on 15.6.2022 and will investigate insurance arrangements for the churchyard.</p> <p><i>Jubilee weekend and Beacon</i> – Although not able to be in attendance, Cllr. Cooper expressed his congratulations to all those involved in making the Beacon and Jubilee weekend so successful.</p> <p><i>Dementia Friendly Coffee Morning</i> – Cllr. Westwood reported on successful event which she had attended. It was held in partnership with the Shipston Health and Well Being Partnership.</p> <p><i>Civic Dinner</i> – Cllr. Westwood reported on successful event when she had met other Town Council Mayors and discussed flying the Pride flag. She also informed of the Human Library which will be visiting Shipston soon.</p> <p><i>Jubilee weekend</i> – Cllr. Westwood recorded public thanks to Cllr. Cox, Scobie and his team, the Clerk and Mrs Ronnie Murphy for all their hard work in making it such a successful weekend.</p> <p><i>Big Jubilee Lunch</i> – Held on 5.6.2022. Inclement weather but chalk activities, archery, disco and Town Band in attendance.</p> <p><i>Cornmill Meadow</i> – Cllr. Westwood reported on successful and positive multi agency meeting held on 7.6.2022 on site. Accessibility to site was very good.</p> <p><i>PPG Meeting</i> – Meeting today. Cllr. Westwood reported on lots happening ‘behind the scenes’ with regard to the Ellen Badger development. Hoped that STC and SWFT meeting can be arranged in July/August 2022.</p>
7.2	<p>District Council issues (SDC – Stratford District Council) - District Councillor Harvey report below.</p> <p>Large Scale Tree Planting</p> <p>(a) Work is being undertaken to find an acceptable proposal to plant a significant number of trees within the District as an element of the Council’s programme of measure to address the declared Climate Emergency. An initial proposal that involved the acquisition of land specifically for tree planting has been withdrawn on the basis that money spent on land and the associated fees for acquisition was money that could not be devoted to the supply of trees. The intention is that a revised paper will be presented in July based on a proposed partnership with the Heart of England Forest and/or the Woodland Trust or equivalent organisations.</p> <p>(b) SDC has been successful in its joint bid with Wychavon DC, Warwick DC, and the Heart of England Forest for around £500k of funding for tree planting. SDC will need to match fund a new post for an apprentice at a cost of £18k. This demonstrates the benefit of SDC’s partnership approach to Climate Change. This is the second such grant to have been awarded to SDC.</p> <p>Garden Waste Subscription</p> <p>SDC has sold 44,575 (44,158 – 2021) permits and raised £1.872m as of 30.5.22. This is almost £250k more than at the same point last year. Of those sold this year, 35,742 permits were paid for via the website and 8,833 via the SDC Contact Centre i.e. 80% of permits were purchased over the internet.</p> <p>Cash Management</p> <p>The Council’s fund manager, Aberdeen Standard Investments (ASI), had £49m under management at 31.3.22. ASI has a target rate of return to generate measured against a benchmark. Until the end of 2021 this was based on the London Inter Bank Bid Rate (LIBID). This benchmark ceased to exist from 1.1.2022 and has been replaced by the use of Sterling Overnight Index Average (SONIA) rates.</p> <p>In the exceptionally low interest rate environment of 2020/21 of the Covid-19 pandemic, interest generated from SDC’s funds (£58k) did not cover ASI’s fees (£66k). As interest rates have subsequently risen as the Bank of England seeks to influence the domestic rate of inflation, the prospects for generating net revenue again from this source in the current year are much improved.</p> <p>Environmental Protection</p> <p>SDC has served an Abatement Notice on a Social Landlord regarding a garden flooded with sewage from a blocked and poorly maintained drain (not sewer). The Notice was complied with and the garden was cleaned.</p> <p>Tourism</p> <p>SDC is getting closer to finalising a new deal with Shakespeare’s England (SE) to provide funding of £100k per annum for the next two years starting in August. At that stage, SE will be adding a free listing section to its website so that all businesses in the District will have a chance to get involved at no cost. The intention is that this involvement will enable local businesses to see what SE has to offer and the benefits of becoming more involved.</p> <p>Site Allocation Plan</p> <p>The proposed SAP will be the subject of consultation with the public in late June and early July. Whilst the SAP identifies potential reserve sites within the District – there is only one such site in either Shipston North or Shipston South - it needs to be remembered that these sites would only ever come into play in very limited circumstances. For example, this could arise to meet Birmingham unmet need under the duty to co-operate. The message to note is that the SAP does not identify sites that will be brought on line for development. They are not needed to</p>

	<p>maintain SDC's five year housing land supply. Similarly, these sites will not automatically be transferred into the new local plan for South Warwickshire currently in preparation. C</p> <p>District Councillor Harvey reported on a quieter month with less meetings, generally due to the proposed merger with Warwick DC not going ahead.</p> <p><i>Council Tax</i> - District Councillor Harvey added that distribution to householders of the Government £150 payment to help with Council Tax was in progress but had been difficult due to lack of bank details for some householders.</p> <p><i>Site Allocation Plan</i> – Cllr. Harvey updated that there were none identified for Shipston.</p>
7.3	<p>County Council issues (WCC – Warwickshire County Council) – County Councillor Barker</p> <p>Cllr. Barker also reported on quieter month within SDC. She was continuing to pursue the persistent sewerage issues with Severn Trent Water via WCC.</p>
7.4	<p>Blue Light update - Safer Neighbourhood Team, Fire Station, First Responders</p> <p>PCSO Ben Cole (in PC Sid Hammond's absence) gave a verbal update to Councillors on activities during April and May 2022 (See report at Appendix B). A lot of Police time was taken up in May with the Kingsbury Oil tanker protesters. The Police are working well with the Rural Crime Team linked to SDC. Crime reports in April fairly low with mental health incidents still being high. PCSO Emma Turner currently seconded to Stratford Police Station due to staff shortages. Events connected with the Queen's Jubilee had taken up time in May, along with a firearms incident in town, anti social behaviour and liaison with the Speedwatch coordinators.</p>
7.5	<p>Shipston Forum – Chris Rowland, Editor.</p> <p>Mr Rowland reported on forthcoming July edition with articles from local schools, Medical Centre, Jubilee activities, Falklands 40th anniversary service on 14.6.2022 at Gyrotory Memorial Gardens and Shipston Pride celebrations on 18.6.2022.</p>
7.6	<p>Ellen Badger – Community Hospital Review.</p> <p>Cllr. Dinnie reported on Board Meeting held on 1.6.2022 when the Business Plan was presented to members but currently confidential to the public.</p>
7.7	<p>Health and Well Being</p> <p>Cllr. Westwood informed that Shipston Health and Well Being Partnership was her nominated Charity as Mayor for 2022-2023. A representative will be attending the next STC meeting on 11.7.2022.</p>
8	<p>OPEN FORUM (15 MINUTES DURATION)</p> <p>No report.</p>
9	<p>SAFAG WORKING GROUP – Mr Geoff Smith reported.</p> <p>Minutes of 30.5.2022 and report previously circulated.</p> <p>Mr Smith informed that SAFAG anticipate expending their full CIL grant provided that projects proceed as intended. Mr Smith also reported on SAFAG's 2022 Plan dated 30.5.2022, showing jobs completed and those in the pipeline.</p> <p><u>Proposal to approve SAFAG's 2022 Plan and budget, proposed by Cllr. Westwood and seconded by Cllr. Dinnie, 9 for – 1 abstention - motion carried.</u></p>
10	<p>PLANNING COMMITTEE – Chair – Cllr. Tesh.</p> <p>All planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/</p> <p>Minutes of Planning Committee Meeting of 25th April 2022 and Extra Ordinary Planning Committee meeting of 16th May 2022 noted.</p> <p>22/01348/FUL – Hayward Smart Architects Ltd, 3A New Street - Proposed single storey extension to side to provide storage and cycle store and new air conditioning unit to east elevation.</p> <p><u>Proposal to No Rep, proposed by Cllr. Tesh and seconded by Cllr. Westwood, 10 for - unanimous - motion carried.</u></p> <p>21/01726/VARY – Lunnons Farm, Barcheston - Variation of condition 2 of application 19/03574/FUL</p> <p><u>Proposal to No Rep but with an additional comment that the building is painted in an appropriate colour and camouflage planting will be enhanced, proposed by Cllr. Tesh and seconded by Cllr. Dinnie, 10 for - unanimous - motion carried.</u></p> <p>21/03935/VARY – Tesco Stores Ltd Variation of condition 2 of application 17/01920/FUL</p> <p><u>SDC to be informed that previous comments still stand. Cllr. Dinnie to send photographs of problems with vehicle parking on site and in close proximity to the Clerk.</u></p>
11	<p>GENERAL PURPOSES WORKING GROUP – Chair Cllr. Cox.</p> <p>Minutes of GPWG Meeting held on 26.5.2022 noted.</p> <p><i>London Road play area</i> – Cllr. Cox reported on new swing seats installed.</p>

	<p><i>Playground inspection</i> – Clerk to contact company used previously (Seagrave) to arrange inspection and to include maintenance programme as well as replacement programme. Cllr. Westwood and Clerk meeting insurance company on 15.6.2022 regarding a plan for replacement and refurbishment.</p>
12	<p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) – Chair – Cllr. Dinnie. Minutes of 25.5.2022 and reports noted.</p> <p><i>Transfer of Riverside land from SDC to STC</i> <u>Proposal that STC approve the Heads of Terms for land transfer at Riverside and instruct a solicitor to act on their behalf, proposed by Cllr. Dinnie and seconded by Cllr. Westwood, 10 for - unanimous - motion carried.</u></p> <p><i>Corn Mill Meadow natural flood management options (report produced by Phil Wragg, Chair of SAFAG previously circulated)</i> Mr Smith, SAFAG, reported on SAFAG’s proposed design to help prevent flooding at Corn Mill Meadows and the problems encountered with funding from Environment Agency. <u>Proposal that STC agree their support, in principle, for the installation of natural flood prevention measures being developed using SAFAG’s flood modelling at Corn Mill Meadow, proposed by Cllr. Westwood and seconded by Cllr. Dinnie, 10 for - unanimous - motion carried.</u></p> <p><i>Museum repairs (exterior back wall)</i> Clerk to source three quotes from builders to repair roof and exterior back wall of Museum.</p>
13	<p>COMMUNICATIONS WORKING GROUP Cllr. Westwood thanked Cllr. Cox on behalf of STC for his work keeping the Town Council social media up to date.</p>
14	<p>FINANCE WORKING GROUP – Chair Cllr Cooper. Minutes of Meeting of 16th May 2022 noted.</p> <p><i>Recommendation that Council approves the Annual Governance and Accountability Return 2021/22 Form 3</i> <u>Proposal to accept the Annual Governance and Accountability Return 2021/22 Form 3, proposed by Cllr. Cooper and seconded by Cllr. Westwood, 9 for, 1 abstention- motion carried.</u></p> <p>The Clerk to ensure the AGAR is available on STC website.</p> <p><i>Recommendation that Council approves an uplift of £1,400 for Queens Avenue Play Area in order to install steel feet to the wood of the ‘Trim Trail’ and equipment for durability and an extended life span – taking the total cost to £18.5 k.</i> <u>Proposal to approve an uplift of £1,400 for Queens Avenue Play Area in order to install steel feet to the wooden equipment for durability and extended life span, total cost to £18.5k, proposed by Cllr. Westwood and seconded by Cllr. Cooper, 10 for -unanimous - motion carried.</u></p>
15	<p>FINANCIAL MATTERS Invoices for approval – as listed April/May and May/June 2022 – as circulated. <u>Approval to accept invoices as listed for April/May 2022 , proposed by Cllr. Cooper, seconded by Cllr. Kelly, 10 for – unanimous – motion carried.</u></p> <p><u>Approval to accept invoices as listed for May/June 2022 , proposed by Cllr. Westwood, seconded by Cllr. Madams, 10 for – unanimous – motion carried.</u></p>
16	<p>STAFFING WORKING GROUP – Chair – Cllr. M Westwood Minutes of meeting of 11th May 2022 noted. <i>Deputy Clerk vacancy</i> – Good response reported so far. Closing date on 17.6.2022. <i>Councillor training</i> – Clerk to arrange training by WALC for new Councillors for Cllr. H. Kelly.</p>
17	<p>YOUTH WORKING GROUP Cllr. Madams recorded thanks to the Willey family for their help with the children’s chalking activity at the Jubilee Weekend. Thanks also extended to the Tennis Club for use of the paved area at the Sports and Social Club for the chalking to take place. A meeting of the Youth Working Group has yet to be arranged. Noted that Shipston Health and Well Being Partnership were available to support people with mental health issues and were hoping to promote this more in future as a need was highlighted by STC for support in the 18-20 year old age range in particular.</p>
18	<p>JUBILEE WORKING PARTY The Jubilee bench is now installed outside New Clark House. It will be securely fixed to the ground and a clear wood preservative will be applied to it.</p>
19	<p>EXCLUSION OF THE PUBLIC</p>

	<p>In view of the confidential nature of the business to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 & 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded & they are instructed to withdraw.</p> <p><i>Recommendation to exclude the public in order to discuss a confidential staffing recommendation.</i></p> <p><u>Proposal by Cllr. Westwood to close the meeting, seconded by Cllr. Madams, 10 for – unanimous.</u></p>
20	DATE OF NEXT MEETING – Monday 11 th July 2022

Signed:
 Councillor Marianne Westwood (Mayor, Shipston on Stour Town Council)

Date:

(APPENDICES A & B ATTACHED)

The meeting closed to the public at 9.07 pm.

APPENDIX A

EXPENDITURE APPROVAL LIST – MAY 2022

EXPENDITURE APPROVAL LIST - MAY 2022 (No meeting held in May due to Mayor Making)		
PAYEE	DETAILS	GROSS PAYMENT
Redwax	Inv. 7305 - Managed IT support (01/05/22)	£195.00
Redwax	Inv.7526 - Microsoft 365 Office and Sharepoint Online Plan 1 (24/04/2022)	£22.32
Busy Biz	Inv. 443 - Forum services (May 2022 edition) and showreel for Annual Town Meeting on 12.4.2022	£612.50
Talacom	Inv. 18172 - Forum editorship (May 2022 edition)	£930.00
KMS Litho	Inv. 24238 - Forum printing (May 2022 edition - 4000 copies)	£1,075.00
Lawns to Mow	Inv 115STC - Town contract (April 2022)	£6,444.00
Warks Pension Scheme	Staff pensions (April 2022)	£1,012.85
HMRC	Staff NI/PAYE (April 2022)	£880.43
Council Staff	Salaries (April 2022)	£2,990.12
Stephi Paull	Inv.3182 - Payroll services (April 2022)	£14.00
Dor-2-Dor	Inv.0060 - Shipston Forum delivery - June 2022	£252.00
Astech Consultants Ltd	Inv.4584 - CMIS support and maintenance - 1.5.2022 - 30.4.2023	£2,400.00
WALC	Inv.21800 - Clerk's Toolkit (HM) - Legal Powers, policies and committees (8/2/22)	£24.00
WALC	Inv.21801 - Clerk's Toolkit (HM) - The Clerk's Year (17/2/2022)	£24.00
WALC	Inv.21803 - Clerk's Toolkit (HM) - Meetings Admin (11/01/2022)	£24.00
WALC	Inv.21804 - Local Council Climate Action Day (JD) (19/1/2022)	£36.00
WALC	Inv.21806 - Introduction to VAT for Local Councils (HM) (7/12/2021)	£36.00
WALC	Inv.21808 - Internal Controls (HM) (13/01/2022)	£36.00
WALC	Inv.22008 - Councillor Fundamentals - Induction -(TB) (16/2/2022)	£30.00

WALC	Inv.22009 - Councillor Fundamentals - Induction (SM) (16/2/2022)	£30.00
WALC	Inv.22056 - Year End Accounts and Audit (HM) (10/3/2022)	£36.00
WALC	Inv.22104 - Understanding Risk Management (SM) (26/3/2022)	£30.00
WALC	Inv.SUBS-2022-121 - Payment for Category 18 (4151-5400 electors) subscription renewal	£1,087.80
WALC	Inv.WALC-0597 - 14 copies of the Good Councillor Guide	£70.00
John Lyne Home Improvements	Inv.12640 - 20 Fibre tip pens for Bun Meeting on 9.2.2022	£2.50
Clearsound Productions	Inv. 4390 - Hire of Audio Equipment and cables for Annual Town Meeting on 12.4.2022	£120.00
Clearsound Productions	Inv. 4341 - Hire of equipment for Council meeting	£300.00
Online Office	Inv.23128 - Printer cartridge inks for NCH	£127.33
Marianne Westwood	Mayor's Allowance 2022-2023	£2,500.00
Gerry Kelly	Deputy Mayor's Allowance 2022-2023	£500.00
Direct Debits / Card payments (Contracts in place)		
Lloyds Bank	Inv.367005710 - General Account Charges (February-March 2022)	£20.53
Lloyds Bank	Inv.366045330 - Wool Fair Account Charges (February-March 2022)	£15.00
E-on Next	Inv.KI-90BF6078-0006 - Electricity at Cemetery Chapel - 1.2.2022 - 30.4.2022	£76.90
E-on Next	Inv.KI-BE2F2112-0005 - Electricity at Clark House - 1.12.2021 - 28.2.2022	£121.42
Amazon	Inv. GB-1373726455-2022-19645 - 2022 Year Wall Planner for New Clark House	£6.53
Zoom	Inv.138974839 -Online meeting subs - March - April 2022	£14.39
Zoom	Inv. 144103053 - Online meeting subs - April - May 2022	£14.39
Co-op	Ice cubes for Civic Service on 13.3.2022 (card payment)	£3.40
Sainsbury's	Refreshments for Civic Service on 13.3.2022 (card payment)	£14.75

Co-op	Refreshments for Annual Town Meeting on 12.4.2022 (card payment)	£28.90
John Lyne Home Improvements	Plastic cups for Annual Town Meeting on 12.4.2022	£3.50
Pink Connect	Inv.384002 - Telephone/broadband - March 2022	£129.42
Pink Connect	Inv.384799 - Telephone/broadband - April 2022	£129.42
Water Plus	Inv.0641007160 - New Clark House Water Rates - 9.3.2022 - 9.5.2022	£87.24
SAFAG Working Group invoices		
A&R Shirley Groundworks	Inv.297 - Work for large storage wetland area on land by Dickins Farm at Sutton-under-Brailes	£240.00
John Dee	Inv.318 - Work at Sutton Brook	£3,600.00
For information (already approved at previous STC meetings)		
Corido	6 foot Queen's Platinum Jubilee Commemorative Bench (paid by card)	£660.00
	<i>Approved at STC Meeting 14.3.2022</i>	

EXPENDITURE APPROVAL LIST – JUNE 2022

EXPENDITURE APPROVAL LIST - JUNE 2022 (Meeting 13th June 2022)		
PAYEE	DETAILS	GROSS PAYMENT
Redwax	Inv. 7389 - Managed IT support (01/06/22)	£195.00
Redwax	Inv.7352 - Microsoft 365 Office and Sharepoint Online Plan 1 (24/05/2022)	£22.32
Busy Biz	Inv. 455 - Forum services (June 2022 edition)	£237.50
Talacom	Inv. 18197 - Forum editorship (June 2022 edition)	£930.00
KMS Litho	Inv. 24300 - Forum printing (June 2022 edition - 4000 copies)	£1,075.00
Lawns to Mow	Inv 116STC - Town contract (May 2022)	£6,384.00
Warks Pension Scheme	Staff pensions (May 2022)	£1,012.85
HMRC	Staff NI/PAYE (May 2022)	£880.63
Council Staff	Salaries (May 2022)	£2,930.29
Stephi Paull	Inv.3211 - Payroll services (May 2022)	£14.00
Dor-2-Dor	Shipston Forum delivery - July 2022 (Invoice to follow)	£252.00
Townsend Hall	Inv.SI-863 - Hire of Hall on 12.4.2022 for Annual Town Meeting	£57.00
WALC	Inv.WALC-0611 - Purchase of Charles Arnold Baker on Local Council Administration	£136.99
Ball Colegrave	SIB Grant - Inv.99066322 -Purchase of Speed Planters for town displays	£417.48
TOPS Plants	SIB Grant - Hanging baskets and plants for town displays (invoice to follow)	£3,468.60
Stour Valley Painting & Decorating	Painting of windows and doors at Shipston Museum	£500.00
John Lyne Home Improvements	Inv.12700 - Padlock and chain for gate at Ridgeway	£37.98
TreeTech Arboricultural Services Ltd	Inv.1657 - Railway Crescent - Installation of 9 x Wire mesh tree protection	£185.22

Marion Lowe	Town Crier Stipend for 2022-2023	£200.00
Online Office Products Ltd	Inv.23128 - Printer cartridges and A4 Paper for NCH office	£127.33
Moreton Show	Entry fees for New Street and Shoulderway allotments	£20.00
Direct Debits / Card payments (Contracts in place)		
Lloyds Bank	Inv.369345244 – General Bank Charges (March-April 2022)	23.96
Lloyds Bank	Inv.371689598 – General Bank Charges (April – May 2022)	18.27
Amazon	Inv.160308985 - Heavy duty Cable Ties for playground equipment (card payment)	£11.99
Amazon	INV.1234945705-2022-7387 - Self locking steel nuts for play area signs - pack 20 (card payment)	£5.19
Zoom	Inv. 149012808 - Online meeting subs - May-June 2022	£14.39
Pink Connect	Inv.385576 - Telephone/broadband - May 2022	£105.42
Water Plus	Inv.06351651 -NCH Water charges 9.5.22- 9.6.22	£44.98
SSE Gas	Inv.691878909-0003 - Gas charges at New Clark House 2.3.2022 - 25.5.2022	£743.59
Indeed	Inv.62949668 - Advertisement costs for Deputy Clerk position (card payment)	£28.51
Indeed	Inv.62147077 - Advertisement costs for Deputy Clerk position (card payment)	£18.70
SAFAG Working Group invoices		
Mike McCarthy	SAFAG - Travel claim 4.11.2021 -26.5.2022	£118.80
For information (already approved at previous STC meetings)		
<i>Queen's Platinum Jubilee Celebrations 2022 - Approved at STC Meeting 14.3.2022 (£2,000 fireworks + £1,000 other)</i>		
Wright Fireworks	Inv.250522 - Firework display to celebrate Queen's Platinum Jubilee on 2.6.2022	£2,000.00

Traditional Ilmington Morris	Inv.310522 - Morris Dance for Queen's Platinum Jubilee Celebrations on 3.6.2022	£100.00
Cotswold First Aid	First Aid Training and Event Cover for Queen's Platinum Jubilee Celebrations at Beacon on 2.6.2022	£175.00
Baker Ross	Inv.WEB14258397 - Box of Chunki Chalk for use at Queen's Platinum Jubilee celebrations on 5.6.2022 (card payment)	£20.45
Hilary Bryan	Inv.1965 - Afternoon tea for Jubilee Beacon refreshments on 1.6.2022	£180.00
Playground Supplies Ltd	Inv.6169 - Replacement of 4 seats and chains at Sports and Social Club	£1,164.00
	<i>Approved at STC Meeting of 12.7.2021 (£50,000)</i>	
Playforce	Inv.0000024725 - 50% payment of works re. Quote IDV-PC 1214 re. Queen's Avenue play area	£10,667.34
	<i>Approved at STC Meeting of 12.7.2021 (£50,000)</i>	

APPENDIX B

SHIPSTON POLICE REPORT – APRIL AND MAY 2022

Verbal report also given by PCSO Ben Cole – see agenda item 7.4

APRIL 2022.

The month of April has been one of varied demand across the County which has a knock on effect with the team. Protests at the Kingsbury Oil depot North of the County required officers from the team to offer support by both attend the scene to keep order as well as offer the area resilience when officers were deployed. The team have tried to remain focused on our community and worked outside hours set to deliver. Our focus has been towards vehicle crime as it was identified a County wide spike could find its way to Shipston and the surrounding areas. Working with the Rural Crime advisers – Stratford District Council a van alarm initiative was conducted and received well. The team have a close working relationship with the team based at SDC and will be looking to join together again for future initiatives.

The crime over the area has remained fairly similar to previous months :-

Burglary Residential

There have been two reports of residential burglaries. One of the reports was an attempt with no entry gained with the second being one where upon access was gained to the garage area which was integral to the property however there was no entry gained to the main property.

Burglary Business

There have been no reported business breaks.

Anti-social Behaviour

Ranging from nuisance parking, neighbour issues and noise we have received fourteen related reports. In most cases the matters have been referred to the relevant partner agency.

Concern / Mental Health

There have been twenty seven reports relating to persons being of concern or those having issues with mental health. As the Ambulance service still struggles to cope with the increased demand Police are being turned to and utilising the mental health team / response unit to triage.

Violence

There have been two reported violence incidents. They are both related and are counter allegations following a road rage incident.

Theft

There have been three incidents of theft, one motor vehicle was stolen from outside of a property and in a separate incident a set of registration plates were taken.

The area has also taken reports of fourteen domestic incidents, eight road traffic collisions, five suspicious circs, three malicious communications and two fraud offences.

MAY 2022.

The month of May has been dominated with Jubilee arrangements and Celebration plans. Across the Shipston beat there were a number of villages organising events and the Police force in general had a high demand for resources. The team have continued with bike marking, van alarm distribution and some community engagements. The team are also revisiting and re-assessing the community Speed watch initiative. We have been reduced to one PCSO due to demand across the Southern area.

BURGLARY RESIDENTIAL

There has been one reported incident in relation to residential break which was recorded as an attempt due to no entry being gained.

BURGLARY BUSINESS

There have been no reported business breaks throughout the month of May.

VIOLENCE

There was one incident of violence recorded – both parties are known to each other and investigations are ongoing.

CRIMINAL DAMAGE

There were three recorded damage incidents reported.

THEFT

There were four reported theft incidents reported during May. One of the four was a high value theft of cable from off a building site in Meon Vale.

ARSON

There were two incidents of arson where upon offenders have set alight hay and foodstuffs for animals causing significant damage. Enquiries are ongoing.

FIREARMS

There was one firearms incident that was reported and made social media news platform. It turned out to be a call with good intention and was in fact pest control!!!

There have also been twelve anti-social behaviour calls, twenty six domestic incidents, thirty one mental health / concern incidents and nine suspicious incidents.