



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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MINUTES OF 9TH MAY 2022 ANNUAL MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON-ON-STOUR AT 7.00 PM

Present: Cllrs I Cooper, (Chair), M Westwood (Deputy Chair), G Kelly, P Tesh, John Dinnie, P Cox, T Booth and S Madams

Also: Town Crier (Mrs Marion Lowe)

Public: 8 **Press:** 0 **SDC:** 0 **WCC:** 0 **Clerks:** H Morgan and D Neath

1	<p>ELECTION OF THE TOWN MAYOR</p> <ul style="list-style-type: none"> • Meeting opened by the Town Crier • Attendees welcomed by the retiring Mayor – Cllr Cooper • Cllr Westwood proposed as Mayor by Cllr Tesh, seconded by Cllr Dinnie, motion carried unanimously. • Chair of Office handed over, Declaration of Office read out and signed. • Vote of thanks given to the retiring Mayor for his support and mentoring and for being an ambassador for the town along with the retiring Mayoress. • Response by the retiring Mayor who expressed his thanks to the Councillors, the Town Clerk and Assistant. Cllr Cooper also reflected on how his Mayoral year had been a very different to his last one in 2018/2019 and very nearly a new Council altogether. Cllr Cooper advised that ex Cllrs Murphy and White will be formally recognised at the June Town Council Meeting. • Consorts chain presented to Mr E Mott.
2	<p>ELECTION OF THE DEPUTY TOWN MAYOR</p> <ul style="list-style-type: none"> • Cllr G Kelly proposed by Cllr Westwood, seconded by Cllr Cooper, motion carried unanimously. • Chair of office handed over, Declaration of Office read out and signed. •
3	<p>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllrs J Barker and H Kelly.</p>
4	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None.</p>
5	<p>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None received</p>
6	<p>TO APPROVE OR CONFIRM:</p> <ul style="list-style-type: none"> • Standing Orders – proposed by Cllr Westwood, seconded by Cllr Cooper, motion carried unanimously. • Financial Regulations – proposed by Cllr Westwood, seconded by Cllr Booth, motion carried unanimously • Terms of Reference for Planning Committee – proposed by Cllr Westwood, seconded by Cllr Cox, motion carried unanimously. Document to be amended to reflect that Extraordinary Meetings may commence at

	1730 hrs rather than 1800 hrs if necessary – proposed by Cllr Tesh, seconded by Cllr Westwood, motion carried unanimously.
7	<p>DATES FOR MEETINGS 2022/22</p> <ul style="list-style-type: none"> • SAFAG – first Monday of the month • Full Town Council – second Monday of the month (Extraordinary prior to Planning) • Finance – third Monday of the month • Communications – third Monday of the month (following Finance) • Planning – fourth Monday of the month (Extraordinary prior to Full Town Council) • Staffing – second Wednesday of the month • HALP – fourth Wednesday of the month • General Purposes – fourth Thursday of the month • Youth – TBA <p>Clerk to send out a preliminary Calendar for all to agree.</p>
8	<p>COMMITTEES/WORKING GROUPS MEMBERSHIP</p> <ul style="list-style-type: none"> • SAFAG – 2 Cllrs plus 4 volunteers • Finance – 4 Cllrs • Communications – 3 Cllrs • Planning – 5 Cllrs plus 2 volunteers • Staffing – 3 Cllrs • HALP – 2 Cllrs plus 7 non Cllrs • General Purposes – 3 Cllrs plus 1 volunteer • Youth – 3 Cllrs <p>Chairs to be determined at the first meeting of the Committee/Working Group following this meeting. Cllrs interested in joining other groups to contact the respective Chairs.</p>

Signed:
Councillor Marianne Westwood (Mayor, Shipston on Stour Town Council)

Date: