



SHIPSTON-ON-STOUR TOWN COUNCIL

Minutes

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		Action
	<p><u>June 16th 2014 Minutes</u></p> <p><u>Minutes of an Additional Group Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 16th June, 2014</u></p> <p><u>Those Present:-</u> Town Cllrs: P. Vial, I Cooper, M Ferrier, F Ivens, M Trapp, J Warner</p> <p><u>Introduction</u> The Chair welcomed Town Council members to the Additional June Meeting of Shipston on Stour Town Council.</p> <p>1 <u>Apologies for absence</u> – Cllr V Murphy</p> <p>2 Apologies were accepted and agreed</p> <p>3 <u>Declarations of Interest</u> No declarations of interested were declared</p> <p>4 <u>Annual Accounts Authorisation</u> <u>End of year accounts</u> – Following the decision by full council at the STC meeting on Monday 9th June to delegate authority to FWG to approve the end of year accounts, internal auditor report, risk assessment and annual governance statement, the documents were examined and discussed. Some minor adjustments were made to the schedule of reserves, as discussed with the internal auditor, FWG recommended approval of all financial end of year account documents, and this was unanimously agreed by those present.</p> <p>5 <u>Markets – update and schedule next meeting</u> Contact has been made with the organisers of the trial Market last October. Feedback from this market primarily focused on the poor trading from the stallholders at that event. LSD are however keen on continuing with the trial, on a once a month basis, possibly as part of a regular market circuit to include Henley and Alcester. FWG support this regular market and will write to LSD to confirm details. It was decided that a Sunday market would work best, on the 2nd Sunday of each month. FWG recommend that some funds are put towards the promotion of this market, and request £1,500 to support posters, flyers and entrance boards for the next three markets. FWG will monitor performance. <i>Recommendations: 1. That the Town Council approve a budget of £1,500 towards the promotion of the next three markets.</i></p> <p>6 <u>Annual Return for Mayo Road Trust</u> Following a question from a cllr, it was noted that the Clerk completes an annual return to the Charity Commission each year, when membership is updated. Funds held by the trust are £1,000.</p> <p>7 <u>Reserves and Earmarked Reserves</u> During a review of reserves, it was considered that an amount should be earmarked for potential maintenance at the Cemetery Lodge and that this should be included in 2015-2016 Precept. The Council Solicitor should be contacted to discuss the current tenancy arrangements.</p> <p><u>Finale</u> The Chair noted that the next meeting of the FWG would be held on Monday 21st July, 2014</p> <p>Signed..... Date..... Town Mayor, Councillor Philip Vial</p>	