



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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MINUTES OF 26th SEPTEMBER 2022 EXTRAORDINARY MEETING OF SHIPSTON-ON-STOUR TOWN COUNCIL HELD AT NEW CLARK HOUSE, SHIPSTON-ON-STOUR AT 7.00 PM

Present: Cllrs: M. Westwood (Chair), J. Barker, T. Booth (*from item 5*), P. Cox, J. Dinnie, G. Kelly, S. Madams, P. Tesh.

Public: 1 **Press:** 1 **WCC & SDC:** 2 **Clerks:** J. Teteris and D. Neath

1	<p>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllrs I. Cooper, H. Kelly, Mr Geoff Smith.</p> <p>Upon opening the meeting, the Chair stated that Shipston had pulled together as a community to commemorate the passing of Her Majesty Queen Elizabeth II, and the meeting agreed unanimously that a letter of condolence should be sent to Buckingham Palace.</p> <p style="text-align: right;">Action: Cllr Westwood</p>
2	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest)</p> <p>None</p>
3	<p>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK</p> <p>None</p>
4	<p>MINUTES OF THE LAST COUNCIL MEETING To confirm minutes of the Meeting which took place on Monday 8th August 2022. <i>Proposal to accept Minutes of 8th August 2022, as a true and accurate record, proposed by Cllr Barker and seconded by Cllr Madams. 6 in favour, 1 abstention (due to not being present at meeting).</i></p>
5	<p>CLERK'S REPORT - Report as circulated.</p>
6	<p>REPORTS</p>
6.1	<p>Reports from Town Councillors concerning issues within Shipston (STC – Shipston Town Council) Cllr Cox reported that he receives lots of questions / reports (both in person and via social media) from disgruntled residents concerning the regular digging up of pavements by various broadband companies. Cllr Madams reported that she had attended the lying-in state in a private capacity. She also brought Council's attention to the SHWP cost of living directory. Cllr Booth asked whether an inspection is carried out of all the roads once works are completed. He also pointed out the confusion over road names on the new estates, particularly in his capacity as a first responder.</p>

	<p>Cllr Dinnie also stated that the road names on the new estates are in disarray and cause confusion. Cllr Barker responded that all will be resolved once the roads are adopted.</p> <p>Cllr Tesh reported on the number of recent water and sewage leaks, particularly around the new developments on Campden Rd, and that a meeting was scheduled for 29th September with Severn Trent and WCC to address this and other issues.</p> <p>Cllr Westwood reported that she had attended two church services during the period of national mourning. She was very honoured to take part in the moment of national reflection and the proclamation of the King Charles III, and expressed her thanks to the town crier, police, St Edmund's church and the British Legion for their collaboration and support. She also praised the strength of community spirit in Shipston.</p>
6.2	<p>District Council issues (SDC – Stratford District Council) District Cllr Harvey – report as circulated.</p>
6.3	<p>County Council issues (WCC – Warwickshire County Council) No update.</p>
6.4	<p>Blue Light update - Safer Neighbourhood Team, Fire Station, First Responders. SNT report – as circulated.</p> <p>A representative of Warwickshire Fire Service's Community Engagement Team was welcomed to the meeting to discuss the recruitment of on-call firefighters. She reported that WFS is recruiting on-call firefighters all the time and that Shipston is one of the most challenging stations as far as recruitment is concerned. There are currently 7 on-call firefighters, but ideally Shipston needs 20. Without sufficient people they would be unable to mobilise the equipment, which would mean having to rely on fire stations further afield. On-call positions are paid, but any potential firefighters need to live within 5 minutes drive of the station and commit to being on call for 40 hours/week. A question was raised as to whether they could live further away and be issued with a blue-light (citing Cornwall as a county where this is done). However, this is not under consideration due to possible insurance implications and the need to undergo advanced driver training. Recruitment information is published in newspapers and on social media, and WFS will share this information with Cllr Cox and the Deputy Clerk for publication on the Council's social media.</p>
6.5	<p>Ellen Badger – Community Hospital Review.</p> <ul style="list-style-type: none"> • Bed review – five options for discussion <p>Whilst there was no guarantee that SWFT would be giving beds back to the community once the hospital is built, the Council had been told it could submit an opinion on the five proposed options. It was agreed that option 2 (increase the number of beds) was the preferred option.</p> <p><u>Recommendation that a letter be sent to SWFT outlining the reasons for option 2 as the Council's preferred option.</u> <u>Proposed by Cllr Westwood. Seconded by Cllr Booth. Motion carried unanimously.</u> Action: Cllrs Westwood and Dinnie</p>
6.6	<p>Stour Health and Wellbeing Partnership No update.</p>
7	<p>OPEN FORUM (15 MINUTES DURATION) No members of the public present. The Chair introduced Sarah Beckett to the meeting. See item 17.</p>
8	<p>SAFAG WORKING GROUP Report as circulated</p>
9	<p>PLANNING COMMITTEE Minutes as circulated.</p> <p>All planning applications can be viewed at: https://apps.stratford.gov.uk/eplanning/ 22/02480/LBC Thorton Cottage 27 Telegraph Street</p>

	<p>Removal of the 1980s Baxi Bermuda back boiler and gas fire currently sited in the inglenook fireplace in the sitting room Installation of gas combination boiler in the attic above the rear extension and flue within the rear gable. Removal of the modern white brick and plaster fire surround and the plasterboard box to the left of the fireplace to reveal the stone at the rear of the fireplace. Installation of a wood burner stove within the inglenook.</p> <p><u>No representation – proposed by Cllr Tesh, seconded by Cllr Westwood. Motion carried unanimously.</u></p>
10	<p>GENERAL PURPOSES WORKING GROUP Minutes and report as circulated.</p> <p><u>Recommendation that Council approves the signs (from Wright Signs) to be installed at Gibbins Field & Rainbow Green based on conformity in design.</u> <u>Proposed by Cllr Cox, seconded by Cllr Westwood. Motion carried unanimously.</u></p> <p style="text-align: right;">Action: General Purposes Working Group/ Clerk</p>
11	<p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) The possibility of a licence/lease for an area of land adjacent to Angelas Meadow/Sports Club for an additional playing field was discussed. However, it was noted that area in question is too small for a football pitch and is also prone to flooding. It was suggested that the Sports Club should be asked whether it would be of use to them.</p> <p>It was noted that the transfer of land adjoining Ridgeway, London Road, is still in the hands of the solicitors (Lodders).</p> <p><u>Recommendation that Council sends a request for consent to each householder regarding the positioning of alleyway plaques.</u> <u>Proposed by Cllr Dinnie, seconded by Cllr Westwood. Motion carried unanimously.</u></p> <p style="text-align: right;">Action: HALP working group</p>
12	<p>COMMUNICATIONS WORKING GROUP No update.</p> <p>The Chair expressed her thanks to Cllr Cox and the Deputy Clerk for their work on the Council's social media during Operation London Bridge.</p>
13	<p>FINANCE WORKING GROUP Minutes as circulated.</p> <p><u>Recommendation that Council agrees with SAAA recommendation for external auditor</u> <u>Proposed by Cllr Westwood, seconded by Cllr Dinnie. Motion carried unanimously.</u></p> <p><u>Recommendation that Council pays the outstanding invoice for Sports Club electric work (£2712 incl. VAT) and treats it as a loan to the Sports Club until we assess how responsibility for building maintenance is resolved.</u> <u>Proposed by Cllr Westwood, seconded by Cllr Dinnie. Motion carried unanimously.</u></p>
14	<p>FINANCIAL MATTERS Invoices for approval as circulated and listed – August/September 2022</p> <p><u>Approval to accept invoices as listed for August/September 2022</u> <u>Proposed by Cllr Westwood, seconded by Cllr Dinnie. Motion carried unanimously.</u></p>
15	<p>STAFFING WORKING GROUP No update</p>
16	<p>YOUTH WORKING GROUP No update.</p>

	Clr Madams was asked to prepare draft Terms of Reference for the Youth Working Group in time for the next Council meeting.
17	DATE OF NEXT MEETING – Monday 10 th October 2022.

The meeting closed at 9pm.

Signed:

Date:

Councillor Marianne Westwood (Mayor, Shipston on Stour Town Council)

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