



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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August 10th 2015 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday August 10^h, 2015

Those Present:- Town Cllrs; J Warner, B Cooper, I Cooper, M Ferrier, A Henderson, V Murphy, K Perry, P Rathkey, S Saunders, D Scobie, M Westwood, P White

Warwickshire County Council (WCC) Cllr. C Saint

Stratford District Council (SDC): Cllr C Saint

Public: 7

Press: 0

Shipston SNT: 1

Guests: Robert Weeks, Karin Stanley & Stuart Danskin from Stratford District Council, Sgt Richard Thomas from Wellesbourne SNT

Introduction

The Town Mayor, Cllr. Jackie Warner welcomed Town Council members, press and public to the August Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** Cllr. F Ivens

2 **Acceptance of Apologies**

Proposed Cllr. Murphy, seconded Cllr Ferrier. **Vote taken – unanimously agreed**

3a **Declarations of Interest –**

Cllr. V Murphy declared a non-pecuniary interest in item 15.4 Sports Club extension works and said she would leave the room at that point and not vote on the item.

3b **Dispensations received by Clerk - None**

4 **Previous minutes**

The minutes of the meeting of 13th July 2015 would be amended to record the attendance of Cllr. Saunders. Cllr. Ferrier proposed the minutes of the meeting of 13th July 2015 be accepted as a true and accurate record. Seconded Cllr. Scobie – **Vote taken – unanimously agreed.**

5 **CCTV Provision by Stratford District Council**

Cllr. Rathkey gave a history of CCTV provision in the town and background to STC decisions on the matter.

There followed introductions of the 3 officers of SDC. Karin Stanley explained the role and composition of the Governance & Community Safety team and the significance of CCTV in reducing crime and managing anti-social behaviour. She also detailed the costs of equipping and managing the CCTV provision.

Stuart Danskin explained the process for the operation of the CCTV service, the associated benefits and gave specific examples of how it had been used in Shipston to successfully deal with reported incidents. He, along with the other SDC officers, invited STC councillors to visit the CCTV control room.

Robert Weeks explained the background to funding of the service, SDC's aims for future funding and the reasons behind asking Parishes and Towns to make a contribution.

A detailed question and answer session followed covering the operation of cameras when streetlights are switched off, how many of the benefits result from live CCTV, the effect on crime since the reduction of live CCTV, funding from developers and which agencies have access to CCTV footage. PC Craig Purcell emphasised the role of CCTV in assisting crime prevention and management.

6 **Clerk's Report**
The Clerk's report was noted.

7 **Reports**

Town Councillors

The following reports were given:

- Cllr. Henderson had received comments that the noticeboards in the Bury were often overloaded and there was an increasing number of notices relating to other parishes. Cllr. Warner said that she would monitor them on a regular basis.
- Cllr. Westwood had been interviewed by Touch FM regarding the Portobello junction.
- Cllr. B Cooper gave an update on the Medical Centre. The legal teams for the Medical Centre and developer are in contact. The condition that funding for the new Medical Centre be in place within 3 years is still being negotiated. The Medical Centre wish to extend this and are preparing a business case for their funding application to the NHS.
- Cllr. Warner had attended Fish n Frolics and Xfest in the town. She said that her charity would be the Stroke Group and Dementia Association.

County Council

Report by Cllr. Chris Saint

- Green Lane to be closed for 2 days from 7 September 2015.
- A special Cabinet Meeting will be held 18th August on housing related support.
- WCC won an award from the Federation of Small Business for their work on Keep Trade Local.
- WCC have restated their proposals for the Portobello Junction in response to a media statement that it is the most dangerous junction in the county

Cllr. Murphy asked for an update on the VAS for London & Stratford Roads. Cllr Saint replied that he is still waiting for an update.

District Council

Report by Cllr C Saint

- Core Strategy - SDC has approved new housing numbers and strategy to achieve it. A consultation will begin 13th September for 6 weeks.
- SDC will object to Shoulderway Lane development for reason of highways
- SDC has been invited to be part of West Midlands Combined Authority.

Cllr. I Cooper noted the absence of District Councillor Barker at recent STC meetings and Cllr. Scobie asked that Cllr. Saint refer it to Cllr. Barker.

Shipston Forum

The Editor reported that the lead story for the September edition will be the promotion of Shipston as a Dementia Friendly Town. Space for adverts in the centre pages is full. The back page will advertise the Food Festival. The editor asked whether the Totally Locally Group could have some advertising space for their market. This will be discussed by the Communications Group at their next meeting.

Neighbourhood Development Plan (NDP)

Cllr. Ferrier said that good progress was being made and the group's next target was to convert the 4 major issues into draft policies by the end of September. Cllr. Westwood has joined the group. Cllr. B Cooper will give a financial review next meeting.

8 **Open Forum for Parishioners** - No matters raised

9 **Planning Matters**

Cllr. Ferrier gave an explanation of the criteria for assessing when an objection can be made to a planning application for the removal of trees. He asked that the Clerk follow up the Springhill application 15/02435/REM where work has begun before the application has been granted.

Planning Application

Cllr Ferrier said that the following 5 applications would be considered as 1 item for voting purposes.

15/02253/FUL – 1 Manor Lane – extensions and increase to roof height Recommendation

15/02408/ADV – 6 New Street (Sheldon's) – replacement of existing signs

15/02165/FUL – 27 Greenway Road – single storey rear extension

15/02462/LBC – 6 High Street – removal and refit of timber to underside of roof

15/02435/REM – Springhill, Stratford Rd – access, appearance, landscaping, layout etc.

Cllr Ferrier proposed no representation. Seconded Cllr. Scobie. **Vote taken – unanimously agreed**

New Planning Applications

15/02541/FUL – 8 The Hobbins – 2 storey extension to back of garage

Cllr. Ferrier proposed no representation. Seconded Cllr. Perry. **Vote taken – unanimously agreed**

Planning decisions by district or county council

15/01849/FUL – 4 Springfield Road – single storey rear extension – Permission with conditions

15/01821/LBC – 6 High Street – Re-instate chimney and timber boards – Consent granted with conditions

Planning appeals

APP/J3720/W/15/3007063 Appeal Hearing Orbit Homes – London Road. Cllr. I Cooper will represent STC.

10 **Traffic Solutions – High St & Market Place**

A town resident had submitted a suggestion for a one way system in the town. Following discussion, Cllr Scobie proposed that the matter be passed to the Neighbourhood Development Plan Group to discuss.

Seconded Cllr. Ferrier. **Vote taken – unanimously agreed**

11 **Core Strategy Representations 13th August to 25th September 2015**

Cllr. Saint explained the proposed modifications that will form the core of the consultation. The Sustainability Working Group will discuss and co-ordinate a response from STC that is representative of all Town Councillors' views. The documents in question will be available in the Clerk's office.

12 **Sustainability Group**

Discussion took place on the adoption of open spaces included in housing development applications. Cllr. Henderson then proposed that STC's policy, in principle, should be to adopt open spaces included in development plans on a case by case basis and after evaluation of the maintenance to be incurred, requesting in those cases a commuted sum in lieu for the embellishment of other space or the creation of recreational facilities. Seconded Cllr. I Cooper. **Vote taken – 11 for, 1 against – motion carried.**

Cllr. Henderson next proposed that meetings/dialogue with developers should proceed forthwith, principally represented by Cllrs. B Cooper & Ferrier and on formal request by the Clerk. Seconded Cllr. I Cooper. **Vote taken – unanimously agreed**

13 **General Purposes Working Group**

The written report was noted. Subject to checking any warranty in place it was agreed to proceed with the recommendation to obtain quotes for repairs to the damaged Wet Pour surface at London Road and obtain more information on self-repair kits.

The Clerk gave an explanation of the Lengthsman Scheme piloted by WCC. Cllr. Warner proposed that STC should register an expression of interest in the scheme. Seconded Cllr. Scobie. **Vote taken – unanimously agreed**

Maintenance work at St. Edmund's closed churchyard is to be completed by STC contractors.

Costs to undertake the tree inspection have trebled since first estimated. The Clerk has asked for further detail.

14 **Communications Working Group**

The group's written report was noted. Cllr. White said that the group was reviewing the website for Shipston online.

15 **Finance Working Group**

The written report was noted and Cllr. Murphy left the room while discussion took place on the Sports Club extension. After detailed discussion on the requirement for a new gas supply, Cllr. I Cooper proposed that the Town Council approve funding of £4,000 subject to the following conditions: - a) the Sports Club properly determine the needs, bearing in mind long term plans, b) that an accurate assessment of the cost be given to the Council (preferably 3 quotes for each element of the works) and c) that a plan for the ongoing maintenance of the building be considered. Seconded Cllr. Rathkey. **Vote taken – unanimously agreed.**

Cllr. I Cooper proposed that the Town Council accepts the Internal Audit report. Seconded Cllr. Henderson. **Vote taken – unanimously agreed.**

16

Financial Matters

The Town Clerk reported 5 additional payments to those listed. Cllr. Scobie proposed that invoices be paid. Seconded Cllr. Henderson. **Vote taken, unanimously agreed.**

Income received was noted.

17

Correspondence

Correspondence was noted. Cllr. B Cooper said that the Young Farmers might be prepared to assist in clearing the Hanson Track. To be discussed at the next meeting.

It was decided that the Combined Authority Consultation Response would be discussed at the next Town Council Meeting on 24th August and the topic of support for a campaign about the Portobello Junction would be included on the Agenda for the Town Council Meeting on 14th September.

Finale

The Mayor noted that the next general meeting will be held on Monday 24th August, 2015 in New Clark House commencing at 7.00 pm.

The Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 9.32 pm.

Signed.....

Date.....

Councillor Jackie Warner
Town Mayor, Shipston on Stour Town Council