

SHIPSTON-ON-STOUR TOWN COUNCIL Minutes



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	<u>February 10th 2014 Minutes</u>	Action
	<p><u>Minutes of a General Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 10th February, 2014</u></p> <p><u>Those Present:-</u> Town Councillors: Cllrs V Murphy, I Cooper, M Ferrier, B Healey, A Ivens, F Ivens, R Munden, P Rathkey, S Saunders, M Trapp, P Vial, J Warner</p> <p>WCC: Cllr C Saint SDC: Cllrs Cheney, Kenner Press: 1 Public: 6</p> <p>Guests: Cala Homes and Community Energy Warwickshire</p> <p><u>Introduction</u> The Town Mayor, Cllr. Mrs Veronica Murphy, welcomed Town Council members, the press, and the public to the February Meeting of Shipston on Stour Town Council.</p>	
1	<u>Apologies for absence</u> – No apologies received	
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3	<u>Declarations of Interest</u> Item 10 – Cllr Cooper	
4	<u>Cala Homes</u> Mr Dan Forrester and Mr James Shuttleworth of Cala Homes gave a presentation about the details of their application to build 108 homes at the Norgren site. Various issues were raised by cllrs including: the need for additional screening (trees) to the east and west of the site; would lighting be energy saving LED; no apparent provision for children playing ball games; what bus services; no B1 use, as per 10,000 sq ft in the outline; no drainage provision; not enough visitor parking. It was noted that at present there was no ongoing dialogue with Cala Homes.	
10	<u>Community Energy Warwickshire</u> (order of items changed to hear this earlier in meeting) Barbara Cooper and Roger Matthews gave an explanation of their organisation and the proposal for a small wind feasibility study for Shipston. Following questions Cllr Vial proposed that STC support the application for a small wind feasibility study to assess the potential opportunities for renewable energy generation in Shipston, seconded Cllr Healey – vote – 5 for, 4 against, 3 abstentions – motion carried	
5	<u>Previous minutes</u> Cllr Vial proposed that the minutes of the meeting of 13 th January, with minor changes, be accepted as a true and accurate record, seconded Cllr Ferrier – unanimously agreed	
6	<u>Clerk's Report</u> – additional items reported: <ul style="list-style-type: none"> • Streetscene SDC reported that two street signs for Donnington Road and Gunn End had been ordered and should be installed within the next four weeks, and that 3 new litter bins for the town centre will be installed soon. • An election has been called to fill the seat left by Cllr Noyce, cllrs discussed whether to fund polling cards, Cllr Vial proposed that polling cards be funded, seconded Cllr Ferrier – vote – 11 for, 1 against – motion carried 	

Reports**Town Councillors**

Cllr. P Vial – meetings attended; QAPAG, Transition Shipston, Riverside Walk (has stepped down as Chair), Sustainability Working Group and Food Festival. The Food Festival will be a three day event this year, closing the town centre for one day and events elsewhere in the town for the further two days. Cllr Vial assisted in the planting of trees at the Queens Avenue play area and attended the DASH coffee morning.

Cllr. P. Rathkey – attended the Sustainability Working Group meeting.

Cllr. A Ivens – had carried out his monthly play area inspection and litter pick, removed old advertising signs from the town and reported that the Mayo Road play area is still closed due to flooding.

Cllr. S Saunders – attended the Food Festival and Tourism group meetings and reported a broken fence that has fallen into the river.

Cllr. I Cooper – reported:

- Concerned with signage on lamp posts for the new development, Paddock View, on Stratford Road and would like an investigation into why the Wych Elm tree at the site was taken down when there are only 4 of these trees in the county.
- Due to flood risk in the town recommends STC engage with the environmental agency with suggestions for dredging the river.
- Had received requests for dog litter bins to be placed in Telegraph Street and The Driftway – *matter passed to General Purposes*
- Could a litter bin be installed on the wall at Lloyds Bank for the receipts from the ATM – it was noted that a request had already been made to the Bank, however the building is listed and there are restrictions on what can be attached to the wall. *TC will look into the matter and report back*

Cllr. M Ferrier – reported:

- A broken street light to WCC and discovered that in the near future due to a new application it will be possible to track outstanding repairs.
- Money is available from the Paddock View development to fund a VAS for Stratford Road.
- Concerned with signs nailed to trees on the London Road and questioned who was responsible for removing old planning application notices – *TC to report back*
- Raised concerns about a petition on STC Facebook site – it was noted that any concerns should be referred to the Town Clerk for investigation.

Cllr. R Munden – had nothing to report

Cllr. J Warner – reported on potholes in Station Road and Tilemans Lane.

Cllr. B Healey – reported attending meetings for Planning, General Purposes and Riverside Walk, where he has taken over as Chair.

Cllr. M Trapp – attended Finance and Planning meetings.

Cllr. F Ivens - attended working groups and the monthly litter pick.

Cllr. V Murphy – reported attending the following meetings; Flood Forum, Tourism, Wool Fair, Planning and Sports Club. The Mayor joined the DASH coffee morning and her Saturday Surgery.

County Council

Cllr. Saint – reported:

- Budgets set include signage for the town and VAS sign for London Road installation date tbc.
- Noted concerns with SDC signage and will report back at the next meeting.
- Despite rumours, the recycling centre will remain open, Shipston Library is not closing either.
- There are no funds for turning the street lights back on, WCC will be looking at more efficient working and new model lighting.

District Council

SDC – Cllr. Cheney – gave his report on SDC matters and issues:

- A group supplies disease free trees; a replacement for the tree cut down on Stratford Road.
- Signage for Paddock View - although being displayed illegally it is not an enforcement issue.
- Budgets to be approved 24th February, no rate increase at Stratford.
- Concerned that the roads built by CALA at the Norgren site and Paddock View may not be built to adoptable standards. Until adopted residents will be liable for management fees.
- Met with the Medical Centre to discuss any way forward to increase space or find a new site.
- S106 funds from the Hornsby Road development are due to the Medical Centre, may be paid before development is built.
- Cllr Cheney has submitted a 'Freedom of Information' request to WCC asking where S106 funds have been spent.

	<p>SDC – Cllr. Kenner – reported:</p> <ul style="list-style-type: none"> • Congratulated STC for the recent Flood meeting and High School on their RSC performance. • Has written to SDC requesting a review of the whole permit charging policy for residents of Telegraph Street. • Considers the current 10,800 housing requirement unrealistic. Development at Long Marsden which includes provision of a school could relieve position at High School and release money for a 6th form. • Has concerns with outline planning of Norgren, supports 50 affordable dwellings proposed. • ASL propose a 'plan B' with a housing only option if 'plan A' fails at appeal. <p><u>Safety Neighbourhood Team (Police)</u> Newsletter at: http://www.safer-neighbourhoods.co.uk/your-neighbourhood/stratford-district/shipston/newsletter/</p> <p><u>Shipston Forum</u> Forum Editor reported:</p> <ul style="list-style-type: none"> • March Forum will include • Front page – flooding over Christmas and the New Year <p>8 <u>Open Forum for Parishioners</u> No questions raised</p> <p>9 <u>Neighbourhood Plan (NP)</u></p> <ul style="list-style-type: none"> • Expect to appoint a project manager shortly • Next meeting 18th February <p>11 <u>Planning Matters</u> NEW PLANNING APPLICATIONS – <i>These applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)</i></p> <p>14/00026/FUL – 8 Springfield Road – single storey rear extension Recommendation: No representation</p> <p>1303317/VARY – Land at Stratford Road – removal of condition 12 Recommendation: No representation</p> <p>13/03266/FUL – Street Record, High Street – replacement telephone kiosk with ATM service Recommendation: Support – for social and economic need, proviso that it does not block town map</p> <p>13/03153/FUL – 3 Keetley Close – two storey rear extension – for information only</p> <p>Cllr Vial proposed that the above recommendations by PWG be accepted, seconded Cllr Trapp – vote 11 for, 1 abstention – motion carried</p> <ul style="list-style-type: none"> • NEW PLANNING APPLICATIONS 14/00101/REM – Former Norgren site – reserved matters: 108 homes, infrastructure, landscape, green space <p>Following detailed discussion Cllr Cooper proposed that STC object to the application (see attached), seconded Cllr Saunders – vote – 7 for, 3 against, 2 abstentions – motion carried</p> <ul style="list-style-type: none"> • PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL 13/03070/FUL – Millbank House – Change of use dwelling to B1 - permission with conditions 13/01245/OUT – Springhill, Stratford Road – Outline, 9 dwellings – outline permission 13/03079/FUL – 53 Telegraph Street – single storey rear extension – permission with conditions 13/03153/FUL – 3 Keetley Close – 2 storey rear extension – permission with conditions 13/03076/FUL – 12 Mayo Road – single storey side extension – permission with conditions <p>12 <u>Sustainability Working Group</u> Following discussion of the group's report – Cllr Vial proposed that the working group complete a document based on the above outline for addition to our response to the "focused Consultation" but also for any future campaigning use, seconded Cllr Cooper – vote – 11 for, 1 abstention – motion carried</p> <p>13 <u>Bus Shelter – The Plantation</u> Cllr Vial introduced the item, noting that the development proposed by WCC included part of the road from Telegraph Street being blocked. Following discussion Cllr Vial proposed that the matter be passed to GPWG, to discuss with Nigel Whyte of WCC raising STC's concerns, seconded Cllr Warner – unanimously agreed</p> <p>14 <u>Riverside Walk</u> Cllr Healey reported – a draft letter will be sent to the landowner to request his agreement that he is happy to proceed with the footpath being moved, before any funding is committed. Disabled access was preferable but also a concern because of the considerable increase in cost.</p>	
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15	<p><u>General Purposes Working Group</u> Cllr F Ivens gave the report on behalf of the group:</p> <ol style="list-style-type: none"> 1. The funding for 30 mph VAS signs for London Road and Stratford Road has been confirmed, with thanks to Cllr Saint for his input. It is not possible at this stage to give an installation date. 2. A number of external repairs are needed at the Sports Club – 3 quotes will be obtained before any works take place 3. Flooding – signage directing to “Emergency Centre” will be purchased for the 4 emergency facilities. 	
16	<p><u>Finance Group</u> Cllr Cooper gave his report on behalf of the FWG, the group had reviewed recent financial statements, some queries had been passed to the Clerk and answered appropriately. Other items discussed included a review of the scope of audit for the internal auditor; a review of financial regulations; preparation of a draft guide for reviewing community grants and a solution to the stair lift issues.</p>	
17	<p><u>Financial Matters</u> Cllr Vial proposed that all invoices be paid, seconded Cllr I Cooper – unanimously agreed</p>	
18	<p><u>Correspondence</u> - No matters raised</p> <p><u>Finale</u> The Town Mayor noted that the next meeting will be held on Monday 10th March, 2014 in New Clark House commencing at 7.00 pm. The Town Mayor thanked fellow councillors, press and public for their attendance and closed the meeting to press and public at 9.15 pm</p> <p>Signed..... Date..... Councillor Mrs V Murphy Town Mayor Shipston on Stour Town Council</p>	