



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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MINUTES OF THE FEBRUARY MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR COMMENCING AT AT 7.05PM ON MONDAY 10th FEBRUARY 2020

Present: - Town Cllrs: D. Scobie, S. Saunders (Deputy Mayor), J. Barker, I. Cooper, P. Cox, J. Dinnie, F. Ivens, G. Kelly, V. Murphy, P. Tesh, M. Westwood. P. White, P. Cowley

Public: 0 Press: C. Martin WCC & SDC: J.Barker & T. Harvey Clerk: A. Packer

INTRODUCTION

Mayor Scobie welcomed Town Council members, press and public to the Meeting of Shipston Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – None

2 **DECLARATIONS OF INTEREST** – none

3 **DISPENSATIONS RECEIVED BY CLERK** – none requested

4 **MINUTES OF PREVIOUS MEETING**

- **Cllr. Saunders proposed that the minutes for the meeting held on 13th January 2020 be accepted as a true and accurate record with an amendment to 6.3 re carpark concession consulting increase to £25, not £20 as typed - seconded by Cllr. Cox – 11 for, 2 abstentions – motion carried**
- **Cllr. Saunders proposed the minutes of the extraordinary meeting held on 27th January 2020 be accepted as a true and accurate record with a correction to the time from 7pm to 6.30pm & inclusion of Cllr P. White as present – seconded by Cllr. Ivens – 10 votes for, 3 abstentions – motion carried**

5 **CLERK'S REPORT** -Report noted and verbal updates given. Discussion re replacement of trees that have been removed in Railways Crescent - Road naming (in context of memorial for Mr Stanford) noting policy of not naming after the living – Cllr Cowley suggested articles re Cecil Stanford are included in the museum

6 **REPORTS**

6.1 **Town Councillors**

- Cllr. Saunders re-affirmed information as above re suggestions for Mr Stanford's recognition
- Cllr Westwood reported on meeting with Health & Well Being Partnership – focus on poverty – 17.5% of children in Shipston are living in poverty – need to highlight the importance of things like the Childrens Centre
- Cllr Tesh – no reports
- Cllr Dinnie – noted that the poverty figure is nearly 50% higher than county figure. Drew council's attention to a planning application for a chicken farm in Barcheston
- Cllrs Cox, Cowley and Cooper – no reports
- Cllr Barker – noted same HAWBP meeting referred to by Cllr Saunders. Appalled at the 17.5% poverty figure & the need to keep banging the drum at County level – the perception is that we are wealthy here.
- Cllr White – no reports
- Cllr Murphy – Enjoyed the Rotary Presentation Evening, where 16 difference recipients of awards showing there is still good work going on in the town for very good causes, including a mention of Mayor's Christmas Cooking
- Cllr Ivens – 9 years since the monthly litterpick was started by STC
- Cllr Scobie – no reports

6.2 **County Council** – Cllr. Jo Barker – update on Childrens' Centre and Barnardos - Initially thought to be for 22 hours but since told 15. Attended HAWBP and meeting with 2 directors – Youth club may use it for 1 or 2 evenings a week - VASA has been rehoused at Ellen Badger and would like more drivers so that they can offer a lift sharing scheme (Cllr Westwood noted that in doing that they are also addressing isolation & loneliness).

- 6.3 District Council** – Cllr. Trevor Harvey
- Cabinet meeting held today. Climate Change recommendations – 2 months to gather responses – agreed to have a panel chaired by a leader – by making a subcommittee can make decisions more quickly.
Budget – proposed January, consulted with citizens panel and non domestic rate payers – overview of scrutiny committee – for endorsement 25th Feb.
Recruitment of Sec 151 Officer at SDC (Director of Finance) – 6 applicants – seeking authority to increase salary & re-advertise position. Also Head of Service to run Operations – 25 applicants – interviews Thursday
 - Cllr Barker - added that lots of time has been spent dealing with Orbit and footpaths.
- 6.4 SNT** – no report available but will be circulated to councillors when received
- 6.5 Shipston Forum** – Lead on Precept for March issue & include Community Grants. Will confirm dates of Civic Ceremony and Annual Town Meeting.
- 6.6 Shipston Area Flood Action Group (SAFAG)** – No report this month.
- 6.7 Youth Working Group** – No report this month.
- 7 Open Forum for Parishioners** – No questions raised.
- 8.1 PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>
- Applications discussed by the Planning Working Group - actioned using delegated power- recommendations added*
- **PLANNING APPLICATIONS** - Planning Committee actioned responses for noting as follows:
20/00020/FUL – 4 Pittway Avenue – Two Storey extension, extend and alter porch and erect garden room – **No representation**
20/00037/FUL – 21 Hornsby Close – rear single storey extension - **No representation**
 - **PLANNING APPLICATION AMENDMENT** - Planning Committee actioned responses for noting as follows:
19/02737/VARY – Chapel View, London Road – Variation of condition 6 of outline permission 13/02360/OUT to allow occupation of 20 dwellings utilising the temporary vehicular access, prior to completion of the permanent vehicular access to the site and associated ghost island – **Object**
- 8.2 NEW PLANNING APPLICATIONS**
- **NEW PLANNING APPLICATIONS** – considered by Planning Committee on 10th February to be actioned using delegated powers – recommendations updated verbally by Cllr Tesh as below
20/000258/TREE – 6 Redwood Park, London Rd – **Object & request Arboricultural report as severe pruning**
20/00075/OUT – Springfield Rise, Springfield Farm – **Could only be supported if within the Built Up Area Boundary but clarification to be sought before submitting comment to SDC**
- 8.3 PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL** – noted
19/03208/LBC – York House, 14A Church Street - Lift and relay the roof coverings, rebuild the chimneys, repair roof timbers and repair the dormer window - **Permission granted with conditions**
- PLANNING APPLICATIONS WITHDRAWN**
19/03232/TREE – Redwood Park Open Space, London Road – T1,T2 & T3 work
- 9 OTHER PLANNING MATTERS** (see Planning Committee Minutes 27th January 2020 and 3rd February 2020)
Verbal report from Cllr Tesh, on Planning Committee’s response to SDC “Development Requirements Supplementary Planning Document, Consultation on Part V of Climate Change Adaptation and Mitigation, noting it is relevant to all and there are lots of things we could do with our own assets. Cllr Dinnie noted there is scope to add other conditions and Cllr Tesh noted some conflicts within the documents, Cllr Westwood added that it does not address any retro-fits
- 10 GENERAL PURPOSES WORKING GROUP (GPWG)** – Cllr Ivens, Chair of Group – GPWG had been tasked to look at potential areas for additional CCTV cameras . Discussions with PCSO Moore identified two locations which would be beneficial and advantageous to the town, those being Campden Road and London Road – **costs awaited** - First phase of work at the Sports Club has been completed.
- 11 HEALTH, AMENITY AND LEISURE PROJECTS (HALP)** – Verbal report by Cllrs Saunders & Westwood, Joint Chairs. Riverbank project update - request to instruct a conveyancing solicitor to progress the lease agreement with SDC - **has already been voted on at a previous meeting**
- 12 COMMUNICATIONS WORKING GROUP (CWG)** – Chair Cllr. White
Catherine’s last Forum will be April - no tender received for full production, but one for each of the 3 elements, Editor is a new applicant, along with current Busy Biz and KMS. All 3 invited to Comms Group meeting to discuss working together. One tender for website. Cllr Cooper asked if the building of new website is in any particular year & Cllr Dinnie asked how costings compare to current & whether value for money. Cllr White noted no significant increase.
Cllr Tesh proposed to accept the proposals from Redwax for management of the STC website over a 3 year term from April 2020 (to include a new site in this period) at £4950 (£1650 per annum) & for unlimited IT support over a 3 year term from April 2020 at £900 (£300 per annum) – seconded by Cllr White – 12 votes for – 1 abstention – motion carried
- 13 FINANCE WORKING GROUP (FWG)** – Chair Cllr. Cooper – no reports date of next meeting Monday 18th February 2020

FINANCIAL MATTERS

- a) Invoices received – as listed January 2020/February 2020
- b) Payments received – as listed January 2020/February 2020

Two further invoices detailed by Clerk – Pink Connect and MKM to be included in payment list

Cllr. Ivens proposed that all invoices be paid with the addition of invoice from Pink Connect - seconded by Cllr. Westwood – unanimously agreed.

Income received was noted.

Cllr. Scobie proposed closing the meeting to allow discussion on confidential staffing matters – seconded by Cllr Cooper – unanimously agreed

Clerk left the meeting and minute notes made by Cllr Scobie

Cllr Scobie proposed adjustment to pay for Admin Asst backdated in line with contract of employment – seconded by Cllr Murphy – unanimous – motion carried

Cllr Ivens proposed confirmation of payscale for Clerk – seconded by Cllr Murphy – 12 votes for, 1 abstention – motion carried & Cllr Scobie proposed above be backdated to commencement of employment by STC – seconded by Cllr Tesh – 12 votes for, 1 abstention – motion carried

Cllr Saunders proposed retaining Former Clerk on pro rata payroll for adhoc hours up to financial year end – seconded by Cllr Cooper – unanimous – motion carried

Cllr Murphy proposed payment for former Deputy Clerk for adhoc hours worked – seconded by Cllr Ivens – unanimous – motion carried

Meeting closed (time not noted)

Next general meeting: - Monday 9th March 2020 in New Clark House commencing at 7.00 pm

Signed.....

Date.....

Councillor Dan Scobie
Town Mayor, Shipston on Stour Town Council