



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstononline.org
Website: www.shipstononline.org

MINUTES OF THE MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 10 SEPTEMBER 2018

Present: - Town Cllrs: I Cooper (Town Mayor), B Cooper, M Ferrier, P Rathkey, S Saunders, M Westwood.

Public: 1 Press: 0 WCC / SDC: 0 Clerks: 2 Guests: 0

INTRODUCTION

The Town Mayor, Cllr. Ian Cooper, welcomed Town Council members, press and public to the September Meeting of Shipston on Stour Town Council (STC). The Town Clerk confirmed that the meeting was quorate.

1 APOLOGIES FOR ABSENCE – Cllrs. A Henderson, B Healey, F Ivens, V Murphy, D Scobie, J Warner, P White

2 ACCEPTANCE OF APOLOGIES

Cllr. Saunders proposed acceptance of apologies, seconded Cllr. Westwood - 5 for, 1 against – motion carried

3a DECLARATIONS OF INTEREST – none

3b DISPENSATIONS RECEIVED BY CLERK - none

4 NEW STREET ALLOTMENTS PRESENTATION

The presentation had to be postponed. The Mayor congratulated the allotment holders on winning first prize at the Moreton Show. The winnings will be donated to the First Responders.

5 MINUTES OF THE PREVIOUS MEETINGS

- 13 August 2018

Cllr. B Cooper proposed that the minutes of the meeting held on 13 August 2018 be accepted as a true and accurate record. Seconded Cllr. Ferrier. Unanimously agreed.

- 28 August 2018

Correction item 6, application 18/02481/TREE - replace “no representation” with “no objection”.

Cllr. Ferrier proposed that the minutes of the meeting held on 28 August 2018, amended as above, be accepted as a true and accurate record. Seconded Cllr. B Cooper. Vote - 4 for, 2 abstentions – motion carried

6 CLERK’S REPORT

- Actions for councillors agreed at STC meetings would be recorded in the Clerk’s report when completed.
- Naming request for Tilemans Lane development – following discussion it was decided that a name with a link to Shipston was preferred. The Clerk will discuss possible names with Royal British Legion, failing that the name of the founder of Turbine Balding will be considered.
- Cllr. Ferrier asked if a letter had been sent to the CCG asking for STC to be included in the discussion group regarding the Ellen Badger. The Clerk will action.

7 REPORTS

7.2 District Council – Cllr. Chris Saint

& Taken before town councillor reports to allow Cllr. Saint to attend another appointment.

- 7.3**
- The Supplementary Planning Document will be determined on 8/10/18.
 - Pleased the Neighbourhood Plan (NP) passed referendum and congratulated the NP team on seeing it through.
 - Another planning application has been submitted for Long Marston
 - The Stratford southern relief road is an ongoing topic of discussion.
- Cllr. Westwood asked if he had any update on Portabello, he advised contacting Cllr. Barker.

7.1 Town Councillors

- Cllr. B Cooper –attended the NP Referendum count, said how interesting it was to witness the process in action.
- Cllr. Ferrier – thanked the Clerk’s office for taking prompt action regarding the rose bushes overhanging Stratford Road. Had received a complaint about the state of the entrance to the Barwood Homes Estate on Stratford Road. The Clerk will contact SDC’s planning enforcement office.
- Cllr. Saunders – pleased to see a new dog waste bin at Tilemans Lane.
- Cllr. Westwood – congratulated the organisers of the Flower & Produce Show on a successful event. Had attended a talk by the head of SWFT about the Ellen Badger. They are considering the list of services requested via their questionnaire. Proposed timetable for work is appointment of architects in late 2018 with building commencing in summer 2019.
- Cllr. I Cooper – gave a vote of thanks on behalf of STC to the NP team for their efforts and commitment to the project. The team will be invited to join councillors for a celebratory drink at the December STC meeting. Cllr. Cooper had attended the Cotswold Choir concert, Flower & Produce Show and Rainbows Family Fun Day.

7.4 SNT Report – no report this month

7.5 Shipston Forum – the lead article of the October issue will focus on the “Be a Councillor” Campaign. Other features will be the Neighbourhood Plan Referendum, Remembrance Poppy Appeal, advertisements for community grants and tender for Festive Lights.

7.6 Neighbourhood Development Plan (NDP) & Town Design Statement (TDS)

Cllr. B Cooper’s written report was noted. Cllr. B Cooper said that following the referendum the NP has to go to SDC Cabinet for approval and this will be in December. The team are working on consolidating the NP websites.

7.7 Shipston Area Flood Action Group (SAFAG)

The SAFAG report was noted.

8 Open Forum for Parishioners – no matters raised

9 PLANNING MATTERS – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>

Cllr. B Cooper explained that there are now 4 categories of response for comments to planning applications – no representation, no objection, support and object.

New planning applications

- 18/02561/TREE – The Loft, Church Street – T1 Lime – reduce crown and spread of tree. Following discussion, **Cllr. B Cooper proposed a temporary objection, with a request for an assessment to be provided justifying the reason for the proposed work. Seconded Cllr. Westwood. Vote - 3 for, 2 against, 1 abstention – motion carried.**
- 18/02321/FUL – 15 Stratford Road – new detached garage, internal alterations inc. new door openings. **Cllr. B Cooper proposed no representation. Seconded Cllr. I Cooper. Unanimously agreed.**
- 18/02469/FUL – 10 Clark Close – revision to 17/03724/FUL to add 1-storey extension to north-east elevation. **Cllr. B Cooper proposed no representation. Seconded Cllr. I Cooper. Unanimously agreed.**

Planning decisions by district or county council

- 18/01731/FUL – 6 Parsons Close – 2 storey side extension & garage conversion – Permission with conditions
- 18/02007/LBC – The Horseshoe, Church St – changes as per Fire Officer’s comments & building control – Consent granted

10 OTHER PLANNING MATTERS

10.1 Statement of Community Involvement – Cllr. B Cooper asked councillors to review the submitted draft response and let him have comments.

10.2 Terms of Reference PWG – Cllr. B Cooper will incorporate any feedback from members and submit to next meeting to be voted on.

10.3 SHLAA, draft response – a proposed abbreviation of Paragraph 1 in Land Parcel 1 was discussed, reducing the text to a statement that the visual impact on the landscape needs careful consideration – Cllr. Ferrier will send suitable wording to the Clerk. **Cllr. Ferrier proposed that subject to such amendment, the draft response be submitted to SDC. Seconded Cllr. Westwood. Unanimously agreed.** Cllr. I Cooper thanked Cllr. Ferrier for his detailed work in producing the draft response.

11 GENERAL PURPOSES WORKING GROUP (GPWG)

11.1 **Cllr. I Cooper proposed adjourning item 11.1 to the end of the meeting and discussing it in closed session owing to its sensitive and commercial nature. Seconded Cllr. Westwood. Unanimously agreed.**

12 HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP

Cllrs. Saunders and Westwood gave a verbal report. 10 volunteers are waiting to be trained to operate the Tourist Information Centre from New Clark House. The volunteers will also manage the tourism website. The group are still waiting to hear from the Heritage Lottery Fund. The Mill Street project will be treated as a separate project to the Heritage Centre.

13 COMMUNICATIONS WORKING GROUP (CWG) – written report noted.

14 FINANCE WORKING GROUP (FWG) – written report noted

14.2 Town Crier stipend - Cllr. I Cooper proposed increasing the town crier stipend to £200 per annum. Seconded Cllr. Westwood. Unanimously agreed.

Cllr. I Cooper drew attention to the timetable for next precept and asked for wishlist requests by end of October.

15 FINANCIAL MATTERS

Invoices payable: 3 additional invoices were read out to the meeting. **Cllr. Ferrier proposed that invoices be paid. Seconded Cllr. Rathkey – unanimously agreed.** Income received was noted.

16 CORRESPONDENCE – none received this month

The Town Mayor thanked press and public for their attendance and closed the public meeting at 8.20 pm.

11.1 Discussion took place in closed session on the town contracts for ground maintenance, town cleansing and cemetery. The GPWG recommendation was put to the vote and carried.

The Town Mayor closed the meeting at 8.35 pm.

Next general meeting: - Monday 8th October 2018 in New Clark House commencing at 7.00 pm

Signed..... Date.....

Councillor Ian Cooper, Town Mayor, Shipston on Stour Town Council