



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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MINUTES OF THE NOVEMBER MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 11 NOVEMBER 2019

Present: - Town Cllrs: D Scobie, I Cooper, P Cox, J Dinnie, F Ivens, G Kelly, V Murphy, P Tesh, M Westwood, P White
Public: 2 **Press:** 1 **WCC & SDC:** TH **Clerks:** WR DN

INTRODUCTION

Town Mayor, Cllr. Dan Scobie welcomed Town Council members, press and public to the Meeting of Shipston Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – Apologies from Cllrs. Barker and Saunders were noted.

2 **DECLARATIONS OF INTEREST** – none

3 **DISPENSATIONS RECEIVED BY CLERK** - none

4 **MINUTES OF PREVIOUS MEETINGS**

- **Cllr. Murphy proposed that the minutes for the meeting held on 14 October 2019 be accepted as a true and accurate record, seconded Cllr. Cooper – 9 for, 1 abstention – motion carried**

5 **CLERK’S REPORT** - the Clerk’s written report was noted.

No additions to report.

Noted that water leak on Stratford Road has now been fixed.

6 **REPORTS**

6.1 **Town Councillors**

- Cllr Westwood reported on recent attendance at Health and Well Being Partnership Meeting. She apologised for not being well enough to attend the Remembrance Parade.
- Cllr Dinnie reported on yesterday’s Remembrance Parade as being an excellent event, well attended and as a relative newcomer to the town, felt there had been a strong community spirit. Cllr Dinnie reported that he had also attended the Health and Well Being Partnership Meeting with Cllr. Westwood and felt that reports from the meeting should be considered as a standard agenda item in future. He reported that he had raised the Directory of Services with the Comms Group and it would now encompass more areas than loneliness. It would examine how it could be integrated with general communications and information about the town. Cllr. Dinnie also reported that the Youth Club, now being held at the Sports & Social Club, had experienced difficulties with anti-social behaviour from other groups in the area. Cllr. Dinnie also reported that the Sports & Social Club were considering the installation of a chair lift. This request had been taken to the GPWG Group.
- Cllr. Murphy endorsed the comments made about the excellent Remembrance Parade. She asked for thanks and appreciation of Richard Adam’s efforts this year to be publicly recorded, particularly in the absence of Mike Ashley. She added that she could not add anything more to information regarding the stair lift at the Sports & Social Club as the meeting to discuss this was this evening and she was at the STC instead. Cllr. Murphy also asked that thanks be recorded to the SAFAG group as their efforts had undoubtedly impacted on Shipston escaping the worst of the recent flooding in the area.
- Cllr. Ivens also endorsed the comments about the excellent Remembrance Parade and stated that it goes from strength to strength each year and she felt very proud to be a part of it. Cllr Ivens also wished for thanks to Lawns2Mow to be recorded.

6.2 **County Council** – Cllr Jo Barker – no update.

6.3 **District Council** – Cllr. Trevor Harvey

- Cllr. Harvey reported that David Buckland was the new Chief Executive at SDC. There is a new management structure which currently leaves gaps for two Heads of Services to complement a team of seven.
- Two consultation exercises currently going on regarding payment for green bins and car parking charges. Cllr. Harvey reported that it had been agreed that the proposals for changes to car parking charges did not apply to Shipston and Cllr. Murphy gave a history as to why this may be.
- Cllr. Harvey reported on a proposal to withdraw the £10 annual concessionary car parking permit for seniors which will go out to consultation.
- The new nursing home at Tilemans Lane – External lighting issue has been resolved.
- Development at Pettiphers – Reply received from Tesco who are not willing to pay for footpath. SDC has written to ask them to reconsider and also requested timescale for planned work on the site.
- Orchard Close – Currently establishing who owns three small parcels of land.
- Townsend Hall – SDC been approached by Trustees to request funds towards maintenance. Cllr. Cooper felt this could be because it was listed as an asset to the town with SDC.

6.4 **SNT** – No report available.

6.5 **Shipston Forum** – December edition will include photos of Remembrance Parade, details of Christmas church services and repeat of advert for tender. The January 2020 issue will be the 20th anniversary edition of the Forum and will be distributed before Christmas. CM will check the last issue she will produce for STC.

6.6 **Shipston Area Flood Action Group (SAFAG)** – No report available.

6.7 **Youth Working Group** – No report available.

7 **Open Forum for Parishioners** – No questions raised.

8 **PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>

Planning applications *These applications discussed by the PWG actioned using standing order: Section 15b(xv)*

- 19/02969/TREE – 31 New Street – T1 – Robinia – Fell - no representation
- 19/02737/VARY – Chapel View, London Road – variation of condition 6 vehicular access – object
- 19/02564/ADV – Land at Tilemans Lane – various signage – no objection
- 19/03008/TPO – Acres Down, London Road – G1 – Lebanon Cedar – Fell - object

New planning applications

- 19/02401/FUL – 4 Warwick Place – Extension at rear, alterations, demolition of existing building, erection of new dwelling. **Cllr. Dinnie proposed, no representation, seconded Cllr. Westwood – unanimously agreed**

Planning decisions by district or county council – None received.

9 **OTHER PLANNING MATTERS**

The STC noted the items which were in addition to the issued draft minutes of the PWG meeting of 28th October 2019.

10 **GENERAL PURPOSES WORKING GROUP (GPWG)** Cllr. Ivens' verbal report was noted.

Dog Fouling – The STC approved the GPWG's recommendation for expenditure of £250 for the Keep Britain Tidy 'Fight Back' pack. **Cllr. Ivens proposed, seconded Cllr. Scobie – unanimously agreed.**

Stair lift – GPWG waiting for replies to questions from Sports & Social Club, concerning risk assessment. Club asking Town Council's permission to install stair lift.

Hanging basket posts in High Street – Dangerous due to cars backing into them. WCC Highways to look at re-siting them between bays.

11 **HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP** – Cllr. Westwood's verbal report was noted.

Museum – continuing to attract visitors. Volunteer numbers have increased to 12 and messenger group has been set up. Application to turn Charity into a Charitable Incorporated Organisation (CIO) has been submitted. Trustees have appointed a Chair, Vice Chairs, Secretary and Treasurer. The plan is to keep the photo exhibition open until January 2020. Decorating will then take place with a view to opening again at Easter 2020.

12 COMMUNICATIONS WORKING GROUP (CWG) – Cllr White’s verbal report was noted.
Tenders for both Website hosting and Forum - 3 years from April 2020. Tender packs are ready. Any questions, please forward to Cllr. White.

13 FINANCE WORKING GROUP (FWG) – Cllr. Cooper’s written report was noted.
2020-21 Precept – The draft precept timetable was not attached to the agenda but has subsequently been sent out to Councillors.

Recycling bins – The FWG’s recommendation that £77.98 be paid to Julie Pardoe to cover the costs of the recycling bins was agreed.

Cllr. Cooper proposed, seconded by Cllr. Ivens– unanimously agreed

14 FINANCIAL MATTERS

- a) Invoices received – as listed October 2019/ November 2019
- b) Payments received – as listed October 2019 / November 2019

Mayoress Charity Lunch - Cllr. Cooper explained the expenditure regarding this which had raised £1900 for Papyrus charity.

HAGS payment – Cllr. Ivens informed that this had not yet been installed, STC agreed to withhold payment until a date for installation had been arranged.

Cllr. Cooper proposed that all invoices be paid except the HAGS invoice, seconded by Cllr. Westwood – unanimously agreed.

Income received was noted

Proposal to close the meeting to allow discussion on confidential staffing items.

Cllr. Scobie proposed, seconded by Cllr. Cooper – unanimously agreed.

15 STAFFING

Cllr Murphy, Chair of the Staffing Group gave a verbal update. The STC endorsed the decision made by the Staffing Working Group.

Cllr. Murphy proposed, seconded by Cllr. Scobie – unanimously agreed.

Cllr. Scobie expressed his thanks on behalf of the STC to Bill Robinson for acting as Clerk this evening in the absence of Georgina Beaumont.

The Town Mayor closed the meeting to the public at 7.44 pm and the STC meeting at 7.55 pm.

Next general meeting: - Monday 9th December 2019 in New Clark House commencing at 7.00 pm

Signed.....

Date.....

Councillor Dan Scobie
Town Mayor, Shipston on Stour Town Council