



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## MINUTES OF THE MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 11 FEBRUARY 2019

**Present:** - Town Cllrs: I Cooper (Town Mayor), B Cooper, M Ferrier, A Henderson, F Ivens, V Murphy, S Saunders, D Scobie, J Warner, M Westwood, P White

Public: 3      Press: 0      WCC / SDC: 2      Clerks: 2      Guests: 2

### INTRODUCTION

The Town Mayor, Cllr. Ian Cooper, welcomed Town Council members, press and public to the February meeting of Shipston on Stour Town Council (STC).

**1 APOLOGIES FOR ABSENCE** – Apologies received from Cllr. Healey were noted

**2 DECLARATIONS OF INTEREST** – none

**3 DISPENSATION REQUESTS RECEIVED BY CLERK** – none

### 4 WARWICKSHIRE FIRE SERVICE

Imran Dean, Engagement Officer for Warwickshire Fire Service gave a presentation on the fire service's diversity & engagement programme both within the service and the wider community. He also explained their recruitment campaign starting 19 April 2019. All applications are welcome and they are particularly looking to recruit more women. Town Councillors will be invited to an open evening at Shipston Station in the near future, a social media pack will be sent to the Clerk about the recruitment programme and Imran will return in a few months to update the council.

### 4 HOUSING NEEDS SURVEY

Sarah Brooke-Taylor from WRCC presented a draft format of a housing needs questionnaire which can be customised to Shipston's needs and talked about the process of gathering and assessing data gathered. In November 2018 193 households in Shipston were registered for rental housing with Stratford District. The last survey delivered a 30% response rate which is in line with the national average.

### 5 MINUTES OF THE PREVIOUS MEETING

**Cllr. Warner proposed that the minutes of the meeting held on 14 January 2019 be accepted as a true and accurate record. Seconded Cllr. Ivens. 9 for, 2 abstentions.**

- 6**
- **CLERK'S REPORT** - the Clerk's report was noted
  - There was a discussion about dog fouling and banning dogs from the town centre. STC will continue to use CCTV as a tool to identify offenders.
  - The Clerk drew councillors' attention to the e mail from the Sheldon Bosley Hub about their business strategy
  - Following a discussion on the agenda item for correspondence it was decided to remove it from future agendas and correspondence received would be e mailed to councillors on receipt.

### 7 REPORTS

#### 7.1 Town Councillors

- Cllr. Scobie - drew attention to match successes at Shipston Rugby Club, they have the highest points average across the county at all levels.
- Cllr. Murphy - thanked the Mayor for inviting her to attend Alcester Civic Dinner with him.
- Cllr. B. Cooper - the area excavated at Oldbutt Road Open Space will be reseeded in Spring and the gate will be installed at a later date.
- Cllr. Henderson - Sarah Bourne's investiture as Chaplain of the Arts was well supported by Shipston residents.
- Cllr. Warner - the road surface in Berry Avenue was still to be repaired.
- Cllr. Ivens - thanked the Mayor for inviting her to attend the Lord Mayor of Coventry's Civic Service.

- Cllr. Westwood - attended the recent PPG meeting and outlined proposed changes to existing NHS structure.
- Cllr. I Cooper - thanked the Clerk and Richard & Ali Henderson for their hard work in organising the Valentine Ball. He reported that Shipston is seen in a very positive light by Civics across the district.

## 7.2 County Council & District Council – Cllr. Jo Barker

### &7.3

- Children's Centre will continue to function as is until August.
- Compiling a list of possible community assets
- Dropped kerb survey is scheduled for Friday 15 February.
- 4.99% increase to WCC precept, SDC 1.5%
- Tenders for Portabello are due 1 March.

## 7.3 District Council – Cllr. Chris Saint

Precept to be set on 25 February.

## 7.4 SNT Report – no report.

## 7.5 Shipston Forum – the March issue will include a report on the Valentine Ball.

## 7.6 Neighbourhood Development Plan (NDP) & Town Design Statement (TDS)

Cllr. B. Cooper reported that the group are looking at the feasibility of transferring the NDP information to the STC website and then closing down NDP website. NDP & TDS will be removed from future agendas as a routine item.

## 7.7 Shipston Area Flood Action Group (SAFAG) - no report.

## 8 Open Forum for Parishioners

- A resident reported a lot of litter and fouling at the Business Village. The next litter pick will attend the area and STC will contact the Business Village to discuss how it can be resolved.
- A resident reported that the road and footpath leading to Spring Hill and the public bridleway is still in a poor state of repair. The Clerk will follow up with SDC planning enforcement.

## 9 PLANNING MATTERS – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>

**PLANNING APPLICATIONS** - *These applications discussed by the PWG actioned using standing order: Section 3b(xv)*

- 18/03593/FUL – 29 Marshall Avenue – rear extension to existing dwelling. **Cllr. B Cooper proposed no representation, seconded Cllr. Ferrier – unanimously agreed.**

### New planning applications

- 18/03810/LDP – 38 Queens Avenue – demolition of existing WC, replace with 1 storey rear extension – Info. only.
- 18/03760/FUL – 11 Bannister Way – retrospective for porch and window changes at rear. **Cllr. B Cooper proposed no representation, seconded Cllr. Ferrier – 10 for, 1 abstention – motion carried.**
- 18/03612/FUL – Land at Campden Road – Sales access ref: 15/00946/REM. **Cllr. B Cooper proposed no objection subject to a safe pedestrian access to the site, adequate signposting of the temporary access, the temporary access being used only for the duration of the work required to complete the proposed roundabout thereafter sealed off and must adhere to the construction management plan in operation for the rest of the site. Seconded Cllr. Ferrier – unanimously agreed.**
- 19/00069/FUL – 7 Bosley Close – single storey rear extension and patio – **Cllr. B Cooper proposed no representation, seconded Cllr. Ferrier – unanimously agreed.**

### New planning applications

- 10/00104/FUL – 24-26 Sheep Street – Conversion of retail storage to 2 bed residential dwelling. Discussion focused on concerns about additional parking and the accuracy & outdatedness of the developer's parking survey. **Cllr. I Cooper proposed objection, seconded Cllr. Ferrier – 4 for, 5 against, 2 abstentions – motion failed. Cllr B. Cooper proposed no objection subject to SDC's draft parking conditions being met. Seconded Cllr. Scobie. 8 for, 1 against, 2 abstentions – motion carried**
- 19/00051 – 30 Stratford Road – ground floor and first floor extension to garage. **Cllr. Scobie proposed no representation, seconded Cllr. White – unanimously agreed.**
- 19/00123/FUL – Garage Block, Pittway Avenue – demolition of existing and construction of two dwellings. **Cllr Scobie proposed objection with a comment that the established pedestrian route used by residents between Pittway Avenue and Berry Close should be maintained. Seconded Cllr. Ferrier - unanimously agreed.**
- 19/00216/TREE – 24 Church Street – T1 Continus Coggygria reduce overhanging limb from next door by 1 metre. **Cllr. B. Cooper proposed no representation, seconded Cllr. White – unanimously agreed.**
- 19/00176/FUL – 10 High Street – change of use from art sales (A1) to beauty salon (sui generis). **Cllr. B. Cooper proposed support because it is bringing retail space back into use, seconded Cllr. Henderson – unanimously agreed.**

Planning decisions by district or county council – were noted

- 18/03371/FUL – 45 New Street – replace existing sunroom with a larger sunroom – Permission with conditions
- 18/02558/VARY & 18/02605/VLBC– The Horseshoe – fire escape and other changes – Permission
- 18/02999/FUL – 28 Manor Lane – single storey extension to side and rear – Permission with conditions

- 18/03659/TREE – St Edmund’s Church – pollard T1 & T2 limes
- 18/03593/FUL – 29 Marshall Avenue – rear extension – Permission with conditions

**10 OTHER PLANNING MATTERS**

- 10.1** Planning Appeal update – South Lynn House – PWG’s written report was noted.
- 10.2** Orbit Homes, London Road – PWG’s written report was noted. **Cllr. B. Cooper proposed that STC write to WCC asking for the planting of trees to the value of £24,000 paid by Orbit. Seconded Cllr. Ferrier – unanimously agreed.**
- 10.3** Outline planning consent application-Baptist Church - PWG’s written report was noted.
- 10.4** Drainage ditch – south side of Campden Road – STC will write to C rest Nicholson asking them to reseed the area and plant shrubs to camouflage the drainage pipe entrance and exits.
- 10.5** PWG Terms of Reference and proposal for delegated powers – following discussion, **Cllr. Saunders proposed discussing this matter at the next council meeting on 28 February 2019, seconded Cllr. Ferrier – unanimously agreed.**
- 10.6** Hansons Farm reserve housing site - PWG’s written report was noted.
- 10.7** The Ridgeway-Section 106 Agreement – on behalf of STC, Cllrs. Ferrier & Ivens and the Clerk will meet & brief Loders Solicitors and also meet with Linfoot Homes to discuss the matter in more detail.
- 10.8** Pettipher’s Garage - PWG’s written report was noted and Cllr. B. Cooper reported that an extension has been granted until 28 February 2019.

Cllr. Henderson gave her apologies and left the meeting at 9.15PM.

A developer has been in touch about site 10 on SDC’s Housing Land Availability Assessment. The meeting agreed a proposal read out by Cllr. Ferrier. The Clerk will send it to the developer.

**11 GENERAL PURPOSES WORKING GROUP (GPWG)** Cllr. Ivens’ written report was noted, updates as follows.

- 11.3 Discussion took place on dog fouling at the gyratory. GPWG will research suitable signage.

**12 HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP** – Cllr. Westwood circulated the results of the site survey of the riverside area.

**13 COMMUNICATIONS WORKING GROUP (CWG)** – no report this month

**14 FINANCE WORKING GROUP (FWG)**

- 14.1 **Precept 2019-20 – wish list requests - Cllr. I. Cooper proposed approval of the wishlist budget of £45,500. Seconded Cllr. Saunders – unanimously agreed.**

**15 FINANCIAL MATTERS**

Invoices payable: one additional invoice was read out. **Cllr. Ferrier proposed that invoices be paid, seconded Cllr. Scobie – unanimously agreed**

Income received was noted

**16 CORRESPONDENCE** – as discussed in item 6 this item will not appear on future agendas.

The Town Mayor closed the meeting at 9.30 pm. Next general meeting: - Monday 11 March 2019 in New Clark House commencing at 7.00 pm

Signed..... Date.....

Councillor Ian Cooper, Town Mayor, Shipston on Stour Town Council