



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## January 11<sup>th</sup> 2016 Minutes

### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday January 11<sup>th</sup> 2016

**Those Present:-** Town Cllrs; J Warner, B Cooper, I Cooper, M Ferrier, A Henderson, F Ivens, V Murphy, K Perry, P Rathkey, D Scobie, M Westwood, P White

Warwickshire County Council (WCC) & Stratford District Council (SDC): Cllr. C Saint, arrived at 7.35pm.

Public: 3

Press: 0

#### Introduction

The Mayor, Cllr. Jackie Warner welcomed Town Council members, press and public to the January Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** Cllr. Saunders,

2 **Acceptance of Apologies** Proposed Cllr. Scobie, seconded Cllr. Murphy. 12 for, 1 abstention - **motion carried**

3a **Declarations of Interest**

Cllr. Ivens declared an interest in item 16.

4 **Dispensations received by Clerk** None

5 **Previous minutes**

There were no amendments to the minutes of the meeting of 14<sup>th</sup> December 2015. Cllr. Ferrier proposed the minutes of the meeting of 14<sup>th</sup> December 2015 be accepted as a true and accurate record. Seconded Cllr. Perry – **10 for, 2 abstentions – motion carried.**

6 **Clerk's Report**

The Clerk's report was noted. The Clerk asked for a councillor to assist her in preparing for the Local Council Award Scheme. Discussion took place on the matter of grass cutting by the Old Mill. Councillors asked for it to be added to the next Agenda for further discussion. Discussion took place on whether to light a birthday beacon for the Queen's 90<sup>th</sup> birthday celebration. Councillors asked the Clerk to investigate further. Cllr. Barker to follow up the customer access terminal which had not yet been delivered.

7 **Reports**

**Town Councillors** - The following reports were given:

- Cllr. Ferrier has arranged a meeting on 15 January 2016 with the neighbourhood plan team and Turley who are looking to develop the former Turbine Blading Site. He invited councillors to attend.
- Cllr. Scobie had received a complaint about damage done by parking on the verges in Furze Hill Road. He asked if there could be an item in the Forum asking residents to park considerately in the town.
- Cllr. Murphy noted that the flooding on Campden Road is due to a burst water main and Severn Trent are repairing it
- Cllr. Warner wished everyone a Happy New Year. She spoke about the long serving firefighters who had just retired from Shipston Fire Station and asked for STC to write to them. The Clerk will prepare a letter. She reported that at her recent surgery complaints were made about pigeons in the High Street and lorries parking on West St.

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| 8 | <p><b><u>County Council Report by Cllr. Saint</u></b></p> <ul style="list-style-type: none"> <li>• There are rumours that control of the Fire Service will pass to the Home Office.</li> <li>• The County Treasurer has identified an unexpected funding gap which will lead to Council Tax increases.</li> </ul> <p><b><u>District Council Report by Cllr. Barker</u></b></p> <ul style="list-style-type: none"> <li>• The removal of trees and shrubs at the former Norgren site were authorised by an agency working for SDC.</li> <li>• There will be small increases in Council Tax.</li> <li>• She attended the Mayor’s surgery last Saturday.</li> </ul> <p>Questions from councillors:</p> <ul style="list-style-type: none"> <li>• Cllr. Ivens asked whether the Park &amp; Ride at Stratford Waitrose would be re-instated. Cllr. Saint replied that Park &amp; Ride on the south side of Stratford will be reviewed when the Core Strategy is implemented.</li> <li>• Cllr. Warner thanked Cllr. Saint for his assistance in getting Berry Avenue resurfaced.</li> </ul> <p><b><u>District Council Report by Cllr. Saint</u></b></p> <ul style="list-style-type: none"> <li>• He has been advised that WCC have objected to the latest proposals for Shoulderway Lane development.</li> <li>• The new plans now approved for the former Norgren development show re-instatement of trees and shrubbery at the roadside.</li> </ul> <p><b><u>Safer Neighbourhood Team (SNT)</u></b></p> <p>PC Craig Purcell gave an update on the break in at St Edmunds. He said that the Christmas and New Year period had been uneventful in crime terms in Shipston. Out of the 33 SNT in Warwickshire, Shipston was one of the 2 areas where crime had reduced.</p> <p>Cllr. Scobie asked for a police perspective on the delivery lorries in West St. PC Purcell replied that he asks drivers to park considerately and can follow up parking causing an obstruction.</p> <p>Cllr. Warner expressed concern about speeding on London Rd. PC Purcell explained that speed checks can only be justified if there is a petition from residents.</p> <p><b><u>Shipston Forum</u></b></p> <p>The Editor reported that the front page of the February edition will focus on the Neighbourhood Plan. Cllr. Ivens asked if the “Clean for the Queen” Campaign could be advertised on the front page. Cllr. Warner asked for a feature on the recently retired Shipston firefighters.</p> <p><b><u>Neighbourhood Development Plan (NDP)</u></b></p> <p>Cllr. Ferrier said the group had gained 4 volunteers following the recent Open Day. He summarised the next steps of the process and asked Councillors to scrutinise draft plan proposals very closely for clarity and ambiguities.</p> <p>Cllr. B. Cooper said that one part of the grant is likely to have to be repaid because it will not have been used by the deadline date. NDP might have to make a call on STC reserves.</p> <p><b><u>Riverwalk</u></b></p> <p>Cllr. Henderson said that she and Cllr. Saunders are going to put a call out for additional volunteers to broaden the expertise and experience of the group.</p> <p><b><u>Shipston Area Flood Action Group (SAFAG)</u></b></p> <p>No verbal report. It was noted that the town had had a lucky escape from flooding over the festive period.</p> <p><b><u>Open Forum for Parishioners</u></b></p> <p>Trev Trevethick said that SHAC had been responsible for the general TPO for the former Norgren site and that it had been left to SDC to subsequently identify and list individual trees. Cllr. Saint asked for details to be forwarded to him. The Clerk’s office will also forward their copy of the TPO.</p> |  |
| 9 | <p><b>PLANNING MATTERS</b></p> <p>Cllr. Henderson proposed a suspension of Standing Orders to allow discussion of planning application ref. 15/01478/FUL which had been omitted from the Agenda. Seconded Cllr. Rathkey. <b><u>Unanimously agreed</u></b></p> <ul style="list-style-type: none"> <li>• <b>NEW PLANNING APPLICATIONS</b></li> </ul> <p>15/03617/FUL – Dave Hunt Lighting, Tilemans Lane – Retrospective installation of external duct. Following discussion, Cllr. I. Cooper proposed no representation. Seconded Cllr. Perry. <b><u>Vote taken – 8 for, 2 against, 2 abstentions – motion carried.</u></b></p> <p>15/04312/VARY – Pettiphers Garage, Church Street – Variation of condition 15. Cllr. Scobie proposed objecting on the same grounds as the previous application. Seconded Cllr. Henderson. <b><u>Vote taken – 8 for, 2 against, 2 abstentions – motion carried.</u></b></p>  |  |

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|    | <p>15/01478/FUL – Land off Shoulderway Lane – proposed residential development of 109 dwellings. Cllr. White proposed objecting on same grounds as previously with an additional comment about 5 year land supply. Seconded Cllr. Scobie. <b><u>Vote taken – 10 for, 2 abstentions – motion carried.</u></b></p> <ul style="list-style-type: none"> <li>• <b>PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL</b></li> </ul> <p>15/03831/FUL – 4 Greenway Road – Two storey side extension – permission with conditions<br/> 15/03823/LBC &amp; 15/03822/FUL – George Hotel – Rear dormer &amp; removal of flue – Consent &amp; permission with conditions<br/> 15/04006/LBP – Cemetery Lodge – various internal &amp; external repairs – Cert. of lawfulness of proposed works<br/> 15/03812/FUL – 21 Parsons Close – Conversion of garage to accommodation – permission with conditions</p> <ul style="list-style-type: none"> <li>• <b>PLANNING NOTIFICATIONS UNDER GENERAL PERMITTED DEVELOPMENT ORDER</b></li> </ul> <p>15/04412/TEL28 – Callaways Road – Installation of 1x Olive green DSLAM equipment cabinet</p> |  |
| 10 | <p><b><u>Sustainability Working Group</u></b><br/> There was no report for January.</p>   |  |
| 11 | <p><b><u>General Purposes Working Group</u></b><br/> Cllr. Ivens gave a verbal report:</p> <ul style="list-style-type: none"> <li>• GPWG will be resuming the spray painting of dog mess, A resident complimented the improved appearance the Hanson Track since STC installed a dog bin at the entrance.</li> <li>• There have been complaints from residents that Leylandii trees in Darlingscote Rd have not been replanted by the promised deadline. WCC confirmed that it will be done by end of March 2016.</li> <li>• Advice is being sought from Highways on how best to deal with damage to the grass verges in the town.</li> <li>• The Clerk will write a letter of thanks to Roy Luker for the work he does maintaining the Sensory Garden.</li> <li>• A full audit of play areas by Cllr. Ivens and the Clerk is scheduled for the Spring.</li> <li>• The town will support the “Clean for the Queen” initiative.</li> </ul>   |  |
| 12 | <p><b><u>Communications Working Group</u></b><br/> There was no report for January.</p>   |  |
| 13 | <p><b><u>Finance Working Group</u></b><br/> Cllr. I Cooper explained options for the Precept 2016/17. After discussion, Cllr. Scobie proposed accepting the option for £232,000.00. Seconded Cllr. Henderson. <b><u>Unanimously agreed.</u></b> Cllr. Henderson thanked Cllr. I. Cooper for his hard work in preparing the precept information.</p>   |  |
| 14 | <p><b><u>Financial Matters</u></b><br/> The Town Clerk reported 3 additional payments to those listed. Cllr. Perry proposed that invoices be paid. Seconded Cllr. Ferrier. <b><u>Unanimously agreed.</u></b><br/> Income received was noted.</p>  |  |
| 15 | <p><b><u>Correspondence</u></b><br/> Correspondence was noted.<br/> Cllr. Scobie proposed closing the meeting to Public and Press to discuss item 16. Seconded Cllr. Ferrier. <b><u>Unanimously agreed.</u></b></p> <p><b><u>Finale</u></b><br/> The Mayor noted that the next general meeting will be held on Monday 8<sup>th</sup> February, 2016 in New Clark House commencing at 7.00 pm.<br/> The Mayor thanked fellow councillors, press and public for their attendance. Meeting closed to Public and Press at 8.45 pm.</p>  |  |
| 16 | <p><b><u>Riverside Public Open Space</u></b><br/> This item was discussed by Councillors in private. Cllr. Ferrier proposed that GPWG examine the implications and ongoing commitments for STC and produce a report with recommendations for future discussion by full council. Seconded Cllr. Perry. <b><u>Vote taken, 11 for, 1 abstention – motion carried.</u></b> The Mayor closed this part of the meeting at 9.15 pm.</p>  |  |
|    | <p>Signed..... Date.....<br/> Councillor Jackie Warner<br/> Town Mayor, Shipston on Stour Town Council</p>  |  |