



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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July 11th 2016 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday July 11th, 2016

Those Present: - Town Cllrs: V Murphy, I Cooper, M Ferrier, F Ivens, K Perry, S Saunders, P White, M Westwood.

Warwickshire County Council (WCC) & Stratford District Council (SDC): Cllr C Saint (arrived during item 7)

Public: 4

Press: 0

Guests: Anna Gilling & Will De-Cani from Turley

Introduction

The Town Mayor, Cllr. Veronica Murphy welcomed Town Council members, press and public to the July Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** Cllrs. B Cooper, A Henderson, D Scobie and J Warner

2 **Acceptance of Apologies** Cllr. Ivens proposed acceptance of apologies. Seconded Cllr. Westwood.
Unanimously agreed.

3a **Declarations of Interest** None

3b **Dispensations received by Clerk** None

Cllr. Murphy announced that there would be a proposal at item 16 to close the meeting to Press and Public for discussion of item 17.

4 **Town Crier**

The Town Crier, Marion Lowe, gave a report on the crying competition she had entered on 2nd July at Tetbury. She read out the town cry she had presented and announced that she had won 2nd place and had been presented with a cup which she showed to the meeting. There will be a feature in the Forum.

5 **Former Turbine Blading Site**

Anna Gilling of Turley, the planning consultant to the site developer, gave a brief presentation on the application submitted for a care home and extra care accommodation. Councillors were given the opportunity to make comments. They included concern about the impact of: - extra traffic in an already busy area particularly during school hours, lack of dropped kerbs, road crossing & footpath adjacent to the development, noise from neighbouring businesses, construction traffic management & delivery times and the assessed need for care home places in the town. Mrs Gilling answered questions and suggested that STC specify certain conditions in their response to the application to highlight their concerns.

6 **Previous minutes**

Cllr. Perry proposed the minutes of the meeting of 13th June 2016 be accepted as a true and accurate record. Seconded Cllr. Saunders. **Vote taken – 6 for, 2 abstentions – motion carried.**

7 **Clerk's Report**

The Clerk's written report was noted and the following items were verbally reported.

- A water leak on Campden Road has been reported to Severn Trent
- The Clerk said there had been a lot of comment on social media about overgrown hedges and trees. She asked for an item to be included in the Forum about hedge and tree maintenance and said a survey would be done next week to identify overgrown areas in the town. Letters would be sent to householders where needed.

- There was discussion about the Totally Local request for new town signage. Cllr. I Cooper proposed accepting the Totally Local sketches for new signage to the town centre shops and car parks but that they reconsider the font and colour of the Church St signs and resubmit a design. Seconded Cllr. White. **Vote taken – 6 for, 2 abstentions – motion carried.**

8 **Reports**

Town Councillors - The following reports were given:

- Cllr. Saunders said that Tim Porter was stepping down as Chairman of the Proms after 18 years of sterling service.
- Cllr. I Cooper commended the Proms organisers on a hugely successful event this year.
- Cllrs. Ivens and Westwood congratulated the Proms Committee and Cllr. Westwood added her congratulations to the organisers of the Wool Fair for a successful event this year.
- Cllr. Murphy congratulated the Proms organisers and talked about the various events she had attended as Mayor. She said that a student from the High School had successfully completed a week of work experience in the council office and had enjoyed the experience. It was suggested that this could be featured in the Forum if the student was in agreement.

County Council Report by Cllr. Saint

In response to Cllr. Ivens' question about a crossing in Tileman's Lane near the proposed care home, Cllr. Saint said that he would speak to the County Planning Office and advised STC to discuss it with the developer.

District Council Report by Cllr. Saint

The Core Strategy was approved by full council this afternoon.

SNT

No report this month

Shipston Forum

The Editor said that the next edition's lead articles would be the Core Strategy, the proposed care facility and STC's new website. If space permits local events outside Shipston would be mentioned. Cllr. Ivens asked for an article on the Allotment Competition.

Neighbourhood Development Plan (NDP)

Stephen Miles gave a brief presentation on his report about implementing the Neighbourhood Plan and answered questions from councillors. Cllr. I Cooper proposed that STC support in principle and adopt, subject to resources, the proposals in this report as part of the Neighbourhood plan. Seconded Cllr. White. **Vote taken – 7 for, 1 against – motion carried**

Shipston Area Flood Action Group (SAFAG)

No report this month

Tourism Group

No report this month

9 **Open Forum for Parishioners**

- David Christmas asked for a copy of Stephen Miles's report to be put on website. He asked a question about the availability of documents for meetings under the transparency regulations.
- Catherine Martin asked that due consideration be given to road safety issues and construction traffic and delivery management at the proposed development in Tilemans Lane.

10 **Planning Matters**

Planning applications *Applications discussed by the PWG actioned using standing order: Section 3b(xv)*

16/01503/VARY – 17 The Hobbins – removal of condition 4 of 04/00781/FUL. Cllr. Ferrier explained the PWG recommendation was object but he proposed no representation in the light of the involvement of SDC case office. Seconded Cllr. Saunders. **Unanimously agreed.**

16/01826/VARY – Low Furlong, Darlingscote Road – Vary condition 2 of 14/00612/FUL. Cllr. Ferrier proposed no representation. Seconded Cllr. I Cooper. **Unanimously agreed.**

16/01632/FUL & 16/01633/LBC – 16 Sheep St – subdivision of residence, 1st and 2nd floor into 3 flats. Cllr. Ferrier proposed no representation with a comment about allocation of parking spaces. Seconded Cllr. Saunders. **Vote taken – 7 for, 1 abstention – motion carried**

New planning applications

16/01897/FUL – Land at, Tilemans Lane – 60 bed care home (C2) and 12 extra care flats (C2), parking etc. Following discussion, Cllr. Ferrier proposed supporting the application in principle subject to conditions.

Seconded Cllr. White. **Vote taken – 7 for, 1 against – motion carried.** Discussion on allocation of S106 money from this development to be added to next agenda.

16/01956/LBC – Wisteria House, 48 Church Street – Works to listed wall ref: 16/01955/FUL)

16/01955/FUL – Wisteria House, 48 Church St – Outbuilding as accommodation, relocation of brick pier, removal of wall and relocation of garden store and greenhouse. Cllr. Ferrier proposed no representation for both applications relating to Wisteria House. Seconded Cllr. Perry. **Vote taken – 7 for, 1 abstention – motion carried.**

Planning decisions by district or county council

16/01176/VARY – Springhill, Springhill Close – variation of condition 1 – Permission

Planning applications going to planning committee

16/01002/FUL – Former IMI Norgren Site – erection of 111 dwellings etc. Cllr Ferrier said that the S106 Agreement had not been finalised and he would forward it in due course

Other planning matters

Cllr. Ferrier proposed approval of the recommendation for planning working group structure and remit.

Seconded Cllr. I Cooper. **Unanimously agreed.**

To discuss a response to the WCC SCI consultation. Cllr. Murphy proposed noting the contents. Seconded Cllr. Ferrier. **Vote taken – 6 for, 2 abstention – motion carried.**

11 **General Purposes Working Group**

The written report was noted. Cllr. Ivens gave a brief report on the allotment competition and said that the judge was very impressed with the town’s allotment gardens.

12 **Communications Working Group**

The written report was noted and Cllr. White said that the new website would be launched the following week and feedback would be welcome.

13 **Finance Working Group**

The written report was noted and Cllr. I Cooper proposed that the additional money of around £4,000 required to complete work on the windows and kitchen at Cemetery Lodge be taken from earmarked reserves. Seconded Cllr. Ivens. **Unanimously agreed.**

Cllr. I Cooper proposed serving notice on the current tenants of Clark House and taking appropriate action to recover money owed in rent. Seconded Cllr. White. **Unanimously agreed.**

Cllr. I Cooper proposed acceptance of the Internal Audit Report for 2015/16. Seconded Cllr. White. **Unanimously agreed.**

Cllr. I Cooper proposed acceptance of the template damage deposit agreement for High Street events. Seconded Cllr. Murphy. **Unanimously agreed.**

14 **Financial Matters**

Cllr. Murphy proposed that invoices be paid. Seconded Cllr. Ivens. **Unanimously agreed.**

Income received was noted.

15 **Correspondence**

Correspondence received was noted.

16 The Mayor proposed closing the meeting to Press and Public to discuss confidential staffing matters. Seconded Cllr. Saunders. **Unanimously agreed.**

Finale

The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 8th August, 2016 in New Clark House commencing at 7.00 pm. The Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 9.30 pm

Signed.....

Date.....

Councillor Veronica Murphy
Town Mayor, Shipston on Stour Town Council