



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD  
**Telephone:** 01608 662180  
**E-mail:** [clerk@shipstononline.org](mailto:clerk@shipstononline.org)  
**Website:** [www.shipstononline.org](http://www.shipstononline.org)

## MINUTES OF THE MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 11 JUNE 2018

**Present:** - Town Cllrs: B Cooper, F Ivens, V Murphy, P Rathkey, D Scobie J. Warner, M Westwood, P White.  
**Public:** 2                      **Press:** 0                      **WCC & SDC:** 1                      **Clerks:** 2

### INTRODUCTION

The Deputy Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the June Meeting of Shipston on Stour Town Council (STC).

- 1 **APOLOGIES FOR ABSENCE** – Cllrs I Cooper, Ferrier, Healey, Henderson and Saunders
- 2 **ACCEPTANCE OF APOLOGIES**  
**Cllr. Murphy proposed acceptance of apologies. Seconded Cllr. Westwood. 6 for, 2 abstentions – motion carried.**
- 3 **DECLARATIONS OF INTEREST** – Cllr B. Cooper - non-pecuniary interest in item 6, Clerk's report, request from Stour Valley Lions and said he would not vote. Cllr. Murphy - non-pecuniary interest in item 9 – 18/00425/FUL.
- 4 **DISPENSATIONS RECEIVED BY CLERK** - none
- 5 **MINUTES OF THE PREVIOUS MEETING OF 14 MAY 2018**  
Correction, Page 4 – Appeals to Planning Inspectorate – replace Church with Churchill  
**Cllr. Murphy proposed that subject to the above amendment, the minutes of the meeting held on 14 May 2018 be accepted as a true and accurate record. Seconded Cllr. Warner. Unanimously agreed.**
- 6 **CLERK'S REPORT**
  - Stour Valley Lions' request. The Clerk will respond that STC has declined.
  - Comms Working Group will consider GDPR draft policy and make recommendations to full council.
  - Cllr. Murphy regretted the changes to the Citizens Advice outreach. The Clerk explained the funding shortage noting the service is similarly affected in other towns in the area. Cllr. Barker will contact Citizens Advice about the changes.
- 7 **REPORTS**
  - 7.1 **Town Councillors**
    - Cllr. Ivens congratulated the Wool Fair organisers on a successful woolly weekend.
    - Cllr. Warner had received several complaints about the loss of the breast screening service in Shipston and loss of bus services. Cllr. Barker will investigate the bus services.
    - Cllr. White was concerned about increased traffic on Darlingscote Road owing to temporary closure of Campden Rd. The Proms starts this Friday.
    - Cllr. B. Cooper had received a query that the Mill Street car park looked neglected. He advised the member of the public that it was an area HALP were looking at.
    - Cllr. Murphy said the Wool Fair committee had received a lot of positive feedback on the recent Wool Fair. She said that the Stagecoach sign outside NCH was confusing and asked for it to be reported to Stagecoach.
    - Cllr. Rathkey said that visibility at the junction of Darlingscote Road and the Fosse was restricted by reeds. The Clerk will ask Lawns2Mow to cut them down.
    - Cllr. Scobie congratulated the Wool Fair and wished the Proms every success.

## 7.2 & County & District Council – Cllr. J Barker

### 7.3

- Cllr. Saint is still in hospital
- The Thursday surgeries are well attended.
- Bowing walls in the town are being dealt with.
- Bus services are reducing because of fewer paying passengers. Cllr. Barker would like to encourage alternative schemes such as car-pooling and lift sharing if possible.
- Orbit appear to be responding more pro-actively to fault reporting
- A solution is close for the future of the children’s centre.
- WCC are currently debating service provision for child & adult mental health
- Car park attendants will check there is clear signage in car parks explaining that parking is free to disabled users.
- The Clerk asked Cllr. Barker to seek clarification on whether the weight limits in car parks exclude large cars and camper vans.

### 7.4 SNT Report – no report this month

### 7.5 Shipston Forum – the July issue will lead on the archaeological dig off the Campden Road. There will be publicity for the Proms and Fish ‘n Frolics.

Cllr. Scobie said that the archaeologists have found evidence of Iron Age settlement and Taylor Wimpey has agreed to the town keeping the finds.

### 7.6 Neighbourhood Development Plan (NDP) & Town Design Statement (TDS)

The written reports were noted. Cllr. B Cooper said no work would be done on the TDS until after the NDP referendum. Cllr. B. Cooper and Cllr. Westwood will attend the referendum count as observers. There are spaces for two other observers and Cllr. B. Cooper will offer them to the NDP team.

### 7.7 Shipston Area Flood Action Group (SAFAG)

The Environment Agency are visiting SAFAG on 25 June and they will join in repair work on a couple of dams.

## 8 Open Forum for Parishioners

A resident of Oldbutt Road said that the culvert was blocked again. He asked what STC can offer as a permanent solution. The Clerk will contact Crest Nicholson and request assistance in determining who owns the culvert.

## 9 PLANNING MATTERS – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>

**Planning applications - These applications discussed by the PWG actioned using standing order: Section 3b(xv)**

- 18/01096/FUL – South Lynn House – Demolish existing house and replace with 33 retirement units (re-submitted application-previous 17/02704/FUL) - **Cllr. Scobie proposed accepting the PWG recommendation to continue to object using the updated objections. Seconded Cllr. Westwood. Unanimously agreed.**
- 18/01465/TREE – The Loft, Church Street – T1 lime fell. **Cllr. B. Cooper proposed accepting the PWG recommendation to object. Seconded Cllr. Westwood. Unanimously agreed.**

### New Planning applications

- 17/02741/FUL – Land at Ridgeway – additional information in response to WCC Highways comments. Cllr. B. Cooper explained that the additional comments are not contentious with the exception of one proposal to remove a small tree. **Cllr. B. Cooper proposed that the Clerk respond, on behalf of STC, that the proposals are acceptable with the exception that STC objects to the removal of a small tree to the north of the access road because there is no justification. Seconded Cllr. White. Unanimously agreed.**

### Planning applications additional information

- 18/00425/FUL – Sheldon Bosley Hub, Pittway Avenue – one storey modular building for nursery. Cllr. B. Cooper reported that PWG is very concerned about the lack of proposals in any applications so far to physically secure the perimeter of the site and recommends that STC maintains the objection already lodged.

### Planning decisions by district or county council

- 17/03289/FUL – Unit 9 Shipston Business Park, Tilemans Lane – change of use to gym – Refusal
- 18/00571/FUL & 00572/LBC – 1 Mill St – conservatory, raising of ridge roof and roof lights etc. – Consent/Permission
- 18/01001/FUL – Wil Haven, Darlingscote Rd – conversion of garage to ancillary accommodation – Permission
- 18/00979/FUL – 5 Farm Close – single storey side extension – Permission with conditions

### Planning applications going to committee

- 17/03289/FUL – Unit 9, Shipston Business Village, Tilemans Lane – change of use B2 to D2 Leisure (gym).

## 10 OTHER PLANNING MATTERS

### 10.1 Green space behind New Street

Councillors noted PWG’s recommendations to address the potential issue of rights of access over the green space behind New Street. Cllr Scobie proposed accepting PWG’s recommendations and replacing the existing sign with a new sign combining dogs not allowed and suitable wording about access rights across the green space. Seconded Cllr. Warner. Unanimously agreed.

### 10.2 Updated report on car parking in and around town centre.

Councillors accepted PWG’s report and recommendation to maintain a flexible approach to planning applications in and around the town centre where no parking provision is included

### 10.3 Planning appeal for South Lynn House

Cllr. B Cooper proposed that the Clerk, on behalf of STC, submit to the inspector the draft representation circulated to councillors. Seconded Cllr White. Unanimously agreed.

### 10.4 Unit 9 Shipston Business Village

Cllr. B. Cooper reported that he had attended the committee hearing but owing to a clerical error, he had not been booked in and was therefore not allowed to speak.

### 10.5 Drainage easement across land at Oldbutt Road

It was decided to follow the solicitor’s advice and include in the agreement a ‘lift and shift’ clause. Councillors requested that a path constructed by the developers and/or an easement sum be incorporated into the deed.

### 10.6 Benches outside Thirst Edition.

PWG will invite the owner to their next meeting to explain the informal request. Councillors expressed their concern about fixed seating.

## 11 GENERAL PURPOSES WORKING GROUP (GPWG)

Cllr Ivens gave a verbal report.

- The group is waiting for confirmation of the route of the pipe across Oldbutt Rd green space.
- The painting of the front of New Clark House is complete and the group will seek quotes to smarten up other areas of the building.

## 12 HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP

Cllr. Westwood said the next meeting was 12<sup>th</sup> June. They are making slow progress on the grant applications.

## 13 COMMUNICATIONS WORKING GROUP (CWG) – no report this month

## 14 FINANCE WORKING GROUP (FWG) – no report this month

## 15 FINANCIAL MATTERS

1 additional invoice was read out to the meeting. Cllr. B Cooper proposed that invoices be paid. Seconded Cllr. Ivens. Unanimously agreed. Income received was noted.

## 16 CORRESPONDENCE – noted

The Deputy Mayor thanked press and public for their attendance and closed the meeting at 8.17 pm.

Next meeting: - Monday 9<sup>th</sup> July, 2018 in New Clark House commencing at 7.00 pm

Signed..... Date.....

Councillor Ian Cooper, Town Mayor, Shipston on Stour Town Council