

Reports**Town Councillors**

Cllr. Vial – reported;

- Attending Mencap, Planning, Transition Shipston, QAPAG and Youth Club meetings and represented the Mayor at her surgery in the town centre.
- Continues to update the town council media sites.
- Received a complaint that the Union flag was not flying at New Clark House for Remembrance Sunday. *The TC noted that unfortunately there is a mechanical problem with the flag pole, it will be repaired and the office will note the day in their diary next year.*
- Cllr Healey will represent the TC at the planning committee.

Cllr. P Rathkey – welcomed Cllr Munden back after his recent illness having missed his presence at the council meetings. Cllr Rathkey noted that the Remembrance Service went very well and he was impressed with the towns new Rector and the service he delivered. Cllr Rathkey asked the TC *to write and thank the British Legion, particularly Richard Adams, for all the work he puts in every year, he is a credit to our town. All cllrs who attended remembrance agreed.*

Cllr. A Ivens – reported removing various unwanted signs from the town, completing his monthly playground inspection and litter pick. Attended the Drumhead Service with the Mayor, the Remembrance parade and the two minutes silence in High Street Monday morning. *The Mayor thanked Cllr Ivens for removing the signs.*

Cllr. I Cooper – echoed Cllr Rathkey's comments on Richard Adam's sterling work for the Remembrance weekend.

Cllr. J Warner – reported:

- Attended PWG, Mencap meetings and the Remembrance service.
- The recent race night raised £800 making a total of £1,000 to donate to Cancer Research. Cllr Warner thanked the Mayor and Cllr Kenner for their attendance.

Cllr R Munden – reported that he is happy to be back at council meetings and thanked cllrs for the flowers sent during his recent illness.

Cllr. B Healey– attended PWG, the Remembrance service and enjoyed the race night.

Cllr. F Ivens – reported;

- Attended Remembrance service and the 2 minutes silence in the town centre on Monday morning, thanked Richard Adams for his sterling work each year.
- Meetings attended include, GP, Comms and the first allotment forum meeting where there were frank discussions between tenants and STC. Both allotment sites will be inspected on 23rd November.
- Shipston has been chosen for a pilot scheme run by Warwickshire Flood Resilience aiming to help the community become more flood resilient. Home owners who are at risk of flooding have been asked to complete a questionnaire, findings will be analysed and reported back at a meeting on November 14th at New Clark House.

Cllr. Murphy – reported;

- Attended the SIB awards, town band concert, the Drumhead service at Whitnash and was proud to light the bonfire at the Sports Club bonfire night celebrations. The Mayor joined serving soldiers and ex pupils for a Remembrance service at the High School on Friday 8th November.
- Passed on her thanks to all who attended the Remembrance parade and service.
- Meetings attended include; FWG, Tourism, Community Forum, GP and Comms.

County Council

CC – Cllr. Saint – sent apologies – was unable to attend the meeting

District Council

SDC – Cllr. Kenner – reported:

- Attended Remembrance parade, agreed it was a well organised occasion.
- STC can apply for play area funding for 2 Stratford Rd sites.
- The refurbishment of the Co-op is a positive step.
- Would like to talk to Co-Op the about installation of an ATM in the store as soon as possible.
- Applications for projects for the £7540 available to Shipston from the New Homes Bonus Scheme should be submitted.
- Asked STC to support his request to view unconfirmed minutes prior to the monthly meetings.

SDC – Cllr. Cheney – reported:

- The Springhill planning application, permission for the development was granted at Committee.
- While agreeing that DASH had not raised the £8,000 they had hoped to the group are continually working to counsel and educate students. Cllr Cooper asked where the £1,000 grant will be spent; Cllr Cheney suggested to the council that the Chairman of DASH attend a future council meeting to present the work that the group undertake. The Mayor agreed that this would help to have a better understanding of each other.
- He is helping to resolve the issue of contractors from the Stratford Road developments parking their vehicles in the entrance of River Way.
- Gave an update on the boundary review

Shipston Forum

Forum Editor reported:

- Front page – Food Forum and/or the Remembrance parade
- Happy Christmas from STC

7 **Open Forum for Parishioners**

Mr Ross Bain spoke on behalf of Telegraph Street residents opposing the changes to parking provision, he re-iterated their reasons for objecting to the changes, noting that it only affected 9 properties and that a letter from 2004 gave permission for current provision.

8 **Neighbourhood Plan (NP)**

- The group will have a stall at the Victorian Evening
- Housing needs survey – will be delivered to every property in Shipston between 19th and 26th November – residents will be given three weeks to respond.
- Next meeting of the NP group – Tuesday 19th November

9 **Boundary Commission – Electoral review of Stratford on Avon – Draft recommendations**

Cllr Vial gave an explanation of the draft recommendations, noting that under statutory provision, if the town is split by the SDC wards, it will also have to be split for town council purposes. Following discussion Cllr Vial proposed that STC should object to the warding of the town, seconded Cllr Cooper – **vote- 8 for, 1 abstention – motion carried**

Cllrs discussed the whether they wished to make comment on the draft recommendation for SDC having single member wards, Cllr Vial proposed that STC make no comment on this, seconded Cllr Rathkey – **unanimously agreed.**

10 **Telegraph Street Parking for Residents**

Cllr Vial read out a letter from Telegraph Street residents which gave a detailed explanation of the history of the parking allocation and their views on retaining the existing arrangements. Cllr Vial noted that there were 70 spaces in the Telegraph Street car park, and read out a letter from SDC which gave various options to be considered:

1. that 2 – 48 Telegraph St should have up to 3 residents parking passes, plus 1 visitor pass (90)
 2. that 2 – 48 Telegraph St should have up to 2 residents parking passes, plus 1 visitor pass (75)
 3. that 2 – 48 Telegraph St should have up to 2 residents parking passes, no visitor passes (53)
 4. that the current allocation remain, i.e. option 1, but new residents passes would be restricted
 5. should revert to the current approved system of 1 per property (31)
 6. any other option proposed by STC
- numbers in brackets should be the maximum number of parking spaces that would be needed to fulfil the option.*

Following discussion and comment from each councillor present, Cllr Rathkey proposed that option 2 be supported, seconded Cllr Healey – **vote 2 for, 7 against – motion failed**

Cllr F Ivens proposed that option 4 be supported, seconded Cllr Cooper – **vote 7 for, 2 against – motion carried**

11 **Planning Matters**

- **NEW PLANNING APPLICATIONS** – 3 applications discussed by Chair of Planning and TC - actioned as no rep. using standing order: Section 3b(xv)
13/02706/FUL – 11 Furze Hill Road – 2 storey side and rear extension and single storey rear extension **Recommendation: No representation**
13/02628/LBC – 4 Cedar Lawn, Church Street – Reinstate dwarf wall to front and replace stairwell rooflight
13/02627/FUL – 4 Cedar Lawn, Church Street – Reinstate dwarf wall to front and replace stairwell rooflight **Recommendation: No representation**

13/02490/FUL – Millbank House, 1 Mill Street – change of use dwelling to B1 office use
Recommendation: Support – will add to the economic and employment vitality of the town
13/02550/FUL – 40 Hanson Ave – 1st Floor extension over garage and utility room, alterations to bay window **Recommendation: No representation**
Cllr Rathkey proposed that the recommendations by PWG be accepted on the 5 applications listed, seconded Cllr Vial – **unanimously agreed**

• **PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL**

- 13/02167/LBC – 4 Cedar Lawn – internal works, heat pump – consent granted with conditions
- 13/02166/FUL – 4 Cedar Lawn – installation of heat pump – permission with conditions
- 13/02079/LBC – 1 Mill Street – flood gate defence – consent granted with conditions
- 13/02078/FUL – 1 Mill Street – flood gate defence – permission with conditions
- 13/02314/FUL – 14 The Driftway – conservatory – permission with conditions
- 13/02356/FUL – 19 Hawthorn Way – Dormer window to front – permission with conditions
- 13/01564/FUL – 11 High Street – refrigeration plant on flat roof – permission with conditions
- 13/02064/LBC – 9-11 High St – 1st floor extension, extension in service yard – consent with conditions
- 13/02061/FUL – 9-11 High St – 1st floor extension, extension as above – permission with conditions

- **OTHER PLANNING MATTERS** - For information - next PWG meeting - Mon 26th Nov. at 7.00 pm

12 **General Purposes Working Group**

Cllr F Ivens gave the report on behalf of the group:

- Lime trees at St Edmund's – Cllr F Ivens proposed that the quote for works to these trees by WCC of £230 + VAT be accepted, seconded Cllr A Ivens – **unanimously agreed**
- Other tree works – Cllr Vial proposed that the GPWG recommendation to carry out the works as soon as possible, and that GPWG should make a decision on the best of 3 quote once they have been received, seconded Cllr Healey – **vote – 8 for, 1 abstention – motion carried**
- It was noted that SDC would be providing new bins for the town centre and that one of the old bins from the town centre could be re-sited at the entrance to the sports club, Cllr F Ivens proposed that a new bin be purchased for Signal Road play areas, seconded Cllr Vial – **unanimously agreed**

12 **Communications Group**

Cllr Murphy went through her report:

- Thanked Cllrs Vial and Trapp for their work on keeping information on the website up to date
- Noted that HSBC would close at 3.30 on Friday 15th November
- The Tourism Group had been awarded a grant of £4,000 from Operation Footfall
- Plans for the trial market planned for Sunday 17th November were going well, it is to be advertised in Stratford Herald and the Clerk will issue a press release for local media.
- No further information requested under Free of Information Act
- Letting charges for New Clark House: Commercial lettings £50 per ½ day, £100 per full day; lettings to small local groups would be at no charge and voluntary and club groups would be at a recommended donation of £10.
- The Comms group will work with the Town Guide directory provider to produce an updated guide by next Spring.

13 **Financial Matters**

Cllr Cooper noted that FWG had met to update the precept timetable and had monitored performance using the budget comparison report, minor adjustments made on cost centre issues. He noted that income was on track to meet budget expectations and that expenditure should not see an overspend on precept, but that there will be extra costs not accounted for, e.g. the election.

Cllr Cooper proposed that all invoices be paid, seconded Cllr Munden – **unanimously agreed**

14 **Correspondence**

Cllr Warner - emails WCC Highways, asking about the faded white lines at Badgers Crescent and Station Rd.

Finale

The Town Mayor noted that the next meeting will be held on Monday 9th December, 2013 in New Clark House commencing at 7.00 pm.

The Town Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 9.00 pm

Signed.....

Date.....

Councillor Mrs V Murphy
Town Mayor
Shipston on Stour Town Council