



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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September 11th 2017 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday September 11th 2017

Those Present: - Town Cllrs: D Scobie, B Cooper, I Cooper, M Ferrier, B Healey, F Ivens, V Murphy, J Warner, M Westwood, P White

Public: 1 Press: 0 WCC & SDC: Cllr. C Saint Clerks: 2

Introduction

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the September Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** – Cllrs. A Henderson, P Rathkey and, S Saunders

2 **Acceptance of Apologies** - Cllr. Warner proposed acceptance of apologies, seconded Cllr. Murphy - **9 for, 1 abstention – motion carried**

3 **Declarations of Interest** – Cllr. Scobie declared his interest in item for 13.4 and said he would not participate in any discussion nor vote on this item.

4 **Dispensations received by Clerk** - None

5 **Previous minutes of the meeting of 14th August 2017**

Corrections as follows

Item 5 – “seconded by Cllr. Westwood” to be replaced by “seconded by Cllr. Healey”

Clerk’s Report – add to the existing minute that mention was made of a similar address in the town, namely Compton Court, Watery Lane.

Cllr. Murphy proposed that the minutes of the meeting held on 14th August 2017 amended as above be accepted as a true and accurate record, seconded Cllr. Westwood – **unanimously agreed**

6 **Clerk’s Report**

In addition to the written report, the Clerk reported the following:

- There will be a site meeting at Angelas Meadow playground to discuss a solution for the damaged railings. Estimates for the work are in the range £2,000 – £3,000.
- A road sign on the gyratory near Little Sheldon House collapsed and has been removed by Highways. It will be replaced in due course.
- The bench outside the White Bear has been replaced together with the memorial plaque. It is assumed to have been done by the family of Sid Fry.
- Richard Adams has made a request for STC to consider naming any new roads in the town in memory of Shipston’s fallen heroes. Following discussion, it was agreed to consider the request at such time as roads needed naming and in the meantime ask Mr Adams on what basis RBL would advise selecting names.
- The external audit is complete – 2 minor points have been raised and the Clerk will pass the report to FWG.
- The caravan at the cemetery has not been sold. Cllr. Scobie will arrange to advertise it on Ebay.

7 **Reports**

Town Councillors - The following reports were given:

- Cllr. Healey – a resident had asked if the entrance to the Rugby Club could be relocated via Tileman’s Lane.
- Cllr. Warner - attended the CCG “Have your Say” meeting. There will be a 3 day hearing on the future of the Horton Hospital.

	<ul style="list-style-type: none"> • Cllr. Ivens – the Flower & Produce Show was a success and there had been positive feedback. • Cllr. Westwood – had attended the Chronic Pain Support Group. • Cllr. B. Cooper – Linfoot Homes will submit a planning application for the Ridgeway in the next fortnight. • Cllr. Murphy – attended the re-opening of Low Furlong. Had witnessed a lorry causing damage to the bunting in the High St. She had noted the registration number so the owner could be traced. Had been made aware of the difficulty motorised wheel chair users were having gaining when trying to access dropped kerbs in the town centre because of parked cars. • Cllr. I. Cooper – the roadworks in Church St were causing problems for local traders, road users and pedestrians and the pavement which had consisted of block paving has been ripped up and replaced by tarmac. No notification of the work had been given to neighbouring properties. Following discussion, Cllr. Scobie said that he would contact the developer directly about the matter. • Cllr. Scobie – congratulated the organisers of the Flower & Produce Show. Had attended the official re-opening of Low Furlong. A resident of Sheep St had contacted him about a letter from SDC reporting increased parking permit spaces for Sheep St. Cllr. Scobie had referred the matter to Cllr. Saint. <p>District Council – Cllr. Saint</p> <ul style="list-style-type: none"> • SDC has republished their 5 year land supply which equates to 6.72 years. • The strategic review of finances is underway and will be reported to SDC Council on 16th October. <p>SNT - no report this month</p> <p>Shipston Forum The October issue will have a health focus. There will also be a feature on the Flower & Produce Show and adverts for STC community grant applications and the Rotary Tree of Life.</p> <p>Neighbourhood Development Plan & Town Design Statement The written reports were noted. Cllr. B Cooper said that the NP team are doing the final tidy up of the plan and aiming to submit it to STC at the October meeting.</p> <p>Shipston Area Flood Action Group (SAFAG) – The written report was noted. Cllr. B. Cooper said that the first tranche of the EA grant would be received in the next few days so there was no need for any personal loans from group members. Cllr. I. Cooper asked the group to submit a formal community grant application.</p> <p>Riverside Walk Project Following detailed discussion about the funding request, Cllr. Scobie concluded that more detail was needed on how the money would be spent and asked for a business plan to be submitted to STC for consideration.</p> <p>Tourism Group Trev Trevethick, Chair of the Tourism Group confirmed that the traffic surveys taking place in the town during recent weekends were not commissioned by the Tourism Group.</p>	
8	<p>Open Forum for Parishioners – Nothing reported.</p>	
9	<p>Planning matters Planning applications - <i>These applications discussed by the PWG actioned using standing order: Section 3b(xvi)</i></p> <ul style="list-style-type: none"> • 17/02035/FUL – 8 Bosley Close – demolition of a conservatory, replace with garden room. Cllr. B. Cooper proposed no representation. Seconded Cllr. Healey – unanimously agreed. • 17/02161/FUL & 17/02161/LBC – 6 Granville Court – single storey extension to dining area, internal & external alterations to terrace & car park. Cllr. B. Cooper proposed no representation with a comment on access by emergency services and request that a fire safety audit/assessment be included as a condition of planning consent. Seconded Cllr. Ferrier – unanimously agreed. • 17/02142/FUL – 20 Hawthorn Way – single storey rear extension to replace existing conservatory. Cllr. B. Cooper proposed no representation. Seconded Cllr. Ivens – unanimously agreed. • 17/02260/FUL – 20 Sheep Street – Alterations to shop frontage, erection of 1.5 storey rear extensions to create 4 flats. Following discussion, Cllr. B. Cooper proposed no representation, with comments that no objection to the normal use of Telegraph St car park & ongoing concerns about lack of parking spaces for applications in the town centre. Seconded Cllr. Westwood. – 5 for, 3 against, 2 abstentions – motion carried. • 17/02438/TREE – 2 Church Street – T1 evergreen – crown reduction. Cllr. B. Cooper proposed no representation. Seconded Cllr. Healey – unanimously agreed. • 17/02209/FUL – 25 Furze Hill – single storey front & rear extensions together with alterations. Cllr. B. Cooper proposed no representation. Seconded Cllr. Scobie – unanimously agreed. 	

	<ul style="list-style-type: none"> • 17/01980/FUL – 46a Church Street – change of use from A1 retail to A4 micro pub. Following discussion, Cllr. B. Cooper proposed no representation with comment to liaise with SAFAG for their opinion on flood risk at this address. Seconded Cllr. I. Cooper – 8 for, 1 against, 1 abstention – motion carried. <p>New planning applications</p> <ul style="list-style-type: none"> • 17/02224/FUL – 27 Oldbutt Road – 2 storey rear extension & air conditioning system. Cllr. B. Cooper proposed no representation with comment that air conditioning system noise output should comply with current regulations. Seconded Cllr. Ivens – unanimously agreed • 17/02272/FUL – 10 Clark Close – replace existing garage with 2 & 1 storey side extension. Cllr. B. Cooper proposed no representation. Seconded Cllr. Healey – unanimously agreed. • 17/02573/TREE – 6 Redwood Park – G1 Silver Birch x 5 crown reduction. Cllr. B. Cooper proposed no representation. Seconded Cllr. Scobie – unanimously agreed. • 17/02038/FUL & 17/02039/LBC – 12 – 14 High Street – over cladding of a non-compliant first floor rear extension. Cllr. B. Cooper proposed no representation. Seconded Cllr. I. Cooper – unanimously agreed. <p>Planning decisions by district or county council</p> <ul style="list-style-type: none"> • 17/01099/LBC – 36 Telegraph St – replace windows at rear & front of property – Consent granted with conditions • 17/01735/FUL – 39 Furze Hill Road – double garage in back garden – Permission with conditions • 17/01708/LDP – 25 Greenway Rd – single storey extension to side – Cert. of Lawful Proposed Development • 17/01306/FUL – 11 Sheep St – change of use - A2 office to C3, 2-bed dwelling house (C3) – Permission with conditions • 17/01775/FUL – 17 Greenway Rd – single storey extension – Permission with conditions • 17/01644/OUT – land rear of 56 Telegraph Street – single storey bungalow - Refusal 	
10	<p>Other Planning Matters</p> <p>South Lynn House – Cllr. Ferrier gave feedback on recent meetings with Churchill Retirement. There has not been a formal planning application yet.</p> <p>Request from Moreton in Marsh Town Council – following discussion, Cllr. Ferrier proposed replying to the consultation with a request for a traffic flow survey to establish the impact of the propose change on traffic movement in the local area. Seconded Cllr. Westwood – unanimously agreed.</p>	
11	<p>General Purposes Working Group - Cllr. Ivens’ written report was noted.</p>	
12	<p>Communications Working Group - Cllr. Scobie that the group was continuing to discuss how best to deal with the errors identified in the new Town Guide.</p>	
13 13.4	<p>Finance Working Group – Cllr. I Cooper’s written report was noted.</p> <p>Cllr. I. Cooper proposed that STC approve a payment of £15,000 to Shipston Rugby Club from the earmarked reserve for drainage works at the club. Seconded Cllr. Murphy. 9 for, 1 abstention – motion carried.</p>	
14 15 16	<p>Financial Matters 3 additional invoices were read out to the meeting. Cllr. B. Cooper proposed that invoices be paid, seconded Cllr. White, unanimously agreed. Income received was noted.</p> <p>Correspondence – no correspondence.</p> <p>Staffing Working Group Cllr. Scobie proposed that this item, being a confidential staffing matter, should be discussed in closed session. Seconded Cllr. Ferrier. unanimously agreed. A record of the discussion is held separately to these minutes.</p> <p>Finale The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 9th October, 2017 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the public meeting at 8.23 pm.</p> <p>Signed..... Date..... Councillor Dan Scobie Town Mayor, Shipston on Stour Town Council</p>	