



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD  
**Telephone:** 01608 662180  
**E-mail:** [clerk@shipstononline.org](mailto:clerk@shipstononline.org)  
**Website:** [www.shipstononline.org](http://www.shipstononline.org)

## MINUTES OF THE AUGUST MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 12 AUGUST 2019

**Present:** - Town Cllrs: D Scobie, I Cooper, P Cox, F Ivens, V Murphy, S Saunders, P Tesh, M Westwood, P White.

Public: 5                      Press: 0                      WCC & SDC: 1                      Clerks: 2

Guests: Sophie Gilkes – Director of Development at SWFT

### INTRODUCTION

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the Meeting of Shipston Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – Apologies from Cllrs. Barker and Dinnie were noted.

2a **DECLARATIONS OF INTEREST** – Cllr. Cooper, non pecuniary interest in item 13.2

2b **DISPENSATIONS RECEIVED BY CLERK** - none

### 3 **SOUTH WARWICKSHIRE NHS FOUNDATION TRUST (SWFT)**

Sophie Gilkes gave a short presentation on plans to offer additional services at the Ellen Badger in line with the NHS focus of keeping people well within their communities. A feasibility study has taken place and concluded that the site can offer what is needed subject to a satisfactory business case assessment. There will be a longer presentation at the next council meeting on 27 August 2019. Councillors were asked to send any points they would like to raise to the Clerk.

### 4 **MINUTES OF PREVIOUS MEETINGS**

- **Cllr. Murphy proposed that the minutes for the meeting held on 8 July 2019 be accepted as a true and accurate record, seconded Cllr. Ivens – 8 for, 1 abstention – motion carried**

5 **CLERK'S REPORT** - the Clerk's written report was noted

- Cllr. Cooper asked the Clerk to chase WCC about the repair to the bridge coping stone.
- The candidate for co-option could not attend tonight's meeting.

### 6 **REPORTS**

#### 6.1 **Town Councillors**

- Cllr. White thanked STC for cutting the hedge between Costard Ave and the Maldens.
- Cllr. Ivens said the church holiday club had been very well attended and reminded councillors that the Flower & Produce Show takes place Sunday 18 August.
- Cllr. Murphy reported residents' complaints about the pay machines still being out of action in Telegraph St car park. Cllr. Harvey said a new machine is due to be installed in September. He will refer the matter to SDC.
- Cllr. Cox had received complaints about the state of the open space in Orchard Close. He will meet with Shipston Speed Watch about speeding in the town.
- Cllr. Saunders said the Mill Street development public awareness days had been well supported and positive feedback gathered. Some residents had suggested possible traffic calming measures on the bridge – the Clerk will raise it with Highways. A resident has offered to clear footpaths in the town – to be discussed with the Clerk.
- Cllr. Scobie has received concerns from residents about the cost of the Mill St development.

#### 6.2 **District Council** – Cllr. Trevor Harvey

- There is strong cross party support for SDC's declaration of a climate emergency.
- The new cabinet is working on a council plan for the next 4 years
- SDC is looking into the complaints about the lighting at the new retirement facility in Tilemans Lane

- Pettiphers Garage – the planning officer is recommending approval of the development application
- SDC can supply updates on S106 & CIL funding due to councils

6.4 **SNT** – no report this month

6.5 **Shipston Forum** – the front page of the next edition will feature the Ellen Badger

6.6 **Shipston Area Flood Action Group (SAFAG)** – no report this month

6.7 **Youth Working Group (YWG)** – no report this month

7 **Open Forum for Parishioners** – no matters raised this month

8 **Electric Car Charging Facility**

Following a short discussion, STC asked Cllr. Harvey to investigate district and county plans in this respect and report back.

9 **PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>

**Planning applications** *These applications discussed by the PWG actioned using standing order: Section 15b(xv)*

- No applications from PWG meeting to confirm

**New planning applications**

- 19/02001/FUL – 22 Callaways Road – 1 storey extension. **Cllr. Tesh proposed no representation, seconded Cllr. Westwood. Unanimously agreed.**
- 19/01965/OUT – 1 Furze Hill, London Road – erect new 1.5 storey house. **Cllr. Scobie proposed no representation providing that the development does not bring about the removal of trees subject to a TPO, seconded Cllr. Tesh. Unanimously agreed.**
- 19/02081/FUL & 19/02081/LBC – 36A Church Street – replacement metal windows x 5. STC's previous comment of no representation will be upheld.
- 19/02044/FUL - 7 Green Lane – alterations to existing garages. **Cllr. Tesh proposed no representation, seconded Cllr. White. Unanimously agreed.**

**Planning decisions by district or county council**

- 19/01544/LDE – 36A Church Street – replacement windows – application withdrawn
- 19/00775/LBC – White Bear, High Street – repairs to outbuilding – Consent granted with conditions
- 18/03338/FUL – Lansdowne House, 58 Sheep Street – outbuilding partial demolition, rebuild garden wall, with new gates – Permission with conditions

9 **OTHER PLANNING MATTERS**

- 9.1 • **S106 / CIL** – monitoring of funds – Cllrs Tesh & Cooper will review and report back to next meeting.
- 9.2 • **Town Design Statement** – a statement of outstanding fees has been requested; current revision is being reviewed in respect of the adopted Neighbourhood Plan
- 9.3 • **Housing Needs Survey** – a brief of the survey is being prepared, three quotes will be obtained
- 9.5 • **Terms of Reference** for new Planning Committee – TOR and relationship with Standing Orders are being reviewed, necessary amendments will be added to TOR.
- 9.6 • **Pettiphers Garage** – updated objection submitted to SDC on 11<sup>th</sup> July, Cllr. Tesh will attend the planning committee.
- 9.7 • **Shoulderway Lane** – it is understood that Barratt are preparing another application for this site despite it being contrary to the Neighbourhood Plan

10 **GENERAL PURPOSES WORKING GROUP (GPWG)** Cllr. Ivens' written report was noted.

10.2 **London Rd play area - Cllr Ivens proposed accepting the quotation from PIRMS & Notts Sports at £25,972.00 to repair & repaint equipment, renew ground cover and replace fitness equipment. Seconded Cllr. Saunders. Unanimously agreed.**

11 **HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP** – the written report was noted. Cllr. Saunders said that there will be a series of photographic exhibitions running in Clark House and asked for the stair lift to be urgently serviced. Discussion took place on the celebration of VE Day and FWG were tasked with proposing a suitable budget.

12 **COMMUNICATIONS WORKING GROUP (CWG)**

Cllr. White reported that the cost to produce an additional 500 copies of the Forum would be £90.00. Further discussion on distributing to the local villages is to take place at CWG.

13 **FINANCE WORKING GROUP (FWG)** – Cllr. Cooper's written report was noted.

- 13.2 • FWG terms of reference – Cllr. Cooper proposed that STC accept the Term of Reference 2019 for the Finance & Regulatory Working Group. Seconded Cllr. Scobie. Unanimously agreed.
- 13.5 • Council Investment Strategy – *(please note this matter was not discussed because there was some confusion whether it had been resolved at a previous meeting. This was not the case so it will be discussed at the next meeting).*
- 13.12 • Payroll Provider - **Cllr. Scobie proposed that Stephi Paull be appointed as payroll provider. Seconded Cllr. Cox. 8 for, 1 abstention – motion carried.**

**14 FINANCIAL MATTERS**

Invoices payable: **Cllr. Cooper proposed that all invoices be paid, seconded Cllr. Saunders – unanimously agreed.**  
 Income received was noted

**15 CO-OPTION FOR VACANT SEAT**

No discussion, the candidate being unable to attend the meeting.

**Cllr. Scobie proposed closing the meeting to press and public at 8.20 to discuss item 16 in closed session. Seconded Cllr. White. Unanimously agreed.**

**16 STAFFING WORKING GROUP**

Appointment of the new Admin Assistant was confirmed.

The Town Mayor closed the meeting at 8.30 pm. Next meeting: - Monday 9 September 2019 in New Clark House commencing at 7.00 pm

Signed.....

Date.....

Councillor Dan Scobie  
 Town Mayor, Shipston on Stour Town Council