

# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire,

CV36 4HD

**Telephone:** 01608 662180

E-mail: <a href="mailto:clerk@shipstononline.org">clerk@shipstononline.org</a>
Website: <a href="mailto:www.shipstononline.org">www.shipstononline.org</a>

# December 12th 2016 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday December 12<sup>th</sup>, 2016

Those Present: - Town Cllrs: V Murphy, B Cooper, I Cooper, M Ferrier, B Healey, F Ivens, P Rathkey, S

Saunders, M Westwood, P White

Public: 6 Press: 0 WCC/SDC: Cllr. C Saint, Cllr. J Barker

Guests: Alistair Bird, Keith Williams & Claire Linfoot-McLean

### Introduction

The Town Mayor, Cllr. Veronica Murphy welcomed Town Council members, press and public to the December Meeting of Shipston on Stour Town Council (STC).

- 1 Apologies for absence Cllrs. A Henderson, D Scobie, J Warner
- 2 <u>Acceptance of Apologies</u> Cllr. Saunders proposed acceptance of apologies, seconded Cllr. I Cooper <u>9 for, 1</u> abstention motion carried
- 3a **Declarations of Interest** None
- 3b <u>Dispensations received by Clerk</u> None
- 4 Land at London Road

Alistair Bird from Barton Wilmore gave an update on Orbit's planning application for the site and then answered questions from councillors.

5 Previous minutes of the Meeting of 14<sup>th</sup> November 2016

Cllr. Saunders proposed that the minutes of the meeting held on 14<sup>th</sup> November\_2016 be accepted as a true and accurate record, seconded Cllr. Ivens - <u>7 for, 3 abstentions – motion carried</u>

# 6 Clerk's Report

The Clerk's written report was noted. The Clerk verbally reported the following:

- The S106 agreement for Tilemans Line confirms funding for natural green space and a tranquillity garden
- There have been a lot of comments on social media about increasing incidents of dog fouling in the town.
   The Clerk has contacted SDC dog warden for advice. Discussion followed and the meeting decided to fund some out of hours patrols by Lawns2Mow and an appeal would be made in the Forum for volunteer dog wardens.

### 7 Reports

<u>Town Councillors - The following reports were given:</u>

- Cllr. Ivens said a litter pick had taken place and a new member had joined the group
- Cllr. B Cooper congratulated the organisers of the Victorian Evening.
- Cllr. Murphy had attended Shipston Arts & Crafts Society, High School Prizegiving, Town Band Christmas Concert, Shipston Cancer Support Christmas gathering, Stour Singers Christmas Concert and had been on the "Hard Hat" tour of the Bower House. She congratulated the organisers of the Victorian Evening and said it had been a great success. On behalf of the Town Council she thanked Reverend Andrew Coleby for his work in the community during the last three years and wished him well for the future.

• Cllr. Saunders asked what the position was concerning a property on the High Street which was granted planning permission on the basis that the ground floor be retained for business use but the said property was being used for residential use. The Clerk was asked to investigate..

# **County Council** Cllr Saint gave his report:

- The main focus at WCC is finance. Budgeting is underway for next year.
- The provision of adult social care will be debated at the next full council meeting

Cllr. Ivens thanked Cllr. Saint for his assistance in getting the fee reduced for keeping the public toilets in Telegraph Car Park open for the Victorian Evening.

### **District Council**

Cllr. Barker thanked all those who had sent her their good wishes during her recent illness and said she hoped to be fully back in work in the New Year.

**SNT** No report this month

## **Shipston Forum**

The January issue is likely to feature articles on the Shipston Award, the Proms in 2017 and possibly an update on progress at the Bower House.

# **Neighbourhood Development Plan (NDP)**

Cllr. B Cooper said that the group may need to call on reserved funding for updates to their website if the current grant funding is not sufficient. SDC is deliberating the need for a Strategic Environmental Assessment and if it is required, the group may have to approach STC for funding. SDC will respond on 13/2/17. The current public consultation on the draft report ends 31/12/2016 after which any comments made will be incorporated into the draft plan. They anticipate that the current size of the draft plan will reduce following feedback from a recent health check. The NDP team has asked whether STC would support the production of a quality printed copy of the final plan and would support the setting up of a consequent projects working group made up of 1 councillor and volunteers from the community.

Shipston Area Flood Action Group (SAFAG) No report this month

**Tourism Group** No report this month

Open Forum for Parishioners Nothing this month

# 9 **Planning Matters**

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**PLANNING APPLICATIONS** - These applications discussed by the PWG actioned using standing order: Section 3b(xv)

16/02703/REM – Land off London Road (Orbit) – various updates and amendments – further comments only. Cllr. Ferrier proposed confirming the comments already submitted to STC. Seconded Cllr. I Cooper, 9 for, 1 abstention – motion carried.

16/03549/FUL – 2 Furlong Meadow – erection of single storey garage.

16/03502/VARY - Springhill - vary condition 1 - addition of garden room to plot 5

16/02495/VARY – 43 London Road – Discharge of conditions – Samples and Trade Description (DISCN/00181/16)

16/03045/FUL - 3 Pound Close - 2 storey extension to side and rear

Cllr. B Cooper proposed dealing with the above 4 applications in 1 vote of no representation. Seconded Cllr. Westwood – <u>unanimously agreed</u>.

# **NEW PLANNING APPLICATIONS**

16/02971/FUL – Little Sheldon House, 12 New Street – conservatory to the side. Cllr. B Cooper proposed no representation. Seconded Cllr. I Cooper – <u>unanimously agreed</u>.

16/03749/FUL – 7 Green Lane – two storey rear extension. Cllr. B Cooper proposed no representation. Seconded Cllr. Healey – unanimously agreed.

# PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL

16/02409/OUT – 1 Furze Hill, London Road – one new dwelling – Outline permission

16/03067/FUL-31 Berry Avenue – new dwelling on land adjoining – Refusal

16/02574/FUL – Sterland & Elgar, 46 Church Street – change of use 1st floor to C3 Residential – Permission with conditions

16/02784/FUL – 37 Greenway Road – single storey rear extension – permission with conditions

16/01826/VARY – Low Furlong, Darlingscote Road – variation of condition 2 – Permission

16/02285/FUL – 2 The Driftway – single storey side/rear extension – Permission with conditions

16/03176/FUL – George Hotel, High Street – revised layout to patio – Permission with conditions

16/03177/LBC - George Hotel, High Street - revised layout to patio - Consent granted with conditions

16/02408/FUL – 1 Furze Hill, London Road – single storey extensions to bungalow – Permission with conditions

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	CIL SUBMISSION CHARGING SCHEDULE Cllr. Ferrier proposed that no response is made to this consultation. Seconded Cllr. B Cooper – unanimously agreed.	
10	Town Design Statement  Cllr. B Cooper spoke about the Town Design Statement which records suggested was still in draft form. Cllr. I Cooper said it had been adopted by SDC. Cllr. B Cooper will do some further investigation and report back at the next meeting.	
11	General Purposes Working Group  Cllr Ivens' written report was noted. Cllr. Ivens informed the meeting that a WCC community buildings capital grant application had been completed for £12,000 to assist in funding the resurfacing of New St Car Park.	
12	Communications Working Group  Cllr White's written report was noted. Cllr. White proposed accepting the tender from CMC based on a 16 page newsletter (4 colour pages /12 b&w) on 90gsm quality paper at 2900 copies for a 3 year term with only a small increase in costs on current prices although this mainly covers the printing and delivery of the extra copies. Seconded Cllr. I Cooper. Unanimously agreed.  Cllr. White proposed accepting the tender from Redwax for management of the STC website including updates, domain name hosting and introduction of individual emails for town councillors on a 3 year term based on the full specification listed in the tender. Seconded Cllr. I Cooper. Unanimously agreed.  Cllr. White said that he would meet the producers of the Town Guide in the New Year and report back to STC.	
13	Finance Working Group Cllr I Cooper's written report was noted. Cllr. I Cooper answered questions from councillors about the draft precept recommendations for 2017/18. He said that the final precept recommendation would be presented at the next meeting for STC's approval.  Cllr. I Cooper proposed that the Town Council accepts the FWG recommendations in respect of the grant and wish list requests. Seconded Cllr. Rathkey. Unanimously agreed.  Cllr. I Cooper thanked the Clerk and Admin Assistant for their hard work in helping with the precept recommendation.	
14	Financial Matters  2 additional invoices were read out to the meeting. Cllr. Ivens proposed that invoices be paid. Seconded Cllr. B Cooper. Unanimously agreed Income received was noted.	
15	Correspondence Correspondence was noted.	
16	The Ridgeway – London Road  Keith Williams from Stansgate Planning and Claire Linfoot-McLean gave a presentation on the proposed development by Linfoot Homes. The plan is for 18 homes, 6 of which to be affordable. An area of land within the site could be gifted to STC for use as public amenity space. The developers asked for the site to be listed in the NDP for immediate use and they hope to submit a full planning application early in 2017. There was discussion about a public consultation which STC favoured as a valuable exercise for the community.	
	Finale The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 9 <sup>th</sup> January, 2017 in New Clark House commencing at 7.00 pm. The Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 9.00 pm	
	Signed	
	Town Mayor, Shipston on Stour Town Council	