



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## June 12<sup>th</sup> 2017 Minutes

### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday June 12<sup>th</sup> 2017

**Those Present:** - Town Cllrs: D Scobie, B Cooper, M Ferrier, F Ivens, V Murphy, S Saunders, M Westwood

Public: 5      Press: 0      WCC & SDC: Cllr. J Barker & Cllr. C Saint      Clerks: 2

Guests: Reverend Daniel Pulham, Ian Foster, Simon Plank on behalf of Stour Valley Baptist Church

#### Introduction

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the June Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** – Cllrs. I Cooper, B Healey, A Henderson, J Warner, P White

2 **Acceptance of Apologies** - Cllr. Ivens proposed acceptance of apologies, seconded Cllr. Murphy. **6 for, 1 abstention – motion carried**

3 **Declarations of Interest** - None

3 **Dispensations received by Clerk** - None

4 **Baptist Hall – Tilemans Lane**

Reverend Pulham gave a presentation then answered questions on Stour Valley Baptist Church plans to build a meeting hall at the corner of Tilemans Lane and Beecham Road, the use of which would be for the wider community as well as the church. Cllr. Scobie said that STC, as a consultee, could only comment on received planning applications. He concluded that judging by councillors' reception this evening there would not be resistance from the town council. He asked that the Baptist Church continue to liaise with STC about building design.

5 **Previous minutes of the Meeting of 8<sup>th</sup> and 22<sup>nd</sup> May 2017**  
**8<sup>th</sup> May 2017**

Item 14 – add Cllr. Westwood to Planning & Sustainability Group, add Cllr. B Cooper to Flood Action Group. Cllr. Westwood has joined the Patent Participation Group.

Cllr. B Cooper proposed that the minutes of the meeting held on 8<sup>th</sup> May 2017 be accepted as a true and accurate record, seconded Cllr. Murphy - **6 for, 1 abstention – motion carried**

Cllr. Westwood proposed that the minutes of the meeting held on 22<sup>nd</sup> May 2017 be accepted as a true and accurate record, seconded Cllr. Ivens - **6 for, 1 abstention – motion carried**

6 **Clerk's Report**

The Clerk's written report was noted. WCC has asked to affix a bus stop sign to the lamppost outside New Clark House. Councillors expressed concern that this would present another obstacle on a busy road where there are already bottlenecks. The Clerk will contact WCC with the council's response.

7 **Reports**

**Town Councillors** - The following reports were given:

- Cllr. Murphy said the Wool Fair had been very successful. She is continuing as President of the Town Band. She reported branches down in the layby off Campden Rd – WCC has piled them ready for collection. Many people have expressed their concern about last minute changes to the bus timetable.

8	<ul style="list-style-type: none"> <li>• Cllr. Ivens congratulated the organisers of the Wool Fair and the yarn bombing.</li> <li>• Cllr. Westwood congratulated the Wool Fair organisers and reported on meetings she had attended at Scan, the Patient Participation Group and CHIEF. There will be some planting of Forget-me-Nots in the town to mark its Dementia Friendly status.</li> <li>• Cllr. Scobie had attended a number of civic engagements on behalf of STC. He is continuing as Chairman of Shipston Rugby Club and announced that the RFU has officially confirmed a grant of £40,000 for drainage and pitch upgrade work.</li> </ul> <p><b><u>County Council and District Council</u></b> Cllr Saint reported that a peer review of SDC is due for publication and SDC reserves are healthy.</p> <p><b><u>SNT</u></b> - no report this month</p> <p><b><u>Shipston Forum</u></b> The July issue will feature a look back at the floods of 2007. The centre page will be divided between the Wool Fair and Fish ‘n Frolics.</p> <p><b><u>Neighbourhood Development Plan &amp; Town Design Statement</u></b> - Cllr. B Cooper’s written reports were noted. Comments are due back by 23<sup>rd</sup> June from SDC on the Town Design Statement.</p> <p>Stephen Miles gave an update on the Neighbourhood Plan. The text of the plan is almost complete, graphics are to be added then a copy will be sent to STC for consideration. It is hoped that the plan will be submitted to SDC for examination before Autumn 2017.</p> <p><b><u>Shipston Area Flood Action Group (SAFAG)</u></b> – Cllr. B Cooper reported that the recent meeting with the executive director of the Environment Agency had gone very well and the group anticipated that funding of £100,000 would be made available. It would be used for flood interventions on the Kneebrook.</p> <p><b><u>Tourism Group</u></b> - no report this month</p> <p><b><u>Open Forum for Parishioners</u></b> – nothing reported this month</p>	
9	<p><b><u>Planning Matters</u></b></p> <p><b><u>New planning applications</u></b></p> <ul style="list-style-type: none"> <li>• 17/01396/FUL – 6 Bosley Close – single storey rear extension. Cllr. B Cooper proposed no representation. Seconded Cllr. Westwood. <b><u>Unanimously agreed.</u></b></li> </ul> <p><b><u>Planning notifications – amended / Additional details</u></b></p> <ul style="list-style-type: none"> <li>• 17/00599/FUL and 17/00600/LBC – 16 Sheep Street – subdivision to 3 flats – comments from Highways. Cllr. B Cooper said that Highways had no objections.</li> </ul> <p><b><u>Planning decisions by district or county council</u></b></p> <ul style="list-style-type: none"> <li>• 16/03323/LBC – The Manor, Sheep St – garage conversion to ancillary accommodation – Consent granted with conditions</li> <li>• 16/03322/FUL – The Manor, Sheep St – garage conversion to ancillary accommodation – Permission with conditions</li> <li>• 17/00811/FUL – 15 Weavers Close – replace conservatory with new – Permission with conditions</li> <li>• 16/04043/REM – Land south of Campden Road – Reserved matters - Approval</li> <li>• 17/01040/HHPA – 11 Bosley Close – PVC conservatory – Prior approval not required</li> </ul>	
10	<p><b><u>Other Planning Matters</u></b></p> <p><b><u>Shipston medical Centre Patient Meeting – proposal for new Medical Centre on Land north of Campden Road.</u></b> Cllr. B Cooper’s written report was noted. He said that the Medical Centre did not expect funding from NHS England for the building of a new centre.</p> <p>Cllr. Ferrier said that the letter to SBK relating to Whaddon Farm was ready and he asked the Clerk to send it the following day. He said that the parking survey of Sheep St would be postponed until September to avoid the results being skewed by increased visitor numbers during the summer months.</p>	

11	<p><b>General Purposes Working Group</b> - Cllr. Ivens' written report was noted.</p> <ul style="list-style-type: none"> <li>• 11.1. Cllr Ivens confirmed that GPWG will consult WCC arboricultural officer about replacement trees for Signal Road.</li> <li>• 11.4. Cllr. Ivens withdrew her recommendation for a grant from STC and said that the costs of the event would be covered by Shipston Rotary Club and Shipston Food Festival.</li> <li>• 11.5. Cllr. Ivens proposed that £350 be set aside by STC for maintenance work at the Sensory Garden. Seconded Cllr. Ferrier. <b><u>Unanimously agreed</u></b></li> </ul>	
12	<p><b>Communications Working Group</b> – no report this month</p>	
13	<p><b>Finance Working Group</b> – no report this month</p>	
14	<p><b>Financial Matters</b> One additional invoice was read out to the meeting. Cllr. Scobie proposed that invoices be paid. Seconded Cllr. Ferrier. <b><u>Unanimously agreed.</u></b> Income received was noted.</p>	
15	<p><b>Correspondence</b> - correspondence was noted.</p>	
16	<p><b>Staffing</b> Cllr. Scobie proposed that the meeting be closed to Press and Public to discuss a confidential staffing matter. Seconded Cllr. Ferrier. <b><u>Unanimously agreed.</u></b></p> <p><b>Finale</b> The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 10<sup>th</sup> July, 2017 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the public meeting at 8.09 pm.</p>	
16	<p><b>Staffing</b> Discussion of a confidential staffing matter took place in a closed session of council and records have been retained by the Clerk's office The Mayor thanked fellow councillors for their attendance and closed the meeting at 8.14 pm.</p> <p>Signed..... Date..... Councillor Dan Scobie Town Mayor, Shipston on Stour Town Council</p>	