



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## April 13<sup>th</sup> 2015 Minutes

### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday April 13<sup>th</sup>, 2015

**Those Present:-** Town Cllrs.: P Vial, B Cooper, I Cooper, M Ferrier, A Henderson, A Ivens, F Ivens, V Murphy, P Rathkey, D Scobie, J Warner, P White

WCC: Cllr Saint      SDC: Cllrs. Cheney & Kenner      Public: 16

Guests: 9 – representatives from Pegasus, Medical Centre & Shard

#### Introduction

The Town Mayor, Cllr. Philip Vial, welcomed Town Council members, press and public to the April Meeting of Shipston on Stour Town Council. Cllr. Vial explained that items 5 and 6 on the Agenda would be dealt with in reverse order.

1 **Apologies for absence** – Cllr. S Saunders

2 **Acceptance of Apologies** – Proposed Cllr. Warner, seconded Cllr White - **unanimously agreed**

3 **Declarations of Interest** – Cllr. Vial declared a pecuniary interest in item 6, Campden Road Developments and that he would leave the Chamber at this point. Cllr. F Ivens declared a non-pecuniary interest in item 6, Campden Road Developments.

#### 4 **Previous minutes**

Corrections to minutes of meeting of 9<sup>th</sup> March 2015 as follows:

- Page 1, item 5, Clerk's Report has been altered to "Civic Service on 19<sup>th</sup> April – replies due by 31<sup>st</sup> March."
- Page 2, item 6, County Council – Cllr. Saint's report has been altered to "Installation of Vehicle Activated signs is overdue, should be shortly after 1<sup>st</sup> April."
- Page 3 – Item 15, correspondence – letter 135 had not been added to the Agenda so was to be discussed under the Clerk's Report.

Cllr. A Henderson proposed the minutes of the meeting of March 9<sup>th</sup> be accepted as a true and accurate record. Seconded Cllr. White – **Vote taken – unanimously agreed**

#### 6 **Campden Road Developments**

Cllr Vial left the room for this item. Cllr. Ferrier chaired, he introduced the item with a summary of the proposed development applications north and south of the Campden Road to date and explained who had been invited to give presentations at this evening's meeting.

#### **Pegasus Group – Mr Sebastian Tibenham**

Mr Tibenham explained that ASL and the land owners are willing to gift land on the approved development north of Campden Road to Shipston Medical Centre subject to approval being given at the committee meeting on 15<sup>th</sup> April to the current application by ASL on land to the south of Campden Road. Mr Tibenham answered questions from STC about how a new Medical Centre would be accommodated, its environmental impact, the legal agreement governing such a gift, why the land could not have been gifted to the Town Council and what would happen if approval was not given at the meeting on 15<sup>th</sup> April.

6 cont.	<p><b>Shipston Medical Centre – Dr David Williams and Practice Manager Mrs Rachel Vial</b> Dr Williams explained that the current Medical Centre is inadequate for purpose going forward in terms of size, disability access, parking and infection control. Mrs Vial gave an explanation of NHS England funding for Medical Centres and the reason why Shipston Medical Centre could not afford to buy land locally. She concluded that without a new building there risked being a reduction of services offered and a closing of their lists. Questions followed from Town Councillors seeking further clarification on points raised.</p> <p><b>SHARD – Mr Mike Taylor</b> Mr Taylor said that SHARD would prefer a deferral decision so that the legal detail can be scrutinised. They would prefer STC to continue with their policy of objections to large scale planning applications.</p> <p>District Councillors said they would be supporting approval of the application at the meeting on April 15<sup>th</sup>.</p> <p>Cllr. Ferrier gave Town Councillors a final opportunity to make further comments and observations on the matter and then proposed that Shipston Town Council support the application for land to the south of Campden Road (14/02607/OUT) on the grounds of community benefit. Seconded Cllr. Warner. <b><u>Vote taken – 8 for, 1 against, 2 abstentions – motion carried.</u></b></p>
5	<p>Cllr. Vial returned to the room and noting that the presentation by Cala Homes, item 5 of the agenda would be postponed to another date.</p>
7	<p><b><u>Clerk's Report</u></b> In addition to the written report already circulated to councillors, the following items were dealt with:</p> <ul style="list-style-type: none"> <li>• Cllr. Warner asked when the Fire Risk Assessment would be completed, Cllr. White asked whether it should be out-sourced. Cllr. Vial asked the Clerk to discuss a timetable for action with the GPWG.</li> <li>• The Clerk suggested that a reply to Letter 135 (correspondence with Glen Burley reference Ellen Badger) be discussed by the Town Councillors who had composed the most recent letter.</li> </ul> <p>Cllr. Vial congratulated Marianne Westwood and Kim Perry on their successful nomination as Town Councillors. He thanked Cllr. A Ivens for sterling work done for STC during his time as a Councillor.</p>
8	<p><b><u>Reports</u></b> <b><u>Town Councillors</u></b> Cllrs. White, Rathkey, Scobie, B Cooper, &amp; Ferrier – no report Cllr. Warner – reported a pot hole outside Berry Avenue, the VAS that was not working on Darlingscote Road, and an uneven and dangerous road surface at Queens Avenue junction following recent road works. Cllr. Henderson attended the Patient Forum for SWFT, noting there was considerable support for Ellen Badger. Attended a CAB briefing on their Frontline Workers Toolkit and had obtained a copy for STC Cllr. I Cooper – reported that there are a large number of commercial vehicles parking on the pavements in Sheep Street and causing damage. The Police are the agency to contact regarding obstructive parking. Cllr. A Ivens attended recent litter pick and reported a pot hole at the river bridge. Cllr. F Ivens congratulated Shipston in Bloom on the Spring displays they had organised in the town. Cllr. Murphy said that the Heritage Centre will be re-opened shortly in the Post Office.</p> <p><b><u>County Council &amp; District Council</u></b> County and District Cllrs invited questions. Cllr. F Ivens asked for an update on the Vehicle Activated Signs for Stratford and London Roads.</p>
	<p><b><u>Shipston Forum</u></b> Forum Editor reported that the lead story of May 2015 edition will be the developments on Campden Road. There will also be articles on the new councillors and the Wool Fair.</p>
	<p><b><u>Neighbourhood Plan</u></b> No verbal report but written report circulated to Councillors and noted.</p>
	<p><b><u>Riverside Walk</u></b> Cllr. Henderson reported that the offer of land has been put on hold.</p>
9	<p><b><u>Open Forum for Parishioners</u></b></p> <ul style="list-style-type: none"> <li>• Trev Trevethick asked whether the VAS on main roads into town could be adjusted to be less glaring when other road lights are off overnight.</li> <li>• Rosemary King said that a wreath on a family grave had been driven over during mowing and a number of grave tags had been piled onto one gravestone and not restored.</li> <li>• Jacey Jackson asked whether the Open Forum for Parishioners could be moved to earlier in the Agenda. She said that drains and gutters were full of debris following March storms. She asked whether there could be more picnic benches by the river and whether shrubs there could be cut back. Cllr. Henderson said that picnic benches were to be included in the Riverside Walk discussions.</li> </ul>
10	<p><b><u>Centenary Gardens</u></b> A proposal had been received from Stour Valley Lions to install a memorial to Shipston men who died in WW1. Cllr. Scobie proposed supporting the project to the value of £1065 net of VAT with reference back to STC if costs exceeded that amount. Seconded Cllr. Henderson <b><u>Vote taken – unanimously agreed</u></b></p>

11	<p><b><u>New Planning Applications</u></b> –This application discussed by the Planning Working Group actioned using standing order: Section 3b(xv) 15/00678/FUL – 32 Furze Hill Road – 1½ storey extension to side and rear (revision 15/00021/FUL). Cllr. Ferrier proposed no representation, seconded Cllr. Vial. <b><u>Vote taken, unanimously agreed.</u></b></p> <p><b><u>New Planning Applications</u></b> 1500820/FUL – 18 New Street – single storey rear extension and 2 lantern roof lights. Cllr. Ferrier proposed no representation, seconded Cllr. Scobie – <b><u>vote taken, unanimously agreed.</u></b></p> <p><b><u>Planning Decisions By District Or County Council</u></b> 14/03572/FUL – 68 Hawthorn Way – 1st floor extension – Permission with conditions 15/00116/FUL – 5 Manor Lane – 2 storey side extension – Permission with conditions 15/00210/FUL – 58 Hanson Avenue – 2 storey side extension – Permission with conditions</p> <p><b><u>Applications Going To Planning Committee (Kineton)</u></b> 14/02675/FUL – Springhill, Stratford Rd – vehicular access for 1 dwelling – Permission with conditions</p>
12	<p><b><u>Sustainability Working Group</u></b> The written minutes circulated to councillors were noted but Cllr. I Cooper said they did not reflect accurately the discussions of the meeting. Cllr. Vial asked for the document to be returned to the Sustainability group to be voted on.</p>
13	<p><b><u>General Purpose Working Group</u></b> The written report was noted. A banner is to be purchased to promote awareness of the anti-dog fouling campaign. Cllr Scobie proposed that STC proceed with pre-application advice from SDC in respect to the Cemetery Lodge. Seconded Cllr. F Ivens. <b><u>Vote taken – unanimously agreed.</u></b> Cllr. Vial proposed accepting the quote received for the repair to New St Car Park. Seconded Cllr. Warner. <b><u>Vote taken, unanimously agreed</u></b></p>
14	<p><b><u>Communications Group</u></b> The group’s written report was noted. Discussion took place on external support for the Clerk’s office in respect to social media accounts. Cllr. White proposed placing an advert for providers of external support. Seconded Cllr. I Cooper. <b><u>Vote taken – 6 for, 3 against, 3 abstentions – motion carried</u></b></p>
15	<p><b><u>Finance Working Group</u></b> Cllr I Cooper reported that the lease was in place for the Sports Club and they were in agreement with the funding proposals. An audit timetable is to be agreed. Cllr I Cooper proposed accepting the renewal quote from Aon for the STC insurance policy. Seconded Cllr. Vial. <b><u>Vote taken – unanimously agreed.</u></b></p>
16	<p><b><u>Financial Matters</u></b> The Town Clerk reported 6 additional payments to those listed. Cllr. F Ivens asked whether invoices from Erry Lilley for Neighbourhood Plan (NP) could be more detailed. The Chair of NP will investigate this request and report back. Cllr. Henderson queried the Tadpole Planning invoice. Cllr B Cooper explained it and said that he had completed a full financial review of the NP income and expenditure. Cllr. Scobie asked if details of NP finances could be brought to STC in future. Cllr. B. Cooper said this would be done. Cllr. Scobie proposed that invoices be paid. Seconded Cllr. Ferrier. <b><u>Vote taken, unanimously agreed.</u></b></p> <p>Income received was noted.</p>
17	<p><b><u>Correspondence</u></b> Correspondence was noted.</p>
18	<p><b><u>Shipston Award</u></b> Cllr. Vial proposed that one of the nominations, which was a joint nomination, be accepted. Seconded Cllr. Warner. <b><u>Vote taken – unanimously agreed.</u></b> A ballot was taken and the result will remain secret until it is announced at the Annual Town Meeting on 23<sup>rd</sup> April.</p>
18	<p>Cllr. Vial reminded the meeting of the Civic Service on 19<sup>th</sup> and the Annual Town Meeting on 23<sup>rd</sup> April.</p> <p><b><u>Finale</u></b> The Town Mayor noted that the next general meeting will be held on Monday 18<sup>th</sup> May, 2015 in New Clark House commencing at 7.00 pm. The Town Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 10.06 pm.</p> <p>Signed..... Date.....</p> <p>Councillor Philip Vial Town Mayor, Shipston on Stour Town Council</p>