



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## MINUTES OF THE MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 13 AUGUST 2018

**Present:** - Town Cllrs: I Cooper (Town Mayor), B Cooper, M Ferrier, B Healey, F Ivens, V Murphy, S Saunders, D Scobie, J Warner, M Westwood, P White.

Public: 4      Press: 0      WCC / SDC: 1      Clerks: 2      Guests: 2

### INTRODUCTION

The Town Mayor, Cllr. Ian Cooper, welcomed Town Council members, press and public to the August Meeting of Shipston on Stour Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – Cllr. Henderson

2 **ACCEPTANCE OF APOLOGIES**

**Cllr. Murphy proposed acceptance of apologies, seconded Cllr. Warner - 9 for, 2 abstentions – motion carried**

3a **DECLARATIONS OF INTEREST** – Cllr. Murphy declared a non pecuniary interest in item 6, WCC proposed waiting restrictions and said she would not vote. Cllr. Ferrier declared a non pecuniary interest in item 9, planning application 18/01956/FUL and said he would not vote.

3b **DISPENSATIONS RECEIVED BY CLERK** - none

4 **CITIZENS ADVICE (CA)**

Charles Barlow (WCC) and Beth Nicholson (CA) gave a detailed presentation on the cost and manner of delivering an outreach service to the main rural centres in Stratford as opposed to delivering their services via offices in Stratford. Discussion followed on the age restriction and how users of the service could access their services, including the customer access terminal at New Clark House and an answerphone message directing users of the service to alternative methods of contact. Cllr. Scobie said that the excellent service offered by Citizens Advice is very much appreciated and valued. Cllr. I Cooper said that STC would look into ways of promoting the service and identifying sources of additional funding.

5 **MINUTES OF THE PREVIOUS MEETING OF 9 JULY 2018**

**Cllr. Murphy proposed that the minutes of the meeting held on 9 July 2018 be accepted as a true and accurate record. Seconded Cllr. Healey. Vote - 10 for, 1 abstention – motion carried**

6 **CLERK'S REPORT**

- New Street Car Park - Cllr Healey has spoken with the contractors and they will arrange an inspection.
- St Edmunds churchyard wall – Cllr. Barker confirmed that it is not covered by the church's insurance.
- S106 monies relating to land west of Hornsby Close – **Cllr. I Cooper proposed that, subject to the amount recorded being correct, STC sign and return the letter of agreement to SDC. Seconded Cllr. Healey. Vote – 10 for, 1 abstention – motion carried.**
- Angelas Meadow – Cllr Westwood reported that residents had noted that lorries are driving more considerably through the estate.
- Government consultation on the Rural Economy – the Comms Working Group will take responsibility for co-ordinating councillor responses.
- Waiting restrictions. Cllr. Ferrier commented that there was no evidence base to justify the planned changes. He will send comments to the Clerk to reply.
- Fish n Frolics – the Sports Club & Angling Club will discuss the complaints at their next meeting.

## 7 REPORTS

### 7.1 Town Councillors

- Cllr. Warner - the owner of a field off Callaways Road, was concerned that people were leaving the gate open with the result that the sheep had escaped on several occasions.
- Cllr. Murphy –enjoyed representing the town at the Mayor of Warwick’s Civic Service.
- Cllr. B Cooper – suggested it would be a good idea to start encouraging people to become a town councillor, in preparation for the elections in 2019
- Cllr. Ferrier – reported rose bushes overhanging Stratford Road, the Clerk will write to the property owner. Requested that STC write to the new dog enforcement officer at SDC for support on tackling dog fouling.
- Cllr. Healey – asked for an update on the pot hole outside the Cala development and the cordoned-off wall outside Rainbow Farm. The Clerk will follow up with Highways.
- Cllr. White –messages about the Neighbourhood Plan are being posted regularly on social media.
- Cllr. Ivens – helped at the joint churches holiday club and reported it was a great success.
- Cllr. Westwood – received positive comments from residents about the cleaning of High St. pavements. The mobility buggy survey will be re-scheduled.
- Cllr. Saunders – received many complaints about the disruption in Station Road.
- Cllr. I Cooper – paid tribute to the sterling efforts put into organising Fish n Frolics and Stour Valley Lions Country Fair, adding that it was disappointing that the turnout was poor. He applauded the joint churches holiday club’s work.

### 7.2 County & District Council – Cllr. Jo Barker

- SDC is offering financial support to strengthening broadband links between rural centres.
- If the SW relief road around Stratford does not go ahead, 1000 extra homes would need building in each of the main rural centres.
- South Lynn house – Highways have withdrawn their objection to the parking proposal.
- The county councillor grant fund application window closes 31 August.

### 7.4 SNT Report\_– no report this month

7.5 **Shipston Forum** – the front page of the September issue will feature the Neighbourhood Plan Referendum and the Ellen Badger consultation. There will be a one page focus on Totally Locally.

### 7.6 Neighbourhood Development Plan (NDP) & Town Design Statement (TDS)

The NP report was noted, no TDS report. Cllr. B Cooper asked councillors for help in distributing NP handouts to clubs and societies in the town.

### 7.7 Shipston Area Flood Action Group (SAFAG)

The SAFAG report was noted.

## 8 Open Forum for Parishioners

- Jeff Walker asked whether STC had found out who owned the ditch and culvert feeding into Oldbutt Road.
- Peter Cornthwaite thanked STC for forwarding the letters about Fish n Frolics to the concerned parties.

## 9 PLANNING MATTERS – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>

**Planning applications** - These applications discussed by the PWG actioned using standing order: Section 3b(xv)

- 18/01693/AMD – Norgren site – revision of road surfacing materials for some areas. Following discussion, **Cllr. B Cooper proposed no representation, subject to discussion with SAFAG about the effect of changing the road surface materials. Seconded Cllr. Ferrier. Vote - 8 for, 3 abstention – motion carried.**
- 18/02007/LBC – The Horseshoe – provide fire escape and associated works. **Cllr. B Cooper proposed support because the work, requested by the Fire Authority, addresses an identified safety issue, relevant to the means of escape. Seconded Cllr. Scobie. Unanimously agreed.**
- 18/01731/FUL – 6 Parsons Close – 2 storey side extension. **Cllr. B Cooper proposed no representation. Seconded Cllr. Warner. Unanimously agreed.**

### New Planning applications

- 18/01956/FUL – 36 The Hobbins – Two storey rear extension. **Cllr. B Cooper proposed no representation. Seconded Cllr. Healey. Vote - 10 for, 1 abstention – motion carried.**
- 18/01656/ADV – Land north of Campden Road – Taylor-Wimpey site – display of one freestanding sign. **Cllr. B Cooper proposed no representation. Seconded Cllr. Ferrier. Unanimously agreed.**

### Planning decisions by district or county council

- 18/01244/FUL – 7 Green Lane – 2 storey rear extension – Permission with conditions
- 17/03695/REM – land north of Campden Road erection of 143 dwellings reserved matters – approved.

**10 OTHER PLANNING MATTERS**

- 10.1 Oldbutt Road easement for drain - following discussion, **Cllr Ferrier proposed accepting the proposal from the solicitor subject to a) the solicitor's agreement that the covenants in the agreement (currently held by the Town Clerk) between Bryant Homes and Shipston Town Council (1984-1985) do not prevent the easement going ahead, b) Crest Nicolson making good the land and maintaining it for 12 months, c) subsequent adoption of the drain by Severn Trent, d) the installation of a self-closing gate between the new estate and Oldbutt Road open space, e) a donation of £100 to the Mayor's charity. Seconded Cllr. B Cooper. Unanimously agreed.**
- 10.2 Medical Centre – **Cllr. Ferrier proposed the town clerk should contact the CCG and request involvement in the assessment of the future medical centre due to the town council's extensive local knowledge including the surveys and questionnaires carried out for the development of the NP. Seconded Cllr. B Cooper. Unanimously agreed.**
- 10.3 Other planning matters – the agenda pack written reports were noted. Cllr. Ferrier reported that SDC's upcoming planning consultations are the Statement of Community Involvement and Strategic Housing Land Availability Assessment. Cllr. Ferrier offered to lead on STC's response and will present proposals at the next meeting.

**11 GENERAL PURPOSES WORKING GROUP (GPWG)**

- 11.1 Flagpole outside New Clark House – following discussion, **Cllr. Scobie proposed that if no local provider could be found, STC accept the quote from Flagpole Express for £328.00 to repair the flagpole to a serviceable standard. Seconded Cllr. Ivens. Unanimously agreed.**

Cllr. Ivens reported that a meeting with Lockes Funeral Directors to discuss burial charges had been very informative. GPWG will review the current charges and will make recommendations to the next STC meeting.

**12 HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP**

Cllr Westwood said that there was no further news to report other than that included in the Agenda.

**13 COMMUNICATIONS WORKING GROUP (CWG) – no report this month**

**14 FINANCE WORKING GROUP (FWG)**

- 14.1 New standing orders – Cllr. Ferrier queried the meaning of clause 25a. The Clerk will check with WALC. **Cllr. I Cooper proposed that subject to clarification of clause 25a, STC accept the proposed new standing orders. Seconded Cllr. Ferrier. Unanimously agreed.**

- 14.2 CCTV camera at Skate Park – lengthy discussion took place covering points such as who would have responsibility and whether it should be part of a wider review of CCTV in the town. A resolution was deferred until the meeting on 28<sup>th</sup> August by which time more information could be circulated to councillors.

**15 FINANCIAL MATTERS**

Invoices payable: 2 additional invoices were read out to the meeting. **Cllr White proposed that invoices be paid. Seconded Cllr. Ferrier – unanimously agreed.** Income received was noted.

**16 CORRESPONDENCE – none received this month**

The Town Mayor thanked press and public for their attendance and closed the meeting at 9.25 pm.

Next general meeting: - Monday 10<sup>th</sup> September 2018 in New Clark House commencing at 7.00 pm

Signed..... Date.....

Councillor Ian Cooper, Town Mayor, Shipston on Stour Town Council