



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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	<p><b><u>January 13<sup>th</sup> 2014 Minutes</u></b></p> <p align="center"><b><u>Minutes of a General Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 13<sup>th</sup> January, 2014</u></b></p> <p><b><u>Those Present:-</u></b> Town Councillors: Cllrs V Murphy(TM), I Cooper(IC), M Ferrier(MF), B Healey(MF), A Ivens(AI), F Ivens(FI), R Munden(RM), P Rathkey(PR), S Saunders(SS), M Trapp(MT), P Vial(PV), J Warner(JW)</p> <p>WCC: Cllr C Saint                                 SDC: Cllrs Cheney, Kenner</p> <p>Press: 2   Public: 8 + 1 guest (Cllr G Roach – SDC)</p> <p><b><u>Introduction</u></b> The Town Mayor, Cllr. Mrs Veronica Murphy, welcomed Town Council members, with a special welcome to new councillors Ferrier and Saunders, the press, and the public to the January Meeting of Shipston on Stour Town Council.</p> <p>1    <b><u>Apologies for absence</u></b> – No apologies received</p> <p>2    A letter of resignation from Cllr Alan Noyce was read out to the meeting – The Town Mayor accepted his resignation, noting that he had worked hard on behalf of the town and had earned the respect of fellow councillors and the people of the town. It was also noted that he introduced the working party system to STC and that it had been a tremendously successful system, bringing huge benefits to the governance of the council.</p> <p>3    <b><u>Declarations of Interest</u></b> Item 10 – Planning (Pettiphers application) – Cllr Healey</p> <p>4    <b><u>Previous minutes</u></b> Cllr Vial proposed that the minutes of the meeting of 2<sup>nd</sup> December, with minor changes, be accepted as a true and accurate record, seconded Cllr Cooper – <b>vote – 9 for, 3 abstentions – motion carried</b> Cllr Vial proposed that the minutes of the meeting of 2<sup>nd</sup> December, with minor changes, be accepted as a true and accurate record, seconded Cllr A Ivens – <b>vote – 10 for, 2 abstentions – motion carried</b></p> <p>5    <b><u>CCTV Provision</u></b> The Town Mayor welcomed Cllr Gill Roach of SDC to give a presentation about the future of CCTV provision in the SDC area. Cllr Roach gave an outline of the service, noting that there was live operator coverage for 24 hour / 7 days per week. It was noted that since the reduction in coverage in 2010 there had been an increase in crime. Cllr Roach asked STC to consider contributing towards the scheme to enable it to remain a 24 / 7 service, with live coverage of Shipston. Cllrs asked for evidence of the effectiveness of live coverage of CCTV in Shipston. Cllr Roach agreed to find this information and forward to STC.</p> <p>6    <b><u>Clerk's Report</u></b> – additional items reported: • Flooding issues over Christmas and New Year – as a response to residents' concerns, Naomi Gibson of the Flood Resilience project has agreed to hold a further Flood Forum on 4<sup>th</sup> February at 6.30 pm a NCH</p>	

**Reports****Town Councillors**

**Cllr. Vial** – meetings attended; fund raising for Shipston Scouts, planning and Youth Club.

- On behalf of the Mayor, held the Saturday surgery in the town.
- Keeping social media up to date, adding photographs of the river during the recent bad weather
- Received complaints of potholes in Old Road and various blocked drains around the town.
- Reported street lights not working at Railway Crescent – this area is still not adopted by STC, *the Clerk will contact the contractors responsible.*
- Personally thanked Lawns2Mow and Cllr F Ivens for all their help during the recent floods.

**Cllr. A Ivens** – closed the Mayo Road play area due to severe flooding.

**Cllr. S Saunders** – Thanked the Mayor for her kind words and is looking forward to working with the Council. Reported a trip hazard on a path in Church Street and has received requests for a bus shelter at The Plantation. Cllr Fay Ivens noted that the council have previously discussed the possibility of a bus shelter at this site but the project has been put on hold pending a decision on the planning application for Pettipher's Garage.

**Cllr. I Cooper** – reported:

- Requests for an Italian market on 5<sup>th</sup> May and a French market 12<sup>th</sup> October 2014, no objections were raised to these dates.
- Parking issue that was at Badger's Crescent has now moved back to Riverway.
- An increase in dog fouling in Sheep Street and other areas of the town.
- Advertising signs are appearing on street lights around the town. *It was noted that any sign found on a lamp post is illegal and can be removed.*

**Cllr. M Ferrier** – noted that the VAS sign had been moved, that Cllr Ivens is listed as TM on website and concerns that a vagrant was sleeping rough in or around the town centre.

**Cllr. R Munden** – reported:

- Potholes outside 29 & 21 Pittway Avenue.
- An overhanging hedge and a broken letter box both in Pittway Avenue – *TC to action.*
- Increase of dog fouling at Tilemans Lane. The Mayor suggested that the Forum editor could remind dog owners to clear up after their pets, in the next issue.
- Dangerous parking in Tilemans Lane by parents dropping off and collecting children from school.

**Cllr. J Warner** – reported:

- Two more potholes outside 19 & 21 Berry Avenue.
- A resident complained getting soaked when a vehicle drove through the huge puddle that forms by the Stratford Road bus stop.
- The white lines at the top and bottom of Badger's Crescent need re-painting – *TC will report to Highways.*
- Residents have complained that the food bank has not been available. *The food bank now runs from the Badger Valley Children's Centre.*

**Cllr. B Healey** – repairs to Gunn End & Donnington Rd signs have still not actioned. *The matter has already been reported, TC will investigate.* Reports of flooding at Shoulderway Lane allotments.

**Cllr. M Trapp** – has stood down from the Wool Fair Committee due to work commitments.

**Cllr. Murphy** – attended; Christmas concerts at Leamington Spa and St Edmund's, a Tourism meeting and kept an over view of the flood warnings during the holiday period. The Mayor had received numerous compliments and thanks for all the help and assistance provided by Lawns2Mow during this time. Unfortunately, due to the weather conditions many of the yellow lines around the town have degenerated – *the TC has reported this matter to Highways*

**County Council**

**Cllr. Saint** –

- SDC's budget will be set on 6<sup>th</sup> February 2014
- Clarified Cllr Ferrier's comments re parking services; only on street parking control will be out-sourced and due to change 1<sup>st</sup> October 2014. Currently SDC have no plans to change parking fees. Cllr. Saint suggested any concerns should be directed to Mr Graham Fitton at the next Community Forum as District Councillors are not allowed to be consulted on this issue due to conflict of interest.
- Confirmed flyposting on lamp posts is prohibited without planning permission and STC are at liberty to remove.
- Noted the potholes reported.
- STC failed to notify Cllr Saint of the tree works carried out at Hawthorn Way. *TC noted that a letter of apology had been sent to Cllr Saint*
- Cllr Ferrier raised concerns that trade in the town centre may suffer if, in the future, parking services were outsourced and run for profit. *After discussions it was agreed TC would write to WCC noting our concerns.*

## District Council

### **SDC – Cllr. Kenner –**

- Concerned by outsourcing of parking services.
- Continuing to work towards a resolution of the Telegraph Street parking permits for residents.
- Commented the Draft Core Strategy and CCTV provision
- A regular report is produced at SDC on S106 funds available. Available funding needs to be identified and properly distributed.

### **SDC – Cllr. Cheney –** gave his report on SDC matters and issues:

- At the cabinet meeting today latest figure for housing supply 2013-2031 is now 10,800. He hopes this will stand the test of time. DCS to be approved April 2015.
- Only S106 money relating to Shipston was for the Scout Hut. £1.6 million to High School.
- Supports residents of Telegraph Street with their parking issues
- Jeff Morris will mark out the dropped kerb at Berry Close
- Planning application from Orbit for London Road site is going to Committee.
- Received thanks from the Treasurer of the Youth Club for their grant for 2014/15.
- Cllr Warner received complaints from Orbit tenants on the length of time that repairs take. Cllr Kenner noted that Orbit's system had changed which could account for the delays.

## Safety Neighbourhood Team (Police)u

PC Craig Purcell gave a report concerning local police actions and priorities

All matters raised can be found in the SNT newsletter at: <http://www.safer-neighbourhoods.co.uk/your-neighbourhood/stratford-district/shipston/newsletter/>

- PC Purcell is hoping to revive "pubwatch"
- Noted his gratitude to Lawns2Mow for their assistance with the recent flooding problems

Questions: Cllr Ferrier noted that a local resident had claimed to be accosted by a vagrant in the town centre, also complained about lorries parking next to the Stratford Rd development on the road. Cllr Warner asked if a PCSO could patrol at school times, also noted that 2 vehicles parked in Badgers Crescent did not display tax disks.

Cllr F Ivens raised concerns about cars parking next to David Hunt Lighting and the dangers to children following the coloured footprints on the path having to cross next to parked cars.

## Shipston Forum

### **Forum Editor reported:**

- February Forum will include an advert asking for interest in delivering the Forum
- Front page – flooding over Christmas and the New Year

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## Open Forum for Parishioners

Mr Legge not in favour of the design of the new building proposed at Pettiphers garage.

Mr Nick Watts raised concerns about the Pettiphers planning application

Mr Richard Taylor asked if following the new kerbing at Sheep Street, would there be any re-lining.

Mrs Pat Sandford asked for clarification about changes to the operation of the food bank.

Mr Bob Laughlin complained about the food bank, asking why stock had been given to Moreton food bank.

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## Neighbourhood Plan (NP)

- The group received funding from CLG – this will fund a project manager to take the plan forward

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## Planning Matters

- **NEW PLANNING APPLICATIONS** – discussed at Planning Working Group meeting

*These applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)*

13/03070/FUL – Pink Connect, Millbank House – change of use dwelling to B1 office use (retrospect)

**Recommendation: Support – employment opportunities, noted temporary usage**

13/02908/LBC – 1 New St – Replacement windows, doors, fascia boards, bathroom, heating.

13/02079/FUL – 53 Telegraph Street – single storey rear extension

13/03153/FUL – 3 Keetley Close – two storey rear extension

13/03076/FUL – 12 Mayo Road – single storey side extension

13/03230/FUL – 8 Old Road – 2 storey rear extension

**Recommendation: No representation (above 5 applications)**

Proposed support PWG recommendations of 6 above applications Cllr Vial, seconded Cllr Trapp - **agreed**

13/02896/FUL – Pettiphers Garage, Church Street - revision to 11/00182/FUL – demolition of existing, new building, ground floor A1 retail, 3 x 2 bed flats at first floor **Recommendation: Objection**

Following discussion Cllr Trapp proposed that STC object on the highways grounds, seconded Cllr Warner – **vote – 10 for 1 abstention, Cllr Healey, left room, did not vote – motion carried**

• **PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL**

- 13/01154/REM – Land west of Hornsby Close – 22 dwellings reserved matters – Approval
- 13/02916/FUL – Greenhaven, Greenfields Cls – Replacement of single & double garage – Refusal

• **OTHER PLANNING MATTERS**

To discuss a response to the latest version of the SDC Draft Core Strategy (documents attached) Cllr Ferrier gave an update on the DCS, noting that the next round of consultation will be between late January and end March, giving little time for a response. Cllr Ferrier considered that STC needs to reject the implied sustainability and achieve funding for improved facilities in the town. Discussion followed.

Cllr Vial proposed that standing orders be suspended in order to make a proposal on this matter, seconded Cllr Trapp – **unanimously agreed**

Cllr Trapp proposed that STC form a working group to ascertain how the sustainability of Shipston on Stour should be improved to cope with the unwelcome growth of housing for use and consultation with SDC over its proposed Draft Core Strategy, seconded Cllr Vial – **vote – 10 for, 2 abstentions – motion carried**

Cllr Vial proposed that the members of the group should be; Cllrs Rathkey, Cooper, Ferrier and Vial, seconded Cllr Ferrier – **vote – 11 for, 1 abstention – motion carried**

11 **Riverside Walk**

Cllr Vial explained the project for a riverside walk from the east side of the bridge following the river to approximately opposite Watery Lane. Following discussion Cllr Vial proposed that the working group carry out a scoping exercise to determine the costs of the project, seconded Cllr Cooper – **vote – 10 for, 2 abstentions – motion carried**

12 **General Purposes Working Group**

Cllr F Ivens gave the report on behalf of the group:

1. The WCC Self Help and Snow Warden Scheme will be on [www.shipstononline.org](http://www.shipstononline.org)
2. Flooding over Christmas and New Year - Lawns to Mow did a sterling job throughout, delivering sandbags, directing traffic and reassuring residents all through the night on 23<sup>rd</sup> December, until 1am on New Year's Day and again on Saturday January 4<sup>th</sup>. Prior to this, leaflets delivered to all properties who had previously been flooded, with Emergency Contact Details for sand bags etc. out of office hours. No properties were flooded and for the first time in many years the Old Mill was not flooded thanks to the flood defence wall that they had built.
3. There have been requests for 2 web cams to be positioned on lamp posts overlooking the Mill Street Car Parks and the Bridge. Funding may be achieved via the Flood Forum.
4. GPWG will investigate solutions to prevent water accumulating on the grass area next to Libby Lou's Play Area in Mayo Road ~ following the very heavy rain on the night of December 23<sup>rd</sup> a property in Donnington Road was at severe risk of flooding.
5. A "Wash Up" meeting on the floods with the Police, Lawns to Mow, the Mayor and Cllr F Ivens will be held on 15<sup>th</sup> January.
6. Residents have been invited to come along to a meeting with the National Flood Forum on 4<sup>th</sup> February at 6pm at NCH.

13 **Finance Group**

Cllr Cooper noted that the next FWG meeting would be 20<sup>th</sup> January at 6.30 pm

14 **Financial Matters**

Cllr Healey proposed that all invoices be paid, seconded Cllr A Ivens – unanimously agreed

15 **Correspondence** - No matters raised

**Finale**

The Town Mayor noted that the next meeting will be held on Monday 10<sup>th</sup> February, 2014 in New Clark House commencing at 7.00 pm.

Cllr Murphy proposed that standing orders be suspended and the meeting be closed to public and press, in order for council to discuss staffing matters, seconded Cllr Vial – **unanimously agreed**.

The Town Mayor thanked fellow councillors, press and public for their attendance and closed the meeting to press and public at 10.15 pm

16 **Staffing Group** – staffing matters were discussed by council, but due to their confidential nature they will not be minuted here, the chair of staffing will keep a record of discussion any proposals adopted.

Signed.....

Date.....

Councillor Mrs V Murphy  
Town Mayor  
Shipston on Stour Town Council