



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
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MINUTES OF THE JANUARY MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 13th JANUARY 2020

Present: - Town Cllrs: S. Saunders (Deputy Mayor), J. Barker, I. Cooper, P. Cox, J. Dinnie, F. Ivens, G. Kelly, V. Murphy, P. Tesh, M. Westwood

Public: 1 Press: C. Martin WCC & SDC: J.Barker & T. Harvey Clerks: A. Packer & W. Robinson

INTRODUCTION

Deputy Mayor, Cllr. Sheelagh Saunders welcomed Town Council members, press and public to the Meeting of Shipston Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – Apologies from Cllr. White & Cllr. Scobie were noted.

2 **DECLARATIONS OF INTEREST** – none

3 **DISPENSATIONS RECEIVED BY CLERK** – none requested

4 **MINUTES OF PREVIOUS MEETING**

- **Cllr. Cooper proposed that the minutes for the meeting held on 09th December 2019 be accepted as a true and accurate record, seconded by Cllr. Murphy – 9 for, 1 abstention – motion carried**

5 **CLERK'S REPORT** -Report noted and verbal updates given: Bench repaired, vegetation trimmed, dog waste bin moved to face path. VASA's need for office space discussed & impracticality of using New Clark House. Chain on play equipment at Sports Club repaired. Reply received from Planning Enforcement re occupancy at Chapel View. CCTV - add to February agenda for additional areas to be considered. Upgrade of all Stratford District cameras due to be completed by May 2020. Commemorative recognition of Cecil Stanford – Request nominator is invited to write with a proposal of what form he consider this recognition should take.

6 **REPORTS** – Cllr. Saunders welcomed PC Sid Hammond & invited him to report ahead of Councillors as at 6.4 below

6.1 **Town Councillors**

- Cllr. Cooper outlined a scheme 'plant a tree for every resident' - single trees or woods. SDC have similar scheme. Cllrs. Dinnie and Cooper have looked at potential sites - for information only at this stage but looking for future support of Council.
- Cllr. Murphy reported on the Community Christmas lunch and the contribution of the Town Band.
- Cllr. Westwood - Health & Wellbeing Partnership positive meeting looking at funding and constitution. Exhibition at Clark House closed in December with a view to redecorating and opening the museum on Good Friday.
- Cllr. Barker also reported on H&WBP – useful links to support.
- Cllr. Tesh – no reports.
- Cllr. Dinnie followed up status at Chapel View, London Rd – as yet no agreement on road layout design.
- Cllr. Cox endorsed the Community Christmas event.
- Cllr. Ivens thanked Shipston Lodge for welcoming other groups.
- Cllr. Kelly suggested perhaps the tree project could link in with commemorations of individuals.
- Cllr. Saunders thanked the Town band who played in many places at Christmas with Cllr. Westwood noting thanks to Cllr. Scobie for his cooking at the Community Christmas Dinner.

6.2 **County Council** – Cllr. Jo Barker – further update on HAWBP and NHS looking at acute/community healthcare. Cllr. Barker's surgeries recommence Thursday.

6.3 **District Council** – Cllr. Trevor Harvey

- Cllr. Harvey reported that a temporary 'stop' enforcement notice has been issued at Darlingscote crossroads site which expires 15th January. Owners have engaged a planning agent - if works start again before any planning application is submitted, the process will start again. Working towards a sound conclusion.

- Cabinet meeting - proposals to extend the budget. SDC collect council tax on behalf of all - new Homes Bonus going, so although shortfall can be managed for next year, if SDC postpone raising revenue, services will have to be cut.
 - Increase to £50 for car parking concessions will not proceed, but consulting on an increase to £25.
 - Cllr. Cooper enquired as to Darlingscote crossroads site being under SDC for council tax – Cllr. Harvey will report back (noting it is Tredington Parish).
- 6.4 SNT** – PC 1508 Sid Hammond introduced himself as the new member of the Safer Neighbourhood Team since PC Craig Purcell’s move to the Rural Crime Team - 19 years police service - previously working in Stratford, Wellesbourne, Southam and alongside C.I.D - family links to the town. He reassured Council that the perception of crime is often higher than actual crime, noting that persons were in custody for both recent burglaries (house and business premises). He has an active line of enquiry for the criminal damage at the Sports Club - he works closely with the Rural Crime Team. Answering Cllrs. questions on ‘alerts’ & monthly crime reports, he will aim to keep Council informed.
- 6.5 Shipston Forum** – ‘Pull out and Keep’ guide for the recycling at St Edmund’s Church will be included in Feb issue. May include ‘Fiver Fest’ as front page story.
- 6.6 Shipston Area Flood Action Group (SAFAG)** – No report this month.
- 6.7 Youth Working Group** – No report this month.
- 7 Open Forum for Parishioners** – No questions raised.
- 8 PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>
- 8.1 PLANNING APPLICATIONS**
application discussed by the Planning Working Group - actioned using delegated power- recommendations added
- 19/03019/FUL – Shipston High School – new perimeter fence & 3 automatic gates - PWG had recommended supporting the application as a safeguarding measure for students whilst noting concern that 2 areas outside the fence may need maintenance gates. Discussion regarding the nature of the fence and objections from individuals - Pedestrian gate opens onto private land - Highways have objected due to impact on traffic, potential queues - Questions raised with governors regarding risk assessment re safeguarding need. Cllr. Barker reported that it was a community space eg. football field - tennis courts were bought as a community resource.
Cllr. Tesh proposed to object with a supplementary re-appraisal to SDC - seconded by Cllr. Barker – unanimously agreed
- 8.2 NEW PLANNING APPLICATIONS**
- 19/03538/FUL – land off Station Road – change of use of land to residential garden and erection of fence. Considered to be detrimental to the street scene and overwhelming.
Cllr. Tesh proposed to object - seconded by Cllr. Barker – unanimously agreed
- 8.3 PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL - noted**
- 19/02401/FUL – 4 Warwick Place - part single/part two storey extension & alterations to existing dwelling plus demolition of outbuildings and erection of new attached dwelling – Permission with conditions
 - 19/02892/FUL - 16 Mill Court – change of use from flat to short term holiday let – Refused
- 9 OTHER PLANNING MATTERS**
Draft Terms of Reference for Planning Committee noted, along with amendments made by clerk and minor addition requested to paragraph 2) ‘will be referred to...’ instead of ‘may be referred to...’, 3)i membership of 5 & 3 cop-opted non councillors, 4)i add ‘other than by an agreed vote at meeting’, 5) Quorum shall be 3.
Cllr. Cooper proposed agreement of Terms of Reference for a full Planning Committee - seconded by Cllr. Tesh – unanimously agreed
- 10 GENERAL PURPOSES WORKING GROUP (GPWG)** – no report this month.
- 11 HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP** – museum as updated above. Riverbank project at a crucial point needing tree works and planting within the next month. Lease needs to be signed asap. Cllr. Saunders confirmed middle of the river is the boundary and it is the near riverbank owned by SDC which STC would be renting.
Cllr. Cooper proposed instructing a solicitor to be appointed for lease – seconded by Cllr. Westwood – unanimously agreed.
- 12 COMMUNICATIONS WORKING GROUP (CWG)** – Chair Cllr. White
Cllr. Cooper reported one application for the website tender. Editorial tender has extended date for applications.
- 13 FINANCE WORKING GROUP (FWG)** – Chair Cllr. Cooper
- 13.1 APOLOGIES FOR ABSENCE RECEIVED FROM:** None
- 13.2 Precept 2020/21** – grants & wish list **Cllr. Cooper proposed the grant/ wish list amounts included in 2020/21 precept - seconded by Cllr. Ivens -unanimously agreed**

13.3 Precept 2020/21 – FWG reviewed first Draft Budget Costs and income for 2020/21 precept. Further review and precept recommendation to take place at FWG meeting on 20th January with a view to calling another full council meeting on 27th January to agree precept demand.

13.4 Tenancy – Old Clark House – no requirement for closed session as matter has been resolved.

13.5 Date of next meeting – Monday 20th January 2020

14 FINANCIAL MATTERS

- a) Invoices received – as listed December 2019/January 2020
- b) Payments received – as listed December 2019/January 2020

Two further invoices detailed by Clerk – Pink Connect and MKM to be included in payment list

Cllr. Cooper proposed that all invoices be paid - seconded by Cllr. Tesh – unanimously agreed.

Income received was noted.

Cllr. Saunders proposed closing the meeting to allow discussion on co-option – seconded by Cllr Cooper – unanimously agreed

Meeting closed at 8.49pm

Applicant for councillor was introduced and discussed.

15 CO-OPTION

Having interviewed applicant after closure of public meeting,

Cllr. Saunders proposed co-opting Mr Cowley – seconded by Cllr Westwood – unanimously agreed.

Clerk to contact Mr Cowley to confirm appointment and arrange induction.

16 No requirement to discuss 13.4 as confidential business as noted above

Next general meeting: - Monday 10th February 2020 in New Clark House commencing at 7.00 pm

Signed.....

Date.....

Councillor Sheelagh Saunders

Deputy Town Mayor, Shipston on Stour Town Council