



# SHIPSTON-ON-STOUR TOWN COUNCIL

## Minutes

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### July 13<sup>th</sup> 2015 Minutes

#### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday July 13<sup>h</sup>, 2015

**Those Present:-** Town Cllrs; J Warner (arrived at 8.40pm), B Cooper, I Cooper, M Ferrier, A Henderson, F Ivens, V Murphy, K Perry, S Saunders, M Westwood, P White

WCC & SDC: Cllr C Saint      Public: 7              Press: 0

#### Introduction

The Deputy Mayor, Cllr. Veronica Murphy, welcomed Town Council members, press and public to the July Meeting of Shipston on Stour Town Council. She explained that the Mayor was attending another event in the town and would arrive later.

For clarification any votes recorded for items 1 – 8, 11 Councillors were present to vote.

1      **Apologies for absence** – Cllr. P Rathkey

2      **Acceptance of Apologies** – Proposed Cllr. Scobie, seconded Cllr Ferrier - **unanimously agreed**

3      **Declarations of Interest** –

Cllrs. B Cooper & Westwood declared a non-pecuniary interest in item 9, planning application at Pettiphers Garage and said that they would not discuss or vote on that item.

4      **Previous minutes**

No corrections to minutes of meeting of 8<sup>th</sup> June 2015. Cllr. Ferrier proposed the minutes of the meeting of 8<sup>th</sup> June 2015 be accepted as a true and accurate record. Seconded Cllr. I Cooper – **Vote taken – 8 for, 3 abstentions – motion carried.**

No corrections to minutes of meeting of 22<sup>nd</sup> June 2015. Cllr. I Cooper proposed the minutes of the meeting of 22<sup>nd</sup> June 2015 be accepted as a true and accurate record. Seconded Cllr. Perry – **Vote taken – 7 for, 4 abstentions – motion carried.**

5      **Clerk's Report**

Cllr. I Cooper said that damage to the hanging baskets took place at MOP Fair so STC should consider including a damage deposit in the fee charged to the fair provider. The FWG will discuss at their next meeting and prepare a proposal for the next STC meeting.

6      **Reports**  
**Town Councillors**

- Cllrs. Scobie & Saunders – no report
- Cllrs Perry, I Cooper, B Cooper, Ivens & Westwood congratulated the Proms on a successful event. Cllr. I Cooper requested the Clerk write to the organisers congratulating them on behalf of STC.
- Cllr. White reported that STC social media is very active currently and that the Anti Dog Fouling Campaign is receiving more positive comments.
- Cllr. Ferrier has discussed with residents of Oldbutt Road their concerns about the impact of the neighbouring housing development

6

- Cllr. Westwood had attended New Councillor Training and congratulated the training team. She had attended the meeting with WCC Highways engineer regarding the Portobello Junction and she outlined the planned changes, the cost and budget. She also asked STC to give consideration to a resident's suggestion for a one way system in the town centre, the written suggestion was passed to the Clerk. Cllr. I Cooper withdrew his previous statement that the decision on the junction should be left to Highways adding that STC should support a campaign to improve road safety there. Cllr. Henderson asked whether the planned works would preclude a roundabout in the future and Cllr. Westwood replied that the Highways engineer said not. Portobello Junction is to be included in the Agenda for next meeting.
- Cllr. Ivens congratulated the organisers of Xfest, reporting that approx. 700 young people had attended.
- Cllr. Henderson had attended New Councillor Training and also congratulated the trainers.
- Cllr. Murphy congratulated the Proms. She attended the Civic Dinner at Whitnash on the Mayor's behalf. She thanked Mr Baker who will be retiring as Head teacher of Shipston High School for the hard work and his commitment to improve the school environment. A letter of thanks will be sent from STC.

### **County Council**

#### **Report by Cllr. Chris Saint**

- Gave details of WCC grant funding for community groups. Details on how to apply will be in his column in the Forum.
- Under plans for combined authorities, Birmingham authority has made a bid for an area including South Warwickshire.
- He has not received an analysis on the use of speed cameras on the Fosse. He will challenge the statement made by the Highways engineer concerning Portobello junction, that there would be no consultation on a solution.

Cllr. Ivens said that VAS for London & Stratford Roads were still not in place despite promises of a June 2015 deadline and said that STC were extremely disappointed that WCC was not resolving this matter. STC would like to escalate the matter within WCC.

### **District Council**

#### **Report by Cllr C Saint**

- SDC has adopted the local council's charter
- SDC will meet on 20 July to discuss the planning inspector's report on the Core Strategy. 1000 more houses are required than was originally quoted. Shipston is considered to have less capacity than other parishes to take more housing.
- Barrett's have taken over David Wilson Homes and will continue with the planning application for Shoulderway Lane without a Medical Centre.
- SDC will defend the Orbit appeal for the application for London Road.

Cllr. Ferrier asked if SDC does have a 5 year land supply. Cllr. Saint replied that they will have.

Cllr. I Cooper asked whether Shipston was included in the SDC Economic & Development plan and if not what could be done. Cllr. Saint replied that the plan did not specify individual parishes and focussed on the district as a whole. The reason the inspector had excluded Shipston from the areas where more housing could be built was because there were small employment opportunities in the town.

### **Shipston Forum**

The Editor reported that the lead story for the August edition will be the retirements of Mr Baker from the High School and Judith Jackson from Brownies. The Neighbourhood Plan will have a 2 page feature.

### **Neighbourhood Development Plan (NDP)**

Cllr. B Cooper said that the questionnaire due for issue in late Autumn would be compiled using feedback gained from the forthcoming public engagement activities. Questionnaire data would then be used to compile the draft plan. The aim is for the plan to go to SDC in January 2016.

A grant of £5,355 has been approved, the full amount requested. Cllr. I Cooper clarified the terms of the monies held in reserve by STC if required by NDP.

### **SAFAG**

Phil Wragg gave some additional facts about the effect of surface water drainage from the new developments on the Campden Road and said that SAFAG would be active in making sure that Severn Trent Water reviewed their models for drainage in these areas.

Cllr. Henderson thanked SAFAG for their work and suggested that it would be a good idea to include them in future meetings between STC and developers.

7	<p><b><u>Open Forum for Parishioners</u></b></p> <ul style="list-style-type: none"> <li>• Phil Wragg, representing residents of Church St, summarised their objections to the planning application for Pettiphers Garage. The reduced number of parking spaces on the site will impact on the local area and residents who pay for parking permits may find it harder to park. The repositioning of the building will reduce the sight lines for road users and also be forward of the building line. The extra opening hours are excessive. The residents have no objection to the development but are concerned about the operation of the new building. Cllr. Murphy thanked him for his comments.</li> <li>• Trev Trevethick, on behalf of Shipston Tourism Group, asked that the new town signs be put in place as soon as possible. Cllr. Murphy said the signs had been ordered but the date for installation would be in the hands of Highways.</li> <li>• A resident spoke about the Portobello junction and speed limits in the town. He said that where staggered junctions have been used at other locations they are no less dangerous. He asked why warning signage on London Rd of reduced speed limit ahead was removed. Cllr. Saint replied that this was because the Department of Transport was vetoing excessive road signage at that time.</li> </ul>	
8	<p><b><u>Compliance with transparency guidelines</u></b></p> <p>Cllr. Ferrier spoke about his proposal and detailed discussion took place on the contents of the proposal. Cllr. Ferrier proposed that all documents sent out in the Agenda Pack to councillors preparatory to a Town Council meeting will, in future be made available on the council's website at the same time. The only exceptions will be those documents which have been identified by the submitters or Council Officer as containing sensitive or confidential information in which case redacted copies should be provided if possible. Seconded Cllr. Scobie. <b><u>Vote taken, 9 for, 2 against – motion carried</u></b></p> <p>At this point, Cllr Warner joined the meeting. For clarification, any votes taken from this point there were 12 councillors present.</p>	
9	<p><b><u>New Planning Applications</u></b></p> <p>15/01974/FUL – Wisteria Lodge, Church Street – amendment to access. Cllr Ferrier proposed objection to this proposal but STC would support the application if it was amended in favour of retaining the tree. Seconded Cllr. I Cooper. <b><u>Vote taken – unanimously agreed</u></b></p> <p>15/02082/TREE – 18 New Street – fell T1 Ash. Cllr. Ferrier proposed objecting to the application. Seconded Cllr. I Cooper. <b><u>Vote taken – unanimously agreed</u></b></p> <p>15/01807/FUL – 7 Ashgrove – single storage extension. Cllr. Ferrier proposed no representation. Seconded Cllr. Scobie. <b><u>Vote taken – unanimously agreed</u></b></p> <p>15/02012/FUL – 57 Hawthorn Way – single storey rear extension. Cllr. Ferrier proposed no representation. Seconded Cllr. Perry. <b><u>Vote taken – unanimously agreed</u></b></p> <p>15/02220/FUL – 17 Banister Way – alterations to existing conservatory. Cllr. Ferrier proposed no representation. Seconded Cllr. Scobie. <b><u>Vote taken – unanimously agreed</u></b></p> <p>15/02070/VARY – Pettiphers Garage, Church Street – variation of permission 13/02896/FUL – repositioning of building and extend hours of operation. Following detailed discussion, Cllr. Ferrier proposed objecting. Seconded Cllr. Scobie. <b><u>Vote taken – 9 for, 3 not voting – motion carried.</u></b></p> <p><b><u>Planning decisions by district or county council</u></b></p> <p>15/01255/FUL – Killarney Corner, Sheep St – construction of outhouse – permission with conditions  15/01667/FUL – 57 Hanson Avenue – First floor side extension – permission with conditions  15/01637/FUL – 3 The Maldens – 1 storey front extension, window changes – Permission with conditions  15/01612/FUL – 78 Hanson Avenue – ground floor front extension – permission with conditions  15/01574/LDE – Mencap, Hay Meadow – side &amp; rear extension – Cert. of Lawful proposed use of development</p> <p><b><u>Planning appeals</u></b></p> <p>APP/J3720/W/15/3007063 Appeal Hearing Orbit Homes – London Road. Cllr. I Cooper will represent STC.</p>	
10	<p><b><u>Sustainability Group</u></b></p> <p>The report was noted.</p>	
11	<p><b><u>General Purposes Working Group</u></b></p> <p>The written report was noted and the anti-dog fouling banner was shown to the meeting. Cllr. Ivens proposed that STC purchase a dog bin for the entrance to the Hanson Track at the top of Campden Rd. Seconded Cllr. Henderson. <b><u>Vote taken, unanimously agreed.</u></b> Cllr. Ivens proposed that STC purchase a wall mounted dog waste bag dispenser to be installed in the town. Seconded Cllr. I Cooper. <b><u>Vote taken – unanimously agreed.</u></b> WCC arboriculturalist has contacted STC and is preparing a schedule of work.</p>	

12	<p><b><u>Communications Working Group</u></b>  The group's written report was noted. Cllr. White said that social media was proving to be a strong communications tool for STC. Cllr. Henderson asked if a list of acronyms could be posted on the website to assist residents in understanding STC documents. To be discussed at the next Comms Group meeting.</p>
13	<p><b><u>Finance Working Group</u></b>  Cllr. I Cooper proposed that the Town Council accepts the Internal Audit report. Seconded Cllr. Henderson.  <b><u>Vote taken – unanimously agreed.</u></b></p> <p>Cllr. I Cooper proposed that the Town Council approves a budget of £2,000 from reserves to complete the work on the Cemetery records. Seconded Cllr. Henderson. <b><u>Vote taken – unanimously agreed</u></b></p>
14+	<p><b><u>Financial Matters</u></b>  The Town Clerk reported 7 additional payments to those listed. Cllr. Warner proposed that invoices be paid. Seconded Cllr. Ivens. <b><u>Vote taken, unanimously agreed.</u></b></p> <p>Income received was noted.</p>
14	<p><b><u>Correspondence</u></b>  Correspondence was noted.</p> <p><b><u>Finale</u></b>  The Deputy Mayor noted that the next general meeting will be held on Monday 10<sup>th</sup> August, 2015 in New Clark House commencing at 7.00 pm.</p> <p>The Deputy Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 9.15 pm.</p> <p>Signed..... Date.....</p> <p>Councillor Veronica Murphy  Deputy Town Mayor, Shipston on Stour Town Council</p>