



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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June 13th 2016 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday June 13th, 2016

Those Present:- Town Cllrs: V Murphy, B Cooper, M. Ferrier, A Henderson, F Ivens, K Perry, P Rathkey, S Saunders, D Scobie, J Warner, P White.

Stratford District Council (SDC): Cllr J Barker

Public: 5 Press: 0 Guests: 0

Introduction

The Town Mayor, Cllr. Veronica Murphy welcomed Town Council members, press and public to the June Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** Cllrs. I Cooper and Westwood

2 **Acceptance of Apologies** Cllr. Warner proposed acceptance of apologies. Seconded by Cllr. Ferrier.
Unanimously agreed.

3 **Declarations of Interest** None

4 **Dispensations received by Clerk** None

Previous minutes

Page 1, item 2 – remove “Mr Richard Henderson will be the Deputy Mayor’s consort.”

Cllr. Ivens proposed the minutes of the meeting of 9th May 2016 be accepted as a true and accurate record.

Seconded Cllr. B Cooper – **Vote taken – 9 for, 2 abstentions – motion carried.**

Clerk’s Report

The Clerk’s written report was noted and the following items were verbally reported.

- WCC confirmed there would be no change to the double yellow lines in Old Road in the Stour Court vicinity.
- The Clerk gave a summary of a letter from the Chair of the Tourism detailing achievements to date and intended future actions. The letter would be circulated to councillors.
- Following a query from a councillor about mandatory responsibilities for Council Meetings, the Clerk sought advice from John Crossling at WALC, his reply was read out.

Cllr. Scobie proposed re-adoption of the Code of Conduct. Seconded Cllr. Henderson. **Unanimously agreed.**

Reports

Town Councillors - The following reports were given:

- Cllr. Henderson said a short questionnaire has been designed to identify town visitor demographics. It will be trialed in the George. The lead car for the Aviva Women’s Cycle Race is due to arrive at 12.50 and the race will be through the town within half an hour. She attended a tea party hosted by the Mayor of Warwick
- Cllr. Warner asked whether the Skate Park pod will be re-installed. The Clerk said she is waiting for Suttons to give a start date. Cllr. Warner asked if there were any town walk pamphlets that could be given to visitors. The Tourism Group Chair said there were some available at New Clark House and the new tear off maps will serve this purpose. Cllr Warner said she was very upset by the criticism on social media that STC had not done anything for the Queen’s Birthday.

- Cllr. Scobie said that he had been elected as Chair of Shipston Rugby Club and will therefore step down from acting as a liaison between the Mayo Road Trust and the Rugby club.
- Cllr. B Cooper congratulated the Wool Fair committee on a successful Fair this year.
- Cllr. Perry asked why there are pipes at Donnington Road. The Clerk noted they are for water provision.
- Cllr. Saunders said that the scaffolding outside Clerkenwell House has signage directing pedestrians around a blind corner. The clerk was asked to write to the developer about STC's concerns for road safety in this area.
- Cllr. White reminded the meeting of the start of the Proms and could provide posters to anyone having an outlet for advertising.
- Cllr. Ivens congratulated the organisers of the Wool Fair and Woolly Weekend.
- Cllr. Murphy listed the Mayoral events she had attended. She spoke about a meeting to raise awareness of the Birthday and New Year honours list and said that few honours came from South Warwickshire because of a lack of nominations. The list is organised through the Lord Lieutenancy and nominations could be made from all walks of life. She drew the meeting's attention to the Warwickshire Open Studios.

District Council Report by Cllr. Barker

- At the recent Planning Committee Meeting – the 4 house development at 39 London Rd was approved and the 5 house development rejected
- She has continued to investigate why the Customer Access Terminal (CAT) is not in use, she has not been given any satisfactory explanation so will continue to follow up.
- She asked for feedback on the effect of recent changes to bus routes. Cllr. Warner said residents had complained to her that staff do not know the routes and journey times are very long.
- Some residents had raised questions about maintenance of vegetation along the river bank, she will investigate this.
- There have been complaints that beer barrels from the Rugby Club were thrown into the Sensory Garden.
- Please direct any enquiries or comments about the Food Bank to Citizens Advice or district councillor surgeries.

Cllr. Ferrier asked whether the fact that SDC's 5 year land supply is under debate will threaten a decision being made about the Core Strategy. Cllr. Barker replied that she hoped not.

SNT

No report this month

Shipston Forum

The Editor said that the next edition's lead item will be a review of recent and upcoming town events. Fish 'n Frolics will feature on the back page. She asked for councillors' views on the possibility of items in future editions on how STC supports town events. Discussion followed and the editor will explore the idea further.

Neighbourhood Development Plan (NDP)

The grant funding has been received and writing up of the plan is well underway. Cllr. Henderson reported that there has been a 76% response rate by High School students to the NP questionnaire. Analysis of the replies is underway. What is emerging so far is a focus on the rural aspect of the town, the benefit of local independent shops, the effect of additional housing and a desire for enhanced sports facilities.

Riverwalk

Cllr. Saunders said there was nothing new to report.

Shipston Area Flood Action Group (SAFAG)

The Clerk read out a written report from the group's Chair. Their research works are close to completion and they are developing specific work plans to alleviate flood risk. The next step is to engage with landowners during the summer with a view to beginning works in the late Autumn providing there is adequate funding.

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Open Forum for Parishioners

- Mr Wardak talked about the lack of affordable industrial units in the town and was concerned that as a result business wishing to relocate here could not do so.
- Richard Taylor asked if permission had been given to the organisers of Kineton Music Festival to put up signage at the entrance to the town. The Clerk said no and she will report it to SDC to take action.

9	<p><u>Planning Matters</u></p> <p>Cllr. Warner declared a non-pecuniary interest in 16/00695/ADV 11 High Street. Cllr. Murphy said that this application would be voted on separately but the other 4 applications under “Planning Applications” would be dealt with as one vote.</p> <p>Planning applications <i>Applications discussed by the PWG actioned using standing order: Section 3b(xv)</i> 16/00186/FUL – Stour Bank, Hay Meadow – Change of use from day centre (C2) to independent living (C3b) – <i>PWG recommendation -No representation</i> 16/00779/TREE – 36 Telegraph Street – T1: reduce height, T2: thin 25% and prune – <i>PWG recommendation - No representation</i> 16/00639/FUL & 16/00347/REM – 39 London Road – re-submission of 15/03905/FUL – demolition of existing and build 5 dwellings – <i>PWG recommendation -No representation</i> 15/01478/FUL – Land off Shoulderway Lane – 109 dwellings etc. – amendment and additional information (further observations only) – <i>PWG recommendation - Continue to object as previous submission</i> Cllr. Henderson proposed acceptance of the PWG recommendation for the 4 applications above. Seconded Cllr. Warner. <u>Vote taken – 8 for, 3 abstentions – motion carried</u> 16/00695/ADV – 11 High Street (Co-op) – Signage (retrospective). Cllr. Scobie proposed acceptance of the PWG recommendation of no representation. Seconded Cllr. Henderson. <u>Vote taken – 9 for, 2 abstentions – motion carried.</u></p> <p>New planning applications 16/01588/TREE – 4 Church Street – fell T1 corkscrew willow 16/01449/TREE – 4 Church Street – fell T1 hazel Cllr. Warner proposed no representation. Seconded Cllr. B Cooper. <u>Vote taken – 9 for, 2 abstentions – motion carried.</u></p> <p>Planning decisions by district or county council 16/01326/LDP – 58 Railway Crescent – single storey extension and conversion of garage – Certificate of lawful proposed use or development 15/01478/FUL – Land off, Shoulderway Lane – development of 106 dwellings etc. - Refusal</p>
10	<p><u>Additional Planning/Sustainability Items</u></p> <p>10.1 Report on the review of apparent trees and hedges removal at the former IMI Norgren Site Cllr. Henderson spoke about some of the key items in the report and then invited questions from councillors. Detailed discussion followed about the planning application process, methods of communication between SDC Planning Authority and STC and earlier assurances from the developer on landscaping matters. Cllr Henderson then proposed that the report be made public on STC’s website. Seconded Cllr. B Cooper. <u>Vote taken – 10 for, 1 abstention – motion carried.</u> Cllr. B Cooper said that the developer’s intention is to create a field hedge at the site. There followed some discussion and Cllr. Ivens recommended that STC take advice from WCC Arboriculturalist on size, number and type of tree to plant.</p> <p>10.2 Meeting with Cala Homes to discuss STC objection to application 16/01002/FUL – Former IMI Norgren Site – erection of 111 dwellings etc. Cllr. Ferrier spoke briefly about the meeting and his report. Cllr. Ivens asked where the allotments and community orchard would be located. Cllr. Ferrier did not know the answer but suggested that this question could be posed at future scheduled meetings. Cllr. Ferrier proposed supporting the application subject to the following conditions</p> <ol style="list-style-type: none"> 1. The flooding mitigation proposed in document 2797-003-T-GAD-25063-Rev P2 - Combined (source Cala Homes 31/5/2016, attached) should be incorporated into the proposal and should be made a condition of approval. 2. The tree and hedge planting proposals which will be modified as a consequence of the flood mitigation changes need to be agreed with both Stratford District Council and Shipston Town Council. This should be made a condition of approval. 3. The housing should fit in with the surroundings. The colour of the bricks need to match in with the surroundings. Cala Homes will provide sample builds and make them available to SDC and STC for their approval. This should be made a condition of approval. 4. The opportunity is left to provide a footpath link between this site and the ASL site. 12/00403/OUT

5. Further work needs to be done by the town council to review the unilateral payments. We request a joint meeting with SDC, Cala Homes to ensure that the monies end up benefitting Shipston Town. In particular a) The Health Care provision should be directed specifically at the Shipston Medical Centre b) The Library provision should be directed specifically to the Shipston Library. c) The public transport money should be used to provide enhanced bus service within Shipston d) The education money should be directed to the two schools in Shipston (both academies) e) allotments & community orchard monies should be spent in Shipston.

Seconded Cllr. B Cooper. **Vote taken – 10 for, 1 abstention – motion carried.**

10.3 **The Planning Working Group**

Cllr. B Cooper spoke about the review of and draft proposals for the Planning Working Group. Detailed discussion took place on whether applications should be prioritised, the setting up a “small matters” group within PWG, , planning training for councillors, the make-up of the PWG and research into how other councils approach the matter. The Mayor asked councillors to indicate to her their willingness to be involved in planning. Cllrs. Cooper and Ferrier will continue to develop a proposal for a planning framework.

11 **General Purposes Working Group**

No meeting was held this month.

12 **Communications Working Group**

Cllr. White explained the reason behind the policy for the promotion of events via STC social media and web accounts. Cllr. White proposed acceptance of the policy drafted and agreed by the Communications Working Group and as included in Agenda documents. Seconded Cllr. Scobie - **unanimously agreed**

13 **Finance Working Group**

13.1 **To approve end of year accounts 2015 – 2016**

Cllr. B Cooper said the provider of the NDP grant demanded that it be shown as a separate entity in STC’s accounts. Cllr. Scobie proposed approving the end of year accounts subject to the requirement identified by Cllr. B Cooper. Seconded Cllr. Perry - **unanimously agreed**

13.2 **To accept the STC risk assessment register**

Cllr. Scobie apologised that some aspects had not been updated and priority would be given to doing so. Cllr. Scobie proposed acceptance of the STC risk register. Seconded Cllr. Perry - **unanimously agreed**

14 **Financial Matters**

The Town Clerk reported 2 additional payments to those listed. Cllr. Henderson proposed that invoices be paid. Seconded Cllr. B Cooper. **Unanimously agreed.**

Income received was noted.

15 **Correspondence**

Correspondence received was noted.

Finale

The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 11th July, 2016 in New Clark House commencing at 7.00 pm. The Mayor thanked fellow councillors, press and public for their attendance and closed the meeting at 8.57 pm

Signed.....

Date.....

Councillor Veronica Murphy
Town Mayor, Shipston on Stour Town Council