



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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MINUTES OF THE ANNUAL MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 13 MAY 2019

Those Present: - Town Cllrs: I Cooper, J Barker, P Cox, J Dinnie, A Henderson, F Ivens, S Saunders, D Scobie, P Tesh, M Westwood, P White.

Public: 8 Press: 0 WCC & SDC: 1 Clerks: 2
Guest: Mayoress Elect

INTRODUCTION

The Town Crier called the meeting to order, the Town Mayor, Cllr. Ian Cooper, welcomed Town Council members, press and public to the Annual Meeting of Shipston Town Council (STC).

1.1 ELECTION OF TOWN MAYOR

The Town Mayor, Cllr. Ian Cooper, requested nominations for Town Mayor for the Mayoral Year 2019 to 2020. **Cllr. Saunders proposed Cllr. Dan Scobie. Seconded Cllr. Ivens. Unanimously agreed.** Mayor Cooper passed the chain of office to the new Mayor, Cllr. Scobie, who signed the declaration of acceptance of office as Town Mayor. Mayor Scobie presented the consort chain to Mrs Cal Scobie, welcomed new councillors and thanked retiring councillors. His chosen charity is Shipston First Responders. He thanked Cllr. Cooper for the excellent work he has done on behalf of the town during his year of office and presented Cllr. Cooper with his past mayor medal. Cllr. Cooper responded by thanking all the town's community groups who work so hard on behalf of the town and all the individual people who had supported him during his year.

1.2 ELECTION OF DEPUTY TOWN MAYOR

The Mayor requested nominations for Deputy Town Mayor. **Cllr. Henderson proposed Cllr. Sheelagh Saunders, seconded Cllr. Westwood. Unanimously agreed.** The Mayor passed the chain of office to the new Deputy Mayor. Cllr. Saunders signed the declaration of acceptance of office as Deputy Town Mayor.

2 **APOLOGIES FOR ABSENCE** – Apologies from Cllr. Murphy were noted. Cllr. Harvey, the new district councillor for Shipston North had given his apologies.

3 **DECLARATIONS OF INTEREST** – none

4 **DISPENSATIONS RECEIVED BY CLERK** - none

5 MINUTES OF THE PREVIOUS MEETING OF 8 & 25 April 2019

- Minutes of 8 April 2019

Page 3, correct date of next meeting to 13 May 2019.

Cllr. Ivens proposed that the minutes of the meeting held on 8 April 2019, amended as above, be accepted as a true and accurate record. Seconded Cllr. Cooper. 11 for, 1 abstention – motion carried.

- Minutes of 25 April 2019

Correct date of meeting to 25 April 2019 & correct date of next meeting to 13 May 2019.

Cllr. Saunders proposed that the minutes of the meeting held on 25 April 2019, amended as above, be accepted as a true and accurate record. Seconded Cllr. Cooper. 6 for, 5 abstentions – motion carried.

6.1 TO APPROVE OR CONFIRM

6.1.1 **Cllr. Henderson proposed that the existing Standing Orders be approved, seconded Cllr. Cooper Unanimously agreed**

- 6.1.2 **Cllr. Cooper proposed that the existing Financial Regulations be approved, seconded Cllr. Westwood. Unanimously agreed**
- 6.1.3 **Cllr. Westwood proposed that Shipston Town Council meets the conditions to exercise the Power of General Competence. Seconded Cllr. Saunders. Unanimously agreed.**
- 6.1.4 **Cllr. Henderson proposed that the Internal Auditor’s Report be accepted. Seconded Cllr. Ivens. Unanimously agreed.**
- 6.1.5 **Cllr. Cooper proposed that the Annual Governance Statement 18/19 be approved, seconded Cllr. Saunders. Unanimously agreed.**
- 6.1.5 **Cllr. Henderson proposed that the Annual Accounting Statement 18/19 be approved, seconded Cllr. Cooper. Unanimously agreed.**
- 6.2 **DATES FOR MEETINGS**
The schedule of meetings for 2019 – 20 was noted
- 6.3 **Working Groups & Outside Bodies:**
- The current membership of working groups was noted. Each group will confirm membership and chair at their next meeting.
 - The current representation on outside bodies was noted and the Clerk asked councillors to inform her of any changes
- 6.4 The record of attendance at council meetings during the civic year 2018/19 was noted.
- 6.5 The Mayor’s annual report was noted.
- 7 **PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>
Planning applications *These applications discussed by the PWG actioned using standing order: Section 15(xv)*
- 19/00940/FUL – 17 Callaways Road – construction single storey rear extension. **Cllr. Westwood proposed no representation. Seconded Cllr. Saunders. Unanimously agreed.**
 - 19/00732/VARY – 76 Campden Road – various changes. **Cllr. Henderson proposed no representation. Seconded Cllr. Westwood. Unanimously agreed.**
 - 19/00654/LDP – 3 – 5 West Street – rebuild walls and repair roof. **Cllr. Tesh proposed removing the objection. Seconded Cllr. Barker. Unanimously agreed.**
 - 19/00394/FUL – Springhill, Springhill Close – Amendment to ensure that extension is within existing residential curtilage of the property. **Cllr. White proposed removing the objection subject to sight of a clear and accurate plan. Seconded Cllr. Cooper. 10 for, 1 abstention – motion carried.**
- 8 **URGENT PLANNING MATTERS**
In the absence of guidance from STC’s solicitors this item was not discussed. Cllr. Cooper proposed calling an extraordinary meeting for 20 May 2019 at 7pm. **Seconded Cllr. Ivens. 8 for, 3 abstentions – motion carried.**
- 9 **FINANCIAL MATTERS**
1 additional invoice was read out to the meeting. **Cllr. Ivens proposed that invoices be paid. Seconded Cllr. Cooper. Unanimously agreed.** Income received was noted.

The Town Mayor noted that the next meeting of Shipston Town Council will be held on Monday 10 June 2019 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the meeting at 7.47 pm.

Signed.....

Date.....

Councillor Dan Scobie
Town Mayor, Shipston on Stour Town Council