



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## November 13<sup>th</sup> 2017 Minutes

### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday November 13<sup>th</sup> 2017

**Those Present:** - Town Cllrs: D Scobie, B Cooper, I Cooper, M Ferrier, B Healey, A Henderson, F Ivens, V Murphy, S Saunders, M Westwood, P White.

Public: 2                      Press: 0                      WCC & SDC: 0                      Clerks: 2

#### Introduction

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the November Meeting of Shipston on Stour Town Council (STC).

Cllr. Murphy presented a cheque to Air Ambulance from funds raised during her year in office.

1 **Apologies for absence** – Cllr. J Warner

2 **Acceptance of Apologies** - Cllr. Murphy proposed acceptance of apologies, seconded Cllr. Healey - **10 for, 1 abstention – motion carried.**

3a **Declarations of Interest** – Cllrs Murphy and Healey declared an interest in item 4, Shipston Anglers

3b **Dispensations received by Clerk** - none

#### 4 **The Stour Anglers**

Angela Masson gave a presentation on the proposed project to improve the riverbank next to the Sports Club and asked for STC's permission. Target date to complete work is July 2018, they are seeking funding to do initial work and thereafter will maintain the area. Council advised contacting SDC about whether planning permission is required. The group will send a copy of the presentation to Council to consider.

#### 5 **Previous minutes of the meeting of 9<sup>th</sup> October 2017**

Cllr. Henderson proposed that the minutes of the meeting held on 9<sup>th</sup> October 2017 be accepted as a true and accurate record, seconded Cllr. Ferrier – **10 for, 1 abstention – motion carried**

#### 6 **Clerk's Report**

In addition to the written report, the Clerk reported the following:

- In reply to Cllr. White's question whether Angelas Meadow playground had re-opened, the Clerk said not yet, Lawns2Mow had been instructed to do the work and it should be completed soon.
- Under new data protection legislation coming into force in 2018, STC needs to appoint a Data Protection Officer. Cllr. I Cooper proposed the Clerk. Seconded Cllr. Ivens. **10 for, 1 abstention – motion carried.**
- Details of the Community Forum taking place on 5/12/17 were passed to the Deputy Mayor to attend.
- The Sports Club has requested permission to install a stair lift in the club house. Following discussion, it was decided to pass the matter to GPWG to consider and bring a recommendation to council.
- Once published, the Clerk will circulate to councillors the stats SDC has compiled about the use of CCTV in Shipston.
- New St Car Park will be closed from 22 – 25 November for resurfacing. GPWG will research restricting the use of the car park and report back to council.
- Following a short discussion on the new code of conduct, Cllr. Scobie proposed accepting it, tailored to meet STC requirements. Seconded Cllr. Ivens. **10 for, 1 abstention – motion carried.** The Clerk will make the necessary amendments and bring a document back to council for approval.

7	<p><b>Reports</b></p> <p><b>Town Councillors</b> – All councillors agreed that the recent Remembrance Service was a very moving tribute to those who had sacrificed their lives. The following reports were given:</p> <ul style="list-style-type: none"> <li>• Cllr. Murphy – a street light in Old Road is out. Bonfire Night at the Sports Club was a great success.</li> <li>• Cllr. Healey - asked if contact could be made with the developers of the two sites on the Campden Road to clean mud from the road more frequently.</li> <li>• Cllr. Westwood - attended The Chronic Pain Group and Patient Participation Group.</li> <li>• Cllr. Scobie – received a call about cemetery hedges. A resident had raised a question about the legality of signage at car parks in the town.</li> <li>• Cllr. Henderson – car parking survey will take place on 21<sup>st</sup> November, 8<sup>th</sup> &amp; 9<sup>th</sup> December and there will be a verbal presentation on 18<sup>th</sup> January – to be publicised. She will discuss car park signage with the car parking survey provider.</li> <li>• Cllr. Saunders – residents had complained about diseased trees at the Plantation and elsewhere in the town (she will find out details). SDC are doing remedial work on the trees in Mill St car park.</li> </ul> <p><b>County Council &amp; District Council</b> – no reports this month</p> <p><b>SNT</b> - no report this month</p> <p><b>Shipston Forum</b> - December issue will feature an item on parliamentary boundaries.</p> <p><b>Neighbourhood Development Plan &amp; Town Design Statement</b> The written reports were noted and Cllr. B Cooper said that SDC has offered a choice of two independent examiners and the group have selected one.</p> <p><b>Shipston Area Flood Action Group (SAFAG) –</b> Two members of SAFAG will be giving presentations to Chipping Campden Town Council and Blockley Parish Council to spread awareness of the group’s work.</p> <p><b>Riverside Walk Project &amp; Tourism Group</b> Cllr. Saunders’ written report was noted about the proposal to amalgamate the two groups. In the course of discussion, Cllr. B Cooper requested that Neighbourhood Plan be invited to join the group on any discussions related to NP consequential projects. Cllr. Saunders proposed that the river walk group bring the tourism group into its remit and be renamed Heritage, Amenities &amp; Leisure Projects Working Group. Seconded Cllr. Healey. <b>Unanimously agreed.</b></p>	
8	<p><b>Open Forum for Parishioners</b> – no comments or questions this month.</p>	
9	<p><b>Planning matters</b></p> <p><b>Planning applications</b> - <i>These applications discussed by the PWG actioned using standing order: Section 3b(xvi)</i></p> <ul style="list-style-type: none"> <li>• 17/02724/FUL – 23 Hay Meadow – single storey side and rear extension. Cllr. B. Cooper proposed no representation. Seconded Cllr. I Cooper. <b>Unanimously agreed.</b></li> </ul> <p><b>New planning applications</b></p> <ul style="list-style-type: none"> <li>• 17/03210/TREE – 20 Stratford Road – T1 leylandii reduce height by 50%, T2 Malus pumila reduce and trim. Cllr. B. Cooper proposed no representation. Seconded Cllr. Healey. <b>Unanimously agreed.</b></li> </ul> <p><b>Planning decisions by district or county council</b></p> <ul style="list-style-type: none"> <li>• 17/02812/FUL – 9 Hornsby Close – 1 storey rear extension to accommodate a disabled child – Permission w/conditions</li> <li>• 17/02224/FUL – 27 Oldbutt Road – 2 storey rear extension and air conditioning system – Permission with conditions</li> <li>• 17/02039/LBC &amp; 17/02038/FUL – 12-14 High St – over cladding 1<sup>st</sup> floor – Consent with conditions</li> <li>• 17/02790/TREE – 6 Redwood Park – tree works – Consent with conditions</li> <li>• 17/01568/FUL – 76 Campden Road – new dwelling and access – Permission with conditions</li> <li>• 17/01980/FUL – 46a Church Street – change of use A1 Retail to A4 Micro pub – Permission with conditions</li> <li>• 17/02260/FUL – 20 Sheep St – alterations to shop frontage, rear extension, creation of 4 flats – Permission with conditions</li> </ul> <p><b>Planning applications going to planning committee</b> None</p>	

10	<p><b><u>Other Planning Matters</u></b></p> <p>A request from a group of Barcheston residents was discussed. Cllr. Scobie proposed replying that STC will not sign an agreement confirming that a section of the land at Ridgeway should be wild flower meadow in perpetuity, and that council policy should not prevent successive councils from changing the use in the future, as a matter of courtesy, notice would be given to Barcheston &amp; Willington Village Meeting. Seconded Cllr. I Cooper. <b>10 for, 1 abstention – motion carried.</b></p>	
11	<p><b><u>General Purposes Working Group (GPWG)</u></b> - Cllr. Ivens' written report was noted.</p>	
11.1	<p>Paintwork at New Clark House - Cllr. Ivens said that the gates might need to be permanently removed, matter under review.</p>	
11.3	<p>Shipston Bridge – the meeting agreed it would be a good idea to seek the professional advice of Highways about the best method of making the bridge safer.</p>	
11.4	<p>Cemetery caravan – GPWG will investigate the cost of dismantling and removing the caravan and report back to council's next meeting.</p>	
11.5	<p>Dog fouling – it was considered that council had put a lot of time and effort into this matter and that no additional action would be taken at this time. GPWG to keep under review.</p>	
12	<p><b><u>Communications Working Group (CWG)</u></b> - Cllr. White's written report was noted. Cllr. Scobie asked councillors to contact him about setting up new e mail addresses.</p>	
13	<p><b><u>Finance Working Group (FWG)</u></b> – Cllr. I Cooper's written report was noted. He reminded councillors that the awarding of community grants would be discussed at the next FWG meeting on 20<sup>th</sup> November.</p>	
14	<p><b><u>Financial Matters</u></b></p> <p>No additional invoices were read out to the meeting. Cllr Henderson proposed that invoices be paid, seconded Cllr. B Cooper. <b>Unanimously agreed.</b> Income received was noted.</p>	
15	<p><b><u>Correspondence</u></b> – the written report was noted</p> <p><b><u>Finale</u></b></p> <p>The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 11<sup>th</sup> December, 2017 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the meeting at 8.27 pm.</p> <p>Signed..... Date.....</p> <p>Councillor Dan Scobie Town Mayor, Shipston on Stour Town Council</p>	