



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD  
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## MINUTES OF THE OCTOBER MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 14 OCTOBER 2019

**Present:** - Town Cllrs: D Scobie, I Cooper, P Cox, J Dinnie, F Ivens, G Kelly, V Murphy, S Saunders, P Tesh, M Westwood.

Public: 4

Press: 0

WCC & SDC: TH

Clerks: GB

### INTRODUCTION

Town Mayor, Cllr. Dan Scobie welcomed Town Council members, press and public to the Meeting of Shipston Town Council (STC). The Mayor welcomed the newly co-opted Councillor, Gerry Kelly.

1 **APOLOGIES FOR ABSENCE** – Apologies from Cllrs. Barker and White were noted.

2 **DECLARATIONS OF INTEREST** – none

3 **DISPENSATIONS RECEIVED BY CLERK** - none

### 4 **MINUTES OF PREVIOUS MEETINGS**

- **Cllr. Murphy proposed that the minutes for the meeting held on 9 September 2019 with minor changes be accepted as a true and accurate record, seconded Cllr. Dinnie – 9 for, 1 abstention – motion carried**

5 **CLERK’S REPORT** - the Clerk’s written report was noted

Councillors discussed a note from Trevor Russel urging the Town Council to:

1. Endorse the objective of attaining Healthy Town status
2. Support the setting up of a Stour Health and Wellbeing Partnership
3. Appoint a representative on the Partnership

The council agreed without voting that they endorse item 1. Support item 2 and appoint Cllrs Westwood and Dinnie as STC representatives on the partnership.

### 6 **REPORTS**

#### 6.1 **Town Councillors**

- Cllr Cox noted that there were pot-holes in Telegraph Street car park – he will notify SDC, he also raised concerns about the upkeep of open space areas in Orchard Close
- Cllr Cooper was concerned about the increase graffiti around the town and the possibility that SDC will put an annual charge of £40 to collect green bin waste.
- Cllr Tesh noted that he and Cllr Cooper had met with two residents to discuss how STC access S106 & CIL funds.
- Cllr Dinnie was pleased to see more work completed along the Hanson Track, he noted the possible dangers of supporting a variation application from Chapel View to allow access to new householders prior to road changes ensuring a turn right land from the south.
- Cllr Kelly noted that he will be working with Cllr Ivens and the Clerk to update the town’s Emergency Plan.
- Cllr Murphy also noted that the Hanson Track was looking much improved, she had attended the Ellen Badger Meeting at the Townsend Hall and would be back on Saturday for the JLR Band Concert. She had also attended the funeral of local resident Jack Crimp.
- Cllr Westwood was pleased to report that the photo exhibition was continuing to attract lots of visitors.
- The Mayor was very happy to report that a defibrillator would be installed at the Rugby Club, he had been contacted by a resident who has asked for financial support for the recycling bins at St Edmund’s – passed to FWG. He was also pleased to note that the Rugby team now in a higher league had won 3 out of 4 games so far this season.

- 6.2 County Council** – Cllr Jo Barker – no update
- 6.2 District Council** – Cllr. Trevor Harvey
- Ref his request for a path between the old garage site and Telegraph Street car park – he will continue to pursue.
  - The new nursing home at Tilemans Lane – problems with external lights have been dealt with.
  - Darlingscote cross-roads – residents have extended their boundary into adjacent field without permission, this has been passed to planning enforcement for action.
  - SDC have agreed a new management system
  - Green bin consultation is open until 9<sup>th</sup> November
  - SDC is looking at the possibility of joining other districts to fund and use a new recycling centre close to Coventry.
- 6.4 SNT** – The Town Mayor noted that PC Purcell has left the SNT to work with a new police team, his replacement is PC Sid Hammond.
- 6.5 Shipston Forum** – the front-page lead article will be about the new address for the museum, an advert requesting tenders for the Forum and IT contracts will be in the next issue.
- 6.6 Shipston Area Flood Action Group (SAFAG)** – written report circulated to councillors.
- 6.7 Youth Working Group** – Cllr Cooper noted that the Youth Club is now meeting at the Sports Club on London Road
- 7 Open Forum for Parishioners:**
- Mr Richard Taylor gave an annual report on the Shipston Charities, they had received 17 applications for grants, a total of £1,480 for youngsters going into higher education.
- 8 PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>
- Planning applications** *These applications discussed by the PWG actioned using standing order: Section 15b(xv)*
- 19/02234/AMD – 76 Campden Road – amendment to area. **Cllr. Tesh proposed, no representation, seconded Cllr. Westwood – unanimously agreed**
- New planning applications**
- 19/02730/FUL – St Julian, Stratford Road – Porch and infill and new chimney. **Cllr. Tesh proposed, no representation, seconded Cllr. Dinnie – unanimously agreed**
  - 19/02499/FUL – 8 Costard Avenue – 2 storey rear extension. **Cllr. Tesh proposed, no representation, seconded Cllr. Ivens – unanimously agreed**
  - 19/02789/TREE – 6 High Street – tree works. **Cllr. Tesh proposed, no representation, seconded Cllr. Dinnie – unanimously agreed**
- Planning decisions by district or county council**
- 19/01450/FUL & 19/01451/LBC Stokes House, Sheep Street – roof changes – Permission with conditions
  - 19/01434/FUL & 19/1435/LBC – George Wells House, Church Street – change of use –Permission with conditions
  - 19/02001/FUL– 22 Callaways Road – 1 storey extension –Permission with conditions
  - 19/02194/TREE – 11 London Road – tree works – Consent with conditions
  - 19/01890/FUL– 5 Springfield Road – 1 storey extension and dormer windows –Permission with conditions
  - 19/02044/FUL- 7 Green Lane – alterations to garages – Permission with conditions
  - 19/02231/FUL – 16 Market Place – change of use to open a tattoo parlour – Permission with conditions
- 9 OTHER PLANNING MATTERS** – all tenders for the HNS received – will be examined at next PWG meeting.
- 10 GENERAL PURPOSES WORKING GROUP (GPWG)** Cllr. Ivens’ verbal report was noted.
- 10.1 Litter and Dog Bins** – new liners have been ordered for some dog bins. Currently collating findings from recent survey. Expenditure proposal should be available at November meeting.
- 10.2 Trees** - there are a number of tree issues throughout the town, we also need an up to date tree inspection –
- **Proposal** – GPWG ask Tree-tech to carry out the tree inspection at a cost of £4 per tree, approx. 300 trees and also request a quotation for any necessary tree works. **Cllr. Ivens proposed, seconded Cllr. Scobie – unanimously agreed**
- 10.3 London Road play area** – May have to defer start date (w.c. 21.10.19) to avoid lack of access during half term and Bonfire Night on 1.11.19.
- 10.4 Emergency Plan** – Meeting to be held with GK, GB and FI to review current plans.
- 10.4 Footsteps to School** – Highways no longer recommend this. They will send plans of their recommended alternative.
- 10.5 30 mph Sign – Stratford Road** – Ongoing. Consulted with Brailes Parish Council who advised that their installation cost £3,048 by TWM Traffic Solutions. Will report back at November meeting.

11 **HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP** – the written report was noted.

11.2 **Infrastructure**

Old Clark House, although sound in structure, is in poor decorative order. Our volunteers are keen to freshen up the building with a coat of paint and would make other changes as funds become available and sustainability is assured.

**Proposal - that STC consider a lease to the “Shipston on Stour and District Local History Society” at a peppercorn rent for the first 5 years, the group understand that they will be responsible for the service costs of the building.** (Registered Charity: 503305 – Shipston on Stour and District Local History Society)

Following discussion, Cllr. Westwood proposed the above subject to a lease being drawn up FWG, seconded by Cllr. Saunders – unanimously agreed.

12 **COMMUNICATIONS WORKING GROUP (CWG) – Report by Cllr White, Chair of Group**

Cllrs White and Scobie with Forum Editor C Martin were present. CMC to request information on delivery of Forum to new households in Shipston in order for Comms Group to update print run and ensure all new properties are receiving a copy.

CMC to draft an editorial piece in the October Forum on the background of the publication leading on to request for expressions of interest for producing the Forum from April 2020

Comms Group to work on tenders for both Website hosting and Forum production from April 2020.

13 **FINANCE WORKING GROUP (FWG) – No meeting in September, no report this month.**

14 **FINANCIAL MATTERS**

- a) Invoices received – as listed September 2019/ October 2019
- b) Payments received – as listed September 2019 / October 2019

Cllr. Ivens proposed that all invoices be paid, seconded Cllr. Murphy – unanimously agreed. Income received was noted

**Proposal to close the meeting to allow discussion on confidential staffing items.**

Cllr. Murphy proposed, seconded by Cllr. Scobie – unanimously agreed.

15 **STAFFING**

Cllr Murphy, chair of the staffing group gave an update – due to the confidentiality of this discussion notes will be kept separately.

The Town Mayor closed the meeting at 8.10 pm. Next general meeting: - Monday 11 November 2019 in New Clark House commencing at 7.00 pm

Signed.....

Date.....

Councillor Dan Scobie

Town Mayor, Shipston on Stour Town Council