



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstononline.org
Website: www.shipstononline.org

August 14th 2017 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday August 14th 2017

Those Present: - Town Cllrs: D Scobie, B Cooper, I Cooper, M Ferrier, B Healey, A Henderson, F Ivens, V Murphy, J Warner, M Westwood.

Public: 7 Press: 0 WCC & SDC: Cllr. J Barker & Cllr. C Saint Clerks: 2
Guests: representatives for Taylor Wimpey & Churchill Retirement

Introduction

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the August Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** – Cllrs. P Rathkey, S Saunders and P White

2 **Acceptance of Apologies** - Cllr. Warner proposed acceptance of apologies, seconded Cllr. Murphy - **9 for, 1 abstention – motion carried**

3 **Declarations of Interest** – Cllr. Warner declared her interest in the planning item for 11 High Street and said she would not vote.

Dispensations received by Clerk - None

4 **Presentation by invited guests**

Representatives of Taylor Wimpey outlined their plans for the playground at their site South of Campden Road. Equipment will be suitable for a range of abilities and maintenance and repair of the play area will be the responsibility of the appointed management company. Councillors requested that perimeter fencing be made of wood and that the equipment be robust and vandal proof.

Representatives of Churchill Retirement Living gave a presentation of their proposed development of South Lynn. The building will comprise 32 retirement apartments, be class C3 use and vehicle access will be from London Road. Councillors raised concerns about limited public transport, the distance from the town centre for elderly residents without a car and over development of the site.

5 **Previous minutes of the meeting of 10th July 2017**

Cllr. Westwood proposed that the minutes of the meeting held on 10th July 2017 be accepted as a true and accurate record, seconded Cllr. Healey – **8 for, 2 abstentions – motion carried**

6 **Clerk's Report**

There was no written report. The Clerk had received a request to name the road into the new development off London Road as Compton Gardens. Mention was made by councillors of a similar address already in the town, namely Compton Court on Watery Lane. The Clerk said that if there were no objections to this name, she would use delegated powers to accept the proposal.

7 **Reports**

Town Councillors - The following reports were given:

- Cllr. B Cooper – had received complaints about noise at Fish'n Frolics and asked if contact details for Environmental Health could be made available to residents via the Forum.
- Cllr. Healey – had received the same complaint about Fish 'n Frolics and had informed the Angling Club.
- Cllr. Warner reported pot holes in Berry Avenue. The Clerk will contact Highways.

	<ul style="list-style-type: none"> • Cllr. Westwood – Said that there are now enough people to run a Time Bank service in Shipston. There will be a CCG “Have your say meeting” at the Primary School, 6 September 6.30 – 8.30pm. • Cllr. Murphy – Attended meeting at Sports Club and said the Fish ‘n’ Frolics complaint was being dealt with. • Cllr. Scobie reported complaints he had received about parking at Pettiphers Garage spilling onto the pavement in some cases. Cllr Henderson said that the land was in private ownership so the Police could not take any action. He also asked for the “To Let” sign on Clark House to be removed. The Clerk will contact the estate agent. <p><u>County Council and District Council</u></p> <p>Cllr. Barker</p> <ul style="list-style-type: none"> • She is actively campaigning to keep the Children’s Centre in Shipston open and asked STC to make a formal response to the threatened closure. <p>Cllr Saint</p> <ul style="list-style-type: none"> • SDC are undertaking a strategic review of services • He has complained that venues in Shipston have not been included in this summer’s Hi 5 programme. • A decision on the Oak trees at the Primary School has been deferred by the Planning Committee <p>Cllr. Westwood asked for an update on the Portobello junction works. Cllr. Barker said that there had been a delay due to nesting birds</p> <p><u>SNT</u> - no report this month</p> <p><u>Shipston Forum</u></p> <p>The September issue will lead on the development at the High School and there will be a double page feature on the museum and history society.</p> <p><u>Neighbourhood Development Plan & Town Design Statement</u> - The written reports were noted. Cllr. B Cooper advised STC that should insufficient progress be made on the plan, the grant provider is entitled to ask for repayment in full.</p> <p><u>Shipston Area Flood Action Group (SAFAG) –</u></p> <p>Following discussion, Cllr. Scobie proposed that STC accept the draft letter to the Chair of SAFAG regarding a loan by SAFAG members subject to sight of confirmation from WCC that the loans can be repaid from the DEFRA grant. Seconded Cllr. Henderson – <u>unanimously agreed.</u></p> <p>Cllr. Henderson proposed acceptance of the Chair of SAFAG’s request for the release of £5100.00 earmarked for SAFAG to enable the programme of flood interventions to proceed and bridge the gap until DEFRA funds come through. Seconded Cllr. Westwood – <u>9 for, 1 abstention – motion carried.</u></p> <p><u>Tourism Group</u></p> <p>Trev Trevethick, Chair of the Tourism Group gave a detailed presentation on the operation and benefits of setting up a Tourist Information Centre (TIC) in Shipston. He asked STC to agree, in principle, taking on the lease of the TIC. Cllr. Scobie referred the proposal to the Finance Working Group to discuss and present to STC at their next meeting. Cllr. I Cooper asked the group to provide a business plan to FWG.</p>	
8	<p><u>Open Forum for Parishioners</u></p> <ul style="list-style-type: none"> • Lynda Sheehan voiced the concerns of the Sports Club about the proposed retirement living development off London Road. • Gillian Connell said that she had returned an objection to the development. <p>Cllr. Ferrier said that this item was on the Agenda for the next planning meeting on 21st August and invited members of the public to attend.</p>	
9	<p><u>Planning Matters</u></p> <p>Planning applications <i>These applications discussed by the PWG actioned using standing order: Section 3b(xvi)</i></p> <ul style="list-style-type: none"> • 17/01775/FUL – 17 Greenway Road – single storey rear extension and window to side of property. Cllr. B Cooper proposed no representation. Seconded Cllr. Henderson – <u>unanimously agreed.</u> • 17/01920/FUL – Pettiphers Garages Ltd, Church Street – demolition and new building complete A1 retail at ground floor with three, 2 bed flats at first floor. Cllr. Ferrier gave a brief explanation of the history of applications for the site then proposed objection. Seconded Cllr. B Cooper – <u>9 for, 1 abstention – motion carried.</u> • 17/01863/FUL – 26 Callaways Road – rear extension & replacement garage. Cllr. B Cooper proposed no representation. Seconded Cllr. Ferrier – <u>unanimously agreed.</u> 	

	<ul style="list-style-type: none"> • 17/01568/FUL – 76 Campden Road – new dwelling. Cllr. B Cooper proposed no representation with comment on drainage / waterflow. Seconded Cllr. Ivens - <u>unanimously agreed.</u> <p>New planning applications</p> <ul style="list-style-type: none"> • 17/02164/ADV – 11 High Street – 1 x external illuminated logo, 3 wall mounted panels, 1 x acrylic letters • 17/02165/LBC – 11 High Street – 1 x external illuminated logo, 3 wall mounted panels, 1 x acrylic letters <p>The 2 applications above were taken as one vote. Cllr. B Cooper proposed no representation. Seconded Cllr. Scobie - <u>9 for, 1 abstention – motion carried.</u></p> <p>Planning decisions by district or county council</p> <ul style="list-style-type: none"> • 17/01460/HHPA – 16 Orchard Close – single storey rear extension – Prior approval not required • 17/00599/FUL – 16 Sheep Street – subdivision of 1st & 2nd floor into 3 flats – Permission with conditions • 17/00600/LBC – 16 Sheep Street – subdivision 1st & 2nd floor into 3 flats – Consent granted with conditions • 17/01909/TREE – Little Sheldon House – T1 Silver fir – raise crown – Consent with conditions • 17/01396/FUL – 6 Bosley Close – single storey rear extension – Permission with conditions • 17/1306/FUL – 11 Sheep Street – change of use from solicitor’s office to 2-bedroom house – Permission with conditions • 17/01735/FUL – 39 Furze Hill – detached double garage in back garden - Permission with conditions • 17/01708/LDP – 25 Greenway Road – single storey extension – certificate of lawful proposed use or development <p>Applications going to committee</p> <ul style="list-style-type: none"> • 17/01099/LBC – 36 Telegraph Street – replacement window frames – STC – made no representation • 17/01245/TPO – Shipston Primary School – to fell T1 Oak Tree – STC – objected – Cllr B Cooper attending committee <p>For information only</p> <ul style="list-style-type: none"> • 17/02043/TEL28 – Whaddon Farm, Darlingscote Road – Installation of 0.3m diameter transmission dish 	
10	<p><u>Other Planning Matters</u></p> <ul style="list-style-type: none"> • Shoulderway Lane – revised plans. Following a brief discussion, it was decided not to make any formal response. • Following discussion, it was decided to issue the draft letter to selected parking companies without alteration. 	
11 11.1	<p><u>General Purposes Working Group</u> - Cllr. Ivens’ written report was noted.</p> <p>Cllr Ivens confirmed that the quote accepted from Ash Tree Care is for tree works recommended by the WCC survey and money had been earmarked.</p>	
12	<p><u>Communications Working Group</u> – Cllr. White’s written report was noted.</p> <p>Cllr. Ivens said that she was embarrassed that the new Town Guide had omitted Shipston Rotary Club and that there were several other inaccuracies relating to clubs & societies. Cllr. Scobie referred the matter to the Comms Group to resolve and suggested an update could be included in the Forum.</p>	
13	<p><u>Finance Working Group</u> – Cllr. I Cooper’s written report was noted.</p> <p>Cllr. Henderson said she would be presenting her review of STC finances at the next FWG meeting.</p>	
14	<p><u>Financial Matters</u></p> <p>No additional invoices were read out to the meeting. Cllr. Scobie proposed that invoices be paid, seconded Cllr. B Cooper, <u>unanimously agreed.</u> Income received was noted.</p>	
15	<p><u>Correspondence</u> - correspondence was noted.</p> <p>Finale</p> <p>The Mayor noted that the next meeting of Shipston Town Council will be held on Monday 11th September, 2017 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the public meeting at 8.50 pm.</p> <p>Signed..... Date.....</p> <p>Councillor Dan Scobie Town Mayor, Shipston on Stour Town Council</p>	