



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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September 14th 2015 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday September 14th, 2015

Those Present:- Town Cllrs; J Warner, B Cooper, I Cooper, M Ferrier, A Henderson, F Ivens, V Murphy, K Perry, P Rathkey, S Saunders, D Scobie, M Westwood, P White

Warwickshire County Council (WCC): Cllr. C Saint

Stratford District Council (SDC): Cllr. C Saint and Cllr J Barker

Public: 9

Press: 0

Introduction

The Town Mayor, Cllr. Jackie Warner welcomed Town Council members, press and public to the September Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** None

2 **Acceptance of Apologies** None

3a **Declarations of Interest** None

3b **Dispensations received by Clerk** None

4 **Proposal to close the meeting to press and public**

Cllr. Rathkey proposed closing the meeting to Press and Public to discuss items 18 & 19 of the Agenda which were of a confidential nature. Seconded Cllr. Ivens. **Vote taken – 11 for, 2 against – motion carried.**

5 **Previous minutes**

There were no amendments to the minutes of the meeting of 10th August 2015. Cllr. Ferrier proposed the minutes of the meeting of 10th August 2015 be accepted as a true and accurate record. Seconded Cllr. Perry – **Vote taken – 12 for, 1 abstention – motion carried.**

There were no amendments to the minutes of the meeting of 24th August 2015. Cllr. Ferrier proposed the minutes of the meeting of 24th August 2015 be accepted as a true and accurate record. Seconded Cllr. I Cooper – **Vote taken – 8 for, 5 abstentions – motion carried.**

6 **Clerk's Report**

The Clerk's report was noted. In addition the following items were presented:

- The Auditors have returned the Annual Report with no qualifications.
- An invoice for CCTV provision has been received from SDC. Cllr. Rathkey proposed adding the item to the next agenda. Seconded Cllr. Henderson - **Vote taken – 12 for, 1 against – motion carried.**
- The Sports Club have received a complaint about noise. The Clerk will circulate copies of related correspondence to councillors.
- Gloucestershire Market Towns Forum will be visiting Shipston on 15 October. The Tourism Group are hosting the event and invite Councillors to attend. New Clark House at 10 AM.

7

Reports

Town Councillors

The following reports were given:

- Cllr. Ivens congratulated Shipston in Bloom on the longevity of the hanging baskets displays in the town.
- Cllr. Westwood said that the report from WCC had been received relating to their decisions on the Portobello Junction. Discussion on this item will be included in the October 2015 meeting.
- Cllr. Henderson said that the Town Noticeboard still contained a number of out of town notices and oversized notices which blocked others. She asked if a notice could go on the board requesting consideration to other users when posting notices.
- Cllr. Murphy had represented the town at Alcester Civic Service and had attended other meetings in the town. She gave an update on the gas supply works at the Sports Club.
- Cllr. Warner had represented the town at a civic event in Banbury. At her recent street surgery the following items of concern were raised – bin collections in West St, parking by the Mueller lorry delivering to the Co-Op, the state of the footpath in the Maldens.

County Council

Report by Cllr. Chris Saint

- WCC have voted against joining the proposed West Midlands Combined Authority but are in favour of a Warwickshire and Coventry Combined Authority. Coventry have declared themselves not available for such an initiative.
- His Councillor Grant Fund is still open for applications.

District Council

Report by Cllr C Saint

- SDC are continuing to monitor developments on Combined Authorities.
- SDC are working on their policy for Gypsies & Travellers and are in the process of nominating suitable sites.

Report by Cllr J Barker

- She considered SDC's adoption of the Core Strategy was good for Shipston and had contained future large scale housing development.
- She would make some investigations about refuse collection in the town and also asked for further information about the Maldens footpath.

Cllr. Ivens thanked Cllr. Saint for the installation of the VAS on Stratford & London Roads. Cllr. Saunders said that the open space to the front of the Old Mill was not well maintained and gave a poor visual appearance at one of the main entrances to the town. Cllrs Saint & Barker will investigate and report at the next meeting. Cllr. Warner asked for the pole at the entrance to Badgers Crescent to be removed.

Shipston Forum

The Editor reported that the lead story for the October edition is likely to be the Food Festival.

Neighbourhood Development Plan (NDP)

Cllr. Ferrier said that Erry Lilley had stepped down as Project Manager at the end of August 2015. The Open Day is likely to be delayed. Policy statements are being drafted. The NDP Team are aiming to give a presentation to the Town Council at the November meeting. Cllr. Ferrier extended an invitation to all councillors to attend NDP meetings. Cllr. B Cooper is reviewing the financial budget and stated that provision would be made for alternative specialist help. He explained that they are considering an incentive scheme to encourage parishioners to return completed questionnaires.

Shipston Area Flood Action Group

The group has appointed a research post graduate to do a 3 month study on water flows and catchment rates in Knee Brook. They have contacted landowners for consent to access their land and all are supportive.

8

Open Forum for Parishioners

Mike Langrish expressed concern about traffic access onto London Rd from the proposed Shoulderway Lane and Angelas Meadow 2 developments. He asked why the subject of traffic access was part of reserved matters and was not available for public view. Cllr. Saint said that this was the lawful process.

Trev Trevethick said that the riverbank by the Old Mill also needed maintaining to promote a positive visual impression of the town. The Town Council will investigate who has responsibility for it. He also asked about progress on the new road signs for the town entrances. The Clerk said they are on order and were due the

	previous week. The order will be followed up.	
9	<p><u>Memorial to Cllr. Munden</u> Cllr. Scobie explained the background to the family's request and that he had discussed it with the Sports Club. Cllr. Scobie proposed that STC support the family's request to plant a memorial tree at the Sports Club and that STC fund a memorial plaque. Seconded Cllr. Warner <u>Vote taken, unanimously agreed</u></p>	
10	<p><u>Planning Matters</u></p> <p><u>Planning Application</u> 15/02936/FUL – 23 Elm Road – 2 storey side extension. Cllr. Ferrier proposed objection, seconded Cllr. I Cooper. <u>Vote taken – 12 for, 1 against – motion carried.</u></p> <p>15/02435/REM – Springhill – application for the approval of reserved matters for the erection of 9 dwellings (13/01245/OUT). Phil Wragg of SAFAG, said they were concerned about surface water run off affecting Caudlewell Drive despite the planned use of permeable surfaces. Cllr. I Cooper said the developer should have installed permeable surfaces at Caudlewell Drive but had not. Following further discussion Cllr. I Cooper proposed that STC contact the planning enforcement officer about the non-compliance at Caudlewell Drive, object to the Springhill application on the basis of surface water drainage concerns and meet with the developer. Seconded Cllr. Scobie. <u>Vote taken – unanimously agreed.</u></p> <p>15/01478/FUL – Land off, Shoulderway Lane – 109 dwellings – amended details. Phil Wragg summarised SAFAG's concerns regarding drainage. Following detailed discussion, Cllr. Ferrier proposed upholding the previous objection made by STC, expressing support for the detailed objection made by town resident Mr Mervyn Jones and seeking a meeting with the developer. Seconded Cllr. Perry. <u>Vote taken – 11 for, 1 against, 1 abstention – motion carried.</u></p> <p><u>Planning decisions by district or county council</u> 15/01807/FUL – 7 Ashgrove – single storey extension linking garage – permission with conditions 15/02541/FUL – 8 The Hobbins – 2 storey extension to rear of garage – permission with conditions</p> <p><u>Planning decisions by planning committee</u> 15/02070/VARY – Pettiphers site, Church St – Variations to previous plan – Consent granted with conditions. Cllr. Ferrier reported on the Appeal hearing and said that although the Committee had agreed with the objections they could not refuse because WCC Highways had made no comment. Cllr. I Cooper proposed that STC write to WCC Highways to find out why they did not comment. Seconded Cllr. Henderson. <u>Vote taken – 12 for, 1 abstention – motion carried.</u> Cllr. I Cooper will draft the letter to be sent from the Clerk's Office.</p>	
11	<p><u>Core Strategy Representations 13th August to 25th September 2015</u> Discussion took place on the response co-ordinated by the Sustainability Working Group and circulated to all councillors. Cllr. Henderson proposed accepting the document as STC's response. Seconded Cllr. I Cooper. <u>Vote taken – 11 for, 1 against, 1 abstention – motion carried.</u></p>	
12	<p><u>Sustainability Working Group</u> The groups' written report was noted.</p>	
13	<p><u>General Purposes Working Group</u> The groups' written report was noted.</p>	
14	<p><u>Communications Working Group</u> The group's written report was noted. Cllr. Scobie explained that the online portal would lead to a document storage area and notifications would need to be issued of new documents available. Cllr. White proposed accepting the costs from Redwax to send through website refresh options at £1600, Portal for councillors and Clerk's team at £480 and installation of an improved wi-fi access point configured for the meeting room at £133. Seconded Cllr. I Cooper. <u>Vote taken – unanimously agreed.</u></p>	
15	<p><u>Finance Working Group</u> The written report was noted. Cllr. I Cooper proposed that the Town Council adopts a damage deposit policy for town centre events. Seconded Cllr. Henderson. <u>Vote taken – unanimously agreed.</u></p>	

16 **Financial Matters**
The Town Clerk reported 2 additional payments to those listed. Cllr. Scobie proposed that invoices be paid. Seconded Cllr. I Cooper. **Vote taken, unanimously agreed.**
Income received was noted.

17 **Correspondence**
Correspondence was noted. The Clerk said a letter of congratulations has been sent on behalf of the town to the Queen on becoming Britain's longest reigning monarch.

Finale

The Mayor noted that the next general meeting will be held on Monday 12th October, 2015 in New Clark House commencing at 7.00 pm.

The Mayor thanked fellow councillors, press and public for their attendance and closed the meeting to Press and Public at 9.05 pm.

There followed private discussion of items 18 & 19 of the Agenda. Decisions taken are as follows.

Item 18, Town Maintenance Tenders – Cllr Scobie proposed acceptance of the tender for 3 years from Lawns2Mow subject to contract. Seconded Cllr. Ivens, **Unanimously agreed.**

Item 19, Cemetery Lodge – Cllr. Scobie proposed acceptance of the GPWG proposal to carry out remedial repair works at Cemetery Lodge. Seconded Cllr. Ivens. **Unanimously agreed**

The Mayor closed this part of the meeting at 9.20 pm.

Signed.....

Date.....

Councillor Jackie Warner
Town Mayor, Shipston on Stour Town Council