



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

**Council** New Clark House, West Street, Shipston-on-Stour,  
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**MINUTES OF A MARCH EXTRAORDINARY MEETING OF SHIPSTON ON STOUR TOWN COUNCIL  
HELD IN  
NEW CLARK HOUSE, SHIPSTON ON STOUR COMMENCING AT AT 7.00PM ON TUESDAY 24th  
MARCH 2020**

**Present:** - Town Cllrs: D. Scobie (Mayor), J. Barker, I. Cooper, G. Kelly, P. Tesh, P. White, P. Cowley  
**Public:** 0      **Press:** 0      **WCC & SDC:** J.Barker      **Clerk:** A. Packer

## **INTRODUCTION**

Cllr Scobie, Mayor of Shipston Town Council welcomed members of the Town Council to the meeting which, due to restrictions relating to COVID-19, was held outside in the carpark of New Clark where social distancing could be maintained.

### **1. Proposal:**

*That Shipston Town Council follow the NALC advice to grant delegated powers to the proper officer of the council, or another proper officer (either as Delegated Officer) temporarily employed by the council. The delegated powers are set out in the attached schedule which has been adapted from a standard document.*

*The delegation powers entitle the Town Clerk to conduct Town Council business on behalf of the council having consulted with a quorate group of councillors. If, for health or practical reasons, this is not possible then the Town Clerk must have consulted with at least one of either the Mayor or Deputy Mayor. Consultations should take place via Zoom call or other recorded electronic means to provide transparency.*

*These powers will remain in place until a face to face meeting is held at which the council agrees that the current crisis is over.*

**Cllr Scobie proposed the above scheme of delegation – seconded by Cllr Cooper – unanimous – motion carried**

Meeting closed at 7.02pm

Next general meeting: - **Tuesday** 14<sup>th</sup> April 2020 in New Clark House commencing at 7.00 pm

(Noting that this schedule will be subject to Government guidelines in place at that time).

Signed.....

Date.....

Councillor Dan Scobie  
Town Mayor, Shipston on Stour Town Council