



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire. CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

June 25th 2012 Minutes

Action

Minutes of the Annual Meeting of Shipston on Stour Town Council held in Clark House, Shipston on Stour at 7.00pm on Monday 25th June, 2012

Those Present:-

Town Councillors: Cllr F Ivens, Cllr I Cooper, Cllr A Ivens, Cllr V Murphy, Cllr. A. Noyce, Cllr P Rathkey, Cllr M Trapp, Cllr J Warner, Cllr M Wildish

Press: 0

Public: 0

Introduction

The Town Mayor, Cllr. Mrs Fay Ivens, welcomed Town Council members, the press, and the public to the Annual meeting of Shipston on Stour Town Council.

1. Apologies for absence – apologies received from Cllrs. Vial and Munden
2. Cllr A. Ivens proposed that these apologies be accepted, seconded Cllr. Warner – **unanimously agreed**
3. Declarations of Interest
No declarations made
4. Planning Matters
 - **NEW PLANNING APPLICATIONS**
12/01289/FUL – email received – no detail – response date allows this to be added to July agenda
 - **PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL**
No decisions received

5.	<p><u>Finance Working Group</u></p> <p><u>End of year accounts 2011 – 2012</u> Copies of the completed sections of the annual return detailing accounting statements and the annual governance statement for discussion. Cllr. Cooper gave a description of the process carried out by the RFO and accountant, using the AdvantEdge software to produce the end of year statements. He noted that the internal audit examined accounts, as well as valuation of assets (buildings and land) and that assets had been identified as an area for review to ensure that values were up to date and realistic. Cllr. Noyce proposed that the end of year statements and annual governance statement be accepted, seconded Cllr. Rathkey – unanimously agreed</p> <p>Cllr. Cooper noted that the STC Risk Assessment had been reviewed and updated, following explanation and discussion, Cllr. Wildish proposed that the reviewed STC Risk Assessment be accepted, seconded Cllr. Trapp – unanimously agreed</p>	
6.	<p><u>Staffing Working Group</u> Cllr Rathkey introduced his report:</p> <ul style="list-style-type: none"> • Further to the his report and resolutions agreed at the meeting on 15th June Cllr. Rathkey discussed his updated report and put forward an amendment to the previous resolution made by STC. • Do discuss this matter Cllr Rathkey proposed that standing orders be suspended to discuss this matter further, seconded Cllr. Noyce – vote 6 for, 3 against – motion carried • Following discussion a Cllr Rathkey proposed that the recommendation of the staffing report be accepted, Seconded Cllr. Noyce – vote 6 for, 3 against – motion carried. <p><u>Finale</u> The Town Mayor noted that the next meeting will be held on Monday 9th July, 2012 in New Clark House commencing at 7.00pm. The Town Mayor thanked those present for their attendance and closed the meeting at 8.10 pm.</p> <p>Signed..... Date.....</p> <p>Councillor Mrs F Ivens Town Mayor Shipston on Stour Town Council</p>	