



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## **February 8<sup>th</sup> 2016 Minutes**

### **Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday February 8<sup>th</sup>, 2016**

**Those Present:-** Town Cllrs; J Warner, B Cooper, I Cooper, M Ferrier, A Henderson, F Ivens, V Murphy, K Perry, P Rathkey, S Saunders, D Scobie, M Westwood, P White

Warwickshire County Council (WCC): Cllr. C Saint

Stratford District Council (SDC): Cllr. C Saint & Cllr J Barker

Public: 5

Press: 0

Guests: 3

#### **Introduction**

The Town Mayor, Cllr. Jackie Warner welcomed Town Council members, press and public to the February Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** None

2 **Acceptance of Apologies** None

3a **Declarations of Interest** Cllr Murphy declared a non pecuniary interest in Planning item 9 - 'consultation – variation to order'.

3b **Dispensations received by Clerk** None

4 **Tilemans Lane Development – proposed care home and extra care facility**

Anna Gillings and Duncan Ford, representing Turley and Frontier Estates gave a presentation on their proposed options for developing the former Turbine Blading site into a new residential care home and/or Extra Care Facility. They answered specific questions from Councillors. At the end of this item, Cllr. Ferrier suggested that it would be a good idea for the Clerk to write to ASL to find out their plans for extra care facilities on the development in Campden Road.

5 **Previous minutes**

Amendments to the minutes of the meeting of 11<sup>th</sup> January 2016 as follows:

- Item 11, bullet point 4 – replace 'Roy' with 'Ray'
  - Item 11, bullet point 2, replace first sentence by 'There have been complaints from residents that the promised tree planting in Darlingscote Rd where Leylandii trees were removed has not yet been done.'
- Cllr. Murphy proposed the minutes of the meeting of 11<sup>th</sup> January 2016 be accepted as a true and accurate record. Seconded Cllr. Perry – **12 for, 1 abstention – motion carried.**

6 **Clerk's Report**

The Clerk's report was noted. In addition the following items were addressed:

- Cllr. Saunders proposed acceptance of the additional grass cutting fee for the land adjacent to Old Mill at a cost of £10/cut every 10 days during the grass growing season. Seconded Cllr. Henderson. **12 for, 1 abstention – motion carried.**
- The Mayor asked Cllr. Barker to follow up the completion of the new CAT installation.
- The Clerk said that the planned roadworks by John Lyne were to be resumed at a future date.
- It was agreed to accept the draft letter to Barcheston & Willington Parish Meeting with the addition of a statement that no development plans had been proposed yet for the London Rd.
- The matter of the Mayo Road Play Area is to be passed to GPWG.

7

## **Reports**

### **Town Councillors** - The following reports were given:

- Cllr. Saunders had attended the dog chipping session at the Hub. SDC's dog warden will provide more signs against dog waste for use in the town.
- Cllr. Westwood congratulated the VASA driver service.
- Cllr. Scobie reported unsatisfactory restoration work to the pavement on London Road near Furze Hill Road following replacement of street lamps there The Clerk will report the matter to Highways.
- Cllr. B Cooper said that he had made enquiries about the delivery lorries causing obstruction by parking very close to the junction of West St and High St. They were making deliveries to Martins Newsagents.
- Cllr. Ferrier had received complaints about inappropriate use of the disabled parking bay on High St. Cllr. B Cooper said it had been reported to the Police who were looking into the matter.
- Cllr. Murphy had attended the recent Sports Club meeting. She had also represented the Mayor at Stratford Town Council civic Service on 7<sup>th</sup> February.
- Cllr. Warner had attended the recent Sports Club meeting and set 2 provisional dates for a Town Show – 27<sup>th</sup> August & 3<sup>rd</sup> September.

### **County Council Report by Cllr. Saint**

- A budget has been set for 2016/17. It is not expected to impact on Council Tax.

### **District Council Report by Cllr Saint**

- SDC budget is not set yet but proposals are in the pipeline.
- A review of service delivery levels is scheduled for later this year.
- A management structure review is ongoing.
- SDC has elected to join with the West Midlands Combined Authority.

### **District Council Report by Cllr Barker**

Cllr. Barker had voted in favour of joining the West Midlands Combined Authority.

Cllr. Ferrier asked what the correct figure is for care home and assisted living need in Shipston? Cllrs. Saint and Barker will ask for this information.

### **SNT**

No report this month

### **Shipston Forum**

The Editor reported that the front page for the March edition will focus on the Shipston Award, the Beacon and the proposal for Tilemans Lane. The back page will feature Totally Locally activities.

### **Neighbourhood Development Plan (NDP)**

Cllr. Ferrier said they are writing the plan from the draft policies and this is likely to take 8-12 weeks. They aim to present it to STC in June/Jul. He said he was disappointed at the lack of comments from Councillors on the draft policies. Cllr. B Cooper said the questionnaires would be delivered with the Herald on 16<sup>th</sup> February and that the second grant application would be made following the March meeting of STC.

### **Riverwalk**

Cllr. Saunders said there had been a good response to the recent call for volunteers.

### **Shipston Area Flood Action Group (SAFAG)**

A written report by Phil Wragg would be circulated by the Clerk to Councillors.

8

### **Open Forum for Parishioners**

Margaret Murphy of Old Road asked why yellow lines had been proposed at the entrance to Stour Court. She said that parking in Old Road was already difficult and restrictions would not only cause bad feeling but could lead to a greater parking problem and push parking issues into adjoining areas. She asked if consideration could be given to restrictions on one side only.

9	<p><b>Planning Matters</b>  <b>PLANNING APPLICATIONS</b> <i>Applications discussed by the PWG actioned using standing order: Section 3b(xv)</i>  15/04518/FUL – York House, Church St – 1 storey extension, demolition existing – Cllr. Ferrier proposed confirmation of the decision of no representation taken at the PWG meeting. Seconded Cllr. Scobie.  <b>Unanimously agreed</b></p> <p><b>NEW PLANNING APPLICATIONS</b>  15/01478/FUL – land off, Shoulderway Lane – residential development – amendment – further observations only. Cllr. Ferrier proposed that STC continue to object, seconded Cllr. Warner. <b>12 for, 1 abstention – motion carried</b>  15/03617/FUL – David Hunt Lighting – external duct – additional noise report – further observations only. Cllr. Ferrier proposed that STC continue to make no representation. Seconded Cllr. Warner. <b>Unanimously agreed</b></p> <p><b>PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL</b>  15/04304/TREE – 55 New Street – T1 Silver Birch – fell – Consent with conditions  15/03860/LBC – 6 High Street – amend external cladding &amp; fenestration to rear extension – Consent with conditions  15/03874/VARY – 6 High Street – amend external cladding &amp; fenestration to rear extension – Permission  15/02916/LBC &amp; 15/02912/FUL – 1 Mill St – rebuild wall – Permission and consent granted with conditions  15.03905/FUL – 39 London Road – Demolish existing &amp; build 5 dwellings – Refusal  15/03816/REM – 39 London Rd – reserved matters, appearance, layout etc – Disapproval of reserved matters  15/04279/FUL – 2 Pittway Avenue – construct dwelling house – Permission with conditions</p> <p><b>NOTIFICATION OF PERMITTED DEVELOPMENT ORDER</b>  16/00216/TEL28 – South of Ivydene, Tilemans Lane – DSLM cabinet – for information only</p> <p><b>CONSULTATION – VARIATION TO ORDER</b>  To consider a variation to add additional “No waiting any time” at entrance to Stour Court at Old Road. Following detailed discussion Cllr. Scobie proposed that STC oppose the variation on the grounds that it will exacerbate parking issues and road safety in the vicinity and that STC request Orbit to remove their no parking signs within Stour Court. Seconded Cllr. Perry. <b>12 for, 1 abstention – motion carried</b></p>
10	<p><b>Sustainability Working Group</b>  There was no report this month.</p>
11	<p><b>General Purposes Working Group</b>  Cllr. Ivens spoke to her written report. She said that the Clerk’s office will contact other suppliers for servicing options for the stairlift.</p>
12	<p><b>Communications Working Group</b>  There was no report this month. Cllr. Murphy asked if there was a regular request to place job adverts in the Forum. Cllr. White replied it was not regular and any future requests would be considered on an individual basis. Cllr. Ivens asked why there had been a delay to the website refresh. Cllr. White it was due to personal reasons. Cllr. Scobie will contact the provider to request a completion date.</p>
13	<p><b>Finance Working Group</b>  The written report was noted. Cllr. I Cooper said because there was a good level of activity for 2016, other market providers would not be explored at this present time. Cllr. I Cooper proposed reappointing Liz Hodges to conduct the internal audit this year. Seconded Cllr. Scobie. <b>Unanimously agreed.</b></p> <p>Discussion took place on the concept of “Event Asset Sharing” in item 13.2 of the Agenda. The Clerk said that the Tourism Group were in the process of redesigning new road closure signs.</p> <p>Cllr. Warner said that a Bingo Night would take place on 27<sup>th</sup> February to raise money for fireworks for the Queen’s Birthday Beacon (item 13.12). She asked if Town Councillors would provide an item for the raffle or a bingo prize and whether STC would match fund monies raised on the night. Discussion followed and Cllr. Scobie suggested that this be discussed at the next meeting when the amount raised would be known.</p>
16	<p><b>Financial Matters</b>  The Town Clerk reported 3 additional payments to those listed. Cllr. Perry proposed that invoices be paid. Seconded Cllr. B Cooper. <b>Unanimously agreed.</b>  Income received was noted.</p>

17

**Correspondence**

Noted.

**Finale**

The Mayor noted that the next general meeting will be held on Monday 14<sup>th</sup> March, 2016 in New Clark House commencing at 7.00 pm.

The Mayor thanked fellow councillors, press and public for their attendance. Meeting closed at 8.53 pm.

Signed.....

Date.....

Councillor Jackie Warner

Town Mayor, Shipston on Stour Town Council