



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## January 8<sup>th</sup>, 2018 Minutes

### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday 8<sup>th</sup> January 2018

**Those Present:** - Town Cllrs: D Scobie, B Cooper, I Cooper, M Ferrier, B Healey, A Henderson, F Ivens, V Murphy, P Rathkey, S Saunders, J. Warner, M Westwood, P White.

Public: 3                      Press: 0                      WCC & SDC: 0                      Clerks: 2

#### **Introduction**

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the January Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** – none

2 **Acceptance of Apologies** – not needed

3 **Declarations of Interest** – Cllr Ferrier declared an interest in item 15 – Correspondence regarding Basket Hall.

4 **Dispensations received by Clerk** - none

5 **Previous minutes of the meeting of 11<sup>th</sup> December 2017**

Page 2, item 7 – Neighbourhood Development Plan & Town Design Statement – sentence to read “The written reports were noted.”

Page 2, item 9 Planning Matters – to add “The PWG will prepare a script for councillors to read from when representing STC at planning committee hearings.”

**Cllr. Ferrier proposed that the minutes of the meeting held on 11<sup>th</sup> December 2017 amended as above be accepted as a true and accurate record. Seconded Cllr. Westwood – 11 for, 2 abstentions – motion carried.**

6 **Clerk’s Report**

In a verbal report, the Clerk informed council that following the snow in December, emergency work had taken place on some dangerous trees at Ashgrove. An invoice for around £90 is expected for an inspection by WCC.

7 **Reports**

#### **Town Councillors** –

The following reports were given:

- Cllr. Ivens said there was a lot of standing water at the Rugby Club despite the recent drainage works. Cllr. Scobie replied that the work was not yet complete. A resident of Stratford Rd has requested the relocation of a flower bed on the grass verge outside their house. The Clerk has forwarded the request to WCC Highways. Cllr Ivens noted that a Forum article had highlighted the festive light display of a house in Mayo Rd when it should be Donnington Rd. She congratulated the Christmas Day Community lunch organisers.
- Cllr. Westwood asked for an update on progress on the work to the playground at Angelas Meadow. The Clerk replied that it would be done as soon as it could be scheduled by the contractors.
- Cllr. Saunders said that the strings of festive lights outside the dentist in Sheep St and the library & the Horseshoe failed during the festive period. The Clerk would report it to the electricians.
- Cllr. Healey reported a pot hole outside the Cala development on Campden Rd and asked if a grit bin could be placed at the junction of Brickhill Lane & Darlingscote Rd. The sister of Walter Emms had asked him what memorial was being planned for Walter. The Clerk asked Cllr Healey to ask her to contact the Clerk’s office.

7	<ul style="list-style-type: none"> <li>• Cllr. Henderson congratulated the organisers of the Christmas Day community lunch and the Mayor for his attendance and contributions. In response to her question about the colour of the festive lights, Cllr. I Cooper said all would be LEDs over time.</li> <li>• Cllr. Ferrier had discussed with SAFAG the risk of the replication in Shipston of recent flooding at Mickleton.</li> <li>• Cllr. Murphy had visited various organisations &amp; events on Christmas Day with the Town Band. She reminded the meeting that 2018 would be the tenth anniversary of the Wool Fair. She congratulated Coventry on being chosen as UK City of Culture in 2021 and Birmingham on having won the bid to host the Commonwealth Games in 2022. The Clerk will send letters of congratulation on behalf of STC. She was concerned that a tree stump left on the grass verge in Campden Rd layby might be a hazard. She congratulated Shipston RBL on the monies raised from Remembrance collections. She was concerned the Police &amp; Crime Commissioner had set up a consultation on police costs for the coming year. She felt the responsibility for calculating police costs lay with the police.</li> <li>• Cllr. White reported that good progress was being made on organising the 2018 Proms which would be the 20<sup>th</sup> anniversary of the event. Several residents had asked what was happening about the road re-organisation at Portabello. Neither district nor county councillors were at the meeting to provide an update.</li> <li>• Cllr. I Cooper congratulated all the organisers of Christmas events and said that it showed there was a strong community spirit in the town.</li> <li>• Cllr. Scobie had enjoyed attending the Christmas community lunch and congratulated the organisers. The Beecham Rd grit bin was empty, the Clerk will report it to Highways.</li> </ul> <p><b>County Council &amp; District Council</b> – no reports this month</p> <p><b>SNT Report</b> – no report this month</p> <p><b>Shipston Forum</b> – the February issue will lead on the Precept and community grant awards</p> <p><b>Neighbourhood Development Plan &amp; Town Design Statement</b> The written reports were noted. Cllr. B Cooper said that the NDP team had reviewed comments received on the draft report and sent their comments to SDC. Following discussion, Cllr. B Cooper will send the latest invoice from Stephen Miles to FWG to approve payment. Cllr. Scobie asked also for an indication of any further costs that are likely to be incurred.</p> <p><b>Shipston Area Flood Action Group (SAFAG)</b> The written report was noted.</p>	
8	<p><b>Open Forum for Parishioners</b> John Smith, member of the Town Band, noted concerns that the car park at New Street was increasingly being used 24/7 by residents as a private car park. Users of the band hall were finding it increasingly difficult to park. The Mayor noted that STC was considering the issue. Mr Smith asked if the band could be kept updated.</p>	
9	<p><b>Planning matters – all planning applications can be viewed at: <a href="https://apps.stratford.gov.uk/eplanning/">https://apps.stratford.gov.uk/eplanning/</a></b></p> <p><b>Planning applications - applications discussed by the PWG actioned using standing order: Section 3b(xv)</b></p> <ul style="list-style-type: none"> <li>• 17/03724/FUL – 10 Clark Close – demolish garage, replace with 2 storey &amp; 1 storey extensions. <b>Cllr. B Cooper proposed no representation. Seconded Cllr. Saunders. Unanimously agreed.</b></li> <li>• 17/03726/FUL – 10a Green Lane – 2 storey extension to existing dwelling. <b>Cllr. B Cooper proposed no representation. Seconded Cllr. Henderson. Unanimously agreed.</b></li> <li>• 17/03695/REM – land north of Campden Road – reserved matters for details of 143 dwellings. Following discussion, <b>Cllr. Ferrier proposed supplying a set of comments that can be submitted before the deadline of 22<sup>nd</sup> January. They can be reviewed at the PWG meeting on 22<sup>nd</sup> January and then amended if required. Seconded Cllr. I Cooper. Unanimously agreed.</b></li> <li>• 17/03606/FUL &amp; 17/03607/LBC – 13-15 High Street – change of use 1<sup>st</sup> &amp; 2<sup>nd</sup> floors: offices to two apartments. <b>Cllr. Henderson proposed no representation. Seconded Cllr. B Cooper. 8 for, 4 against, 1 abstention – motion carried.</b></li> <li>• DISCN/00352/17 – 16/01897/FUL – Land at Tileman’s Lane – change of materials – change of conditions. Cllr. Ferrier will investigate this application further.</li> </ul> <p><b>Planning decisions by district or county council</b></p> <ul style="list-style-type: none"> <li>• 17/02756/AMD – land south of Campden Road – approval of non-material change to permission</li> <li>• 17/03114/LDP – 32 Queens Ave. – new store at rear of property - cert of lawful prop. Dev.</li> </ul> <p><b>Planning applications – amended / additional details (for information only)</b></p> <ul style="list-style-type: none"> <li>• 17/01920/FUL – Pettiphers Garage, Church Street – pedestrian accessibility note. <b>Cllr. Ferrier proposed preparing a submission that could be submitted by 10<sup>th</sup> January deadline. Seconded Cllr. Healey. Unanimously agreed.</b> Discussion took place about Highways’ responses to planning applications, the Clerk will write to them asking for a meeting so that STC can understand how they reach decisions.</li> </ul>	

	<p><b>Applications going to appeal</b></p> <ul style="list-style-type: none"> <li>• Inspectorate Reference Number: APP/J3720/D/17/3189950 – 10A Green Lane – 17/03726/FUL</li> </ul>	
10	<p><b><u>Other Planning Matters</u></b> No discussion.</p>	
11	<p><b><u>General Purposes Working Group (GPWG)</u></b> Cllr. Ivens reported that a purchaser for the cemetery caravan has come forward.</p>	
12	<p><b><u>Communications Working Group (CWG)</u></b> Cllr. White asked the Forum editor to include new councillor e mail addresses in the next issue of the Forum. Councillors should direct any queries to Cllr White or Scobie.</p>	
13	<p><b><u>Finance Working Group (FWG)</u></b> Cllr. Scobie proposed accepting the FWG recommendation for 2018 budget and that the Precept demand for 2018 remains at the current level of £232,000. Item 13.3 was included in the agenda in error.</p>	
14	<p><b><u>Financial Matters</u></b> 1 additional invoices was read out to the meeting. <b><u>Cllr. Ferrier proposed that invoices be paid, seconded Cllr. B Cooper – unanimously agreed.</u></b> Income received was noted.</p>	
15	<p><b><u>Correspondence</u></b> Cllr. B Cooper said that the letter from Stansgate Planning about Basket Hall had been acknowledged. The matter would be reviewed at the next PWG meeting and brought back to the February full council meeting  Cllr. Henderson drew councillors’ attention to the car parking survey report and encouraged councillors to attend the presentation of findings on 18<sup>th</sup> January.  <b><u>Finale</u></b> The Mayor noted that the next meeting of Shipston Town Council will be held on Monday February 12<sup>th</sup>, 2018 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the meeting at 8.15 pm.</p> <p>Signed..... Date..... Councillor Dan Scobie Town Mayor, Shipston on Stour Town Council</p>	