

# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

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## September 8<sup>th</sup> 2014 Minutes

### Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday 8<sup>th</sup> September, 2014

#### Those Present:-

Town Cllrs: P Vial, I Cooper, M Ferrier, A Ivens, F Ivens, V Murphy, P Rathkey, S Saunders, D Scobie, J Warner

WCC: Cllr. Saint SDC: apologies from Cllrs. Cheney & Kenner Press: 1 Public: 6

Guests: Erry Lilley, Richard & Louise Harvey

#### Introduction

The Town Mayor, Cllr. Philip Vial, welcomed Town Council members, the press and the public to the September Meeting of Shipston on Stour Town Council.

1 Apologies for absence – Town Cllrs R Munden, M Trapp

2 Acceptance of Apologies – Proposed Cllr Ferrier, seconded Cllr Warner – **unanimously agreed**

3 Declarations of Interest - None declared

Cllr. Vial proposed that the meeting be closed to press and public to discuss matters of a confidential nature – Item 20 Amenity Land Report, seconded Cllr. Saunders. **Vote - 9 for, 1 abstention – motion carried**

4 Richard & Louise Harvey – Totally Locally

Mrs Harvey gave a presentation of an award winning campaign called Totally Locally operating nationwide, whose aim is to raise awareness of the value and importance of independent local shops to a community. Mr & Mrs Harvey are currently gauging interest in the movement amongst retailers in Shipston. Further details on its scope can be found <http://totally-locally.co.uk/>

<p>5</p> <p>6</p> <p>7</p>	<p><b><u>Previous minutes</u></b>  Corrections to minutes of August 11<sup>th</sup> – none. Cllr. Vial proposed that the minutes of the meeting of August 11<sup>th</sup> be accepted as a true and accurate record, seconded Cllr. Cooper – <b>unanimously agreed</b></p> <p>Corrections to minutes of August 26<sup>th</sup> – Page 1 –meeting held Tuesday not Monday. Page 2 – Mr Jim Kench is a Planning Consultant. Cllr. Vial proposed that the minutes of the meeting of August 26<sup>th</sup> be accepted as a true and accurate record, seconded Cllr. Warner – <b>unanimously agreed</b></p> <p><b><u>Clerk's Report</u></b> – additional items discussed:  Stair lift at New Clark House has been assessed by an electrician and a quote is being prepared.</p> <p><b><u>Reports</u></b>  <b><u>Town Councillors</u></b>  Cllr. Warner – attended various meetings.  Cllr. Rathkey – attended various meetings and congratulates Shipston Cricket Club 1<sup>st</sup> team on winning the Cotswold Hills League.  Cllr. A Ivens – attended litter pick and various meetings  Cllr. Cooper – commented on increasing strain on Waste &amp; Recycling Centre in Shipston. To be added to next meeting agenda.</p>
	<p>Cllr. Scobie –preparations for Food Festival are well underway.  Cllr. <b>Saunders</b> – continuing discussions on Riverside Walk.  Cllr. <b>Ferrier</b> – attended RCA Meeting about Shoulderway Lane/Hawthorn Way development and encouraged all to attend consultation meeting on 11<sup>th</sup> September.  <b>Cllr. Murphy</b> – appearance of Tandoori has improved, residents of Darlingscote Rd delighted about drainage improvements, concerned about feral pigeons in the town centre.  <b>Cllr. F Ivens</b> – asked if new football pitches could be added to Centenary Fields Programme. Concerned about a resident feeding pigeons in West Street car park.  <b>Cllr. P Vial</b> – Attended various functions and Civic events representing STC. Received positive comments from residents about drainage improvements on Watery Lane</p> <p><b><u>County Council Cllr. Saint</u></b> – Pleased that drainage issues are being addressed. Grant Fund closes end of September. Contact Amanda Wilson Patterson this week about funding workshop. Boundary Commission looking at County Council seats, Shipston included in this. Recycling &amp; Waste Centre is overcrowded but there is a move to require increased capacity when housing supply increases. Both Shipston Primary School and Acorns at Long Compton have merged under one Academy. Should funding received from developers for education go directly to them rather than via WCC? Cllr. Saint answered questions from Councillors.  Cllr. Warner had received requests from residents of Mill Court for a stop/give way sign at the Gyrotary junction approaching from Brailes.  Cllr. Ferrier – asked who STC should contact for CIL monies? Cllr. Saint replied that Count Council Officers draw up rules for allocation.  Cllr. Cooper – asked if there is to be any funding from Banner Homes to Medical Centre. Cllr. Saint replied no and advised that STC seek clarification on allocation &amp; process from Planning Inspectorate at Bristol. Town Clerk to write.</p> <p><b><u>District Council</u></b>  Cllrs. Cheney &amp; Kenner not in attendance, written reports were submitted to Town Councillors.</p>

### **Safety Neighbourhood Team (Police)**

Newsletter at: <http://www.safer-neighbourhoods.co.uk/your-neighbourhood/stratford-district/shipston/newsletter/>

### **Shipston Forum**

#### **Forum Editor reported:**

- Lead story – Totally Locally Campaign
- Delivery problems in Telegraph St and The Driftway are being addressed by the deliverer
- Cllr Cooper requested an advert be included for the French Market
- Cllr Warner requested copies for Post Office. Copies sent to Town Council offices will be shared with Post Office.

### **8 Open Forum for Parishioners**

- Mr Alan Stacy – concerned about SWL development and suggests that the Town Council employ services of a professional planner to oppose this and future developments. Cllrs. Vial & Cooper responded that professional support via SDC is used in fighting appeals. Cllr. Saint explained there is a special SDC meeting on 15 September to submit Core Strategy to central government. This would include a ceiling on development until 2031.
- Mrs Gwen Kiely – asked whether consideration had been given to building a new school to cope with increased demand. Cllr Vial advised that the Sustainability Group is looking at additional funding provision for extensions to the current schools.

### **9 Neighbourhood Plan (NP)**

Update on progress from project manager, Erry Lilley. Topic group workshops on findings on housing, infrastructure, economy & environment are underway. Next step is planning for public consultation. Discussions with key stakeholders eg schools are in hand. Cllr. Cooper commented that the NP is an important opportunity for people to have their say in the future shaping of Shipston.

### **10 Town Design Statement**

Cllr. Cooper summarised the process of preparing the statement, the consultation with NP group and the importance, if adopted, for future development of the town. Cllr. Ferrier asked who would exercise design control and Cllr. Cooper responded that SDC and planners would be obliged to take account of the TDS in any decisions. Cllr. Cooper proposed that Shipston Town Council support the TDS. Seconded Cllr. Scobie – **unanimously agreed**.

### **11 Planning Matters**

- **NEW PLANNING APPLICATIONS**  
14/02237/FUL – 3 Berry Avenue – Demolition of rear extension, new single storey front, side & rear extension – Cllr. Vial proposed no representation, Cllr Ferrier seconded – **unanimously agreed**
- **PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL**  
None received

### **12 Sustainability Working Group (SWG)**

- Cllr. Ferrier summarised key points from documents presented to STC – need to establish priorities for S106 money in town, open space provision and importance of a site allocation plan. If SDC does site allocation (SA) for Shipston then Shipston has no local choice but if Shipston includes it in NP then SDC will be guided by our plan in decision making. SA governed by EU directives so best to employ professional help. Following discussion on the cost of professional help and desirability of SA within NP, Cllr. Vial proposed that SWG and NP should prepare a site allocation plan with assistance of a planning professional subject to reasonable agreed costs, seconded Cllr. Ferrier. **Vote – 9 for, 1 abstention – motion carried.**
- Community Infrastructure Levy (CIL) consultation – Cllr. Ferrier advised STC need to produce list of projects annually. This requires further investment of cllr/volunteer time. Cllr. Cooper asked whether additional funding would be available from SDC for this work. Cllr Scobie spoke for STC carrying out such a review annually.

- 13 **General Purposes (GWP)**
- Cllr F. Ivens confirmed installation date for 30 mph Vehicle Activated signs on London & Stratford Rd not certain but hoped to be around Christmas. Quotes received for repair of broken gate at SWL Allotments. Cllr. F Ivens proposed that Lawns 2 Mow be accepted, seconded Cllr. Cooper – **unanimously agreed**.
  - Clerk to arrange site meeting to arrange the work.

14 **Communications Group**  
Cllr. Vial said main debate of last meeting was broadcasting and use of social media at STC meetings, draft guidelines will be issued to all councillors for discussion at a future meeting.

15 **Finance Group**  
Cllr. Cooper reported that the group would like to see a full set of accounts from 2014 Wool Fair when they become available.

16 **Financial Matters**  
Cllr. Cooper proposed that all invoices be paid, seconded Cllr. Vial – **unanimously agreed**

19 **Correspondence** – Noted. No matters raised.

**Finale**  
The Town Mayor noted that the next general meeting will be held on Monday 13<sup>th</sup> October, 2014 in New Clark House commencing at 7.00 pm.  
  
The Town Mayor thanked fellow councillors, press and public for their attendance and closed the meeting to press and public at 8.40 pm in order to discuss confidential matters.

20 **Amenity Land Report** - this item discussed in private, it was agreed to commence discussions, no decision was made or vote taken.

The meeting finished at 8.50 pm.

Signed..... Date.....

Councillor Philip Vial  
Town Mayor  
Shipston on Stour Town Council