



# SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

**Council Offices:** New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD  
**Telephone:** 01608 662180  
**E-mail:** [clerk@shipstononline.org](mailto:clerk@shipstononline.org)  
**Website:** [www.shipstononline.org](http://www.shipstononline.org)

## MINUTES OF A GENERAL MEETING OF SHIPSTON ON STOUR TOWN COUNCIL HELD IN NEW CLARK HOUSE, SHIPSTON ON STOUR AT 7.00PM ON MONDAY 9<sup>TH</sup> APRIL 2018

**Those Present:** - Town Cllrs: D Scobie, B Cooper, I Cooper, M Ferrier, B Healey, F Ivens, V Murphy, J. Warner, M Westwood, P White.

Public: 4                      Press: 0                      WCC & SDC: 2                      Clerks: 1

### INTRODUCTION

The Town Mayor, Cllr. Dan Scobie, welcomed Town Council members, press and public to the April Meeting of Shipston on Stour Town Council (STC).

1 **APOLOGIES FOR ABSENCE** – Cllrs Henderson and Saunders

2 **ACCEPTANCE OF APOLOGIES**

**Cllr. Warner proposed acceptance of apologies. Seconded Cllr. Murphy. 9 for, 1 abstention – motion carried.**

3 **DECLARATIONS OF INTEREST** – Cllrs Ivens & Murphy declared a non-pecuniary interest in item 17 - Shipston Annual Award. Cllr. Ivens said she would not vote at that item.

3b **DISPENSATIONS RECEIVED BY CLERK** - none

4 **PRESENTATION**

Cllr. Scobie presented Jayne Potter with her CiLCA certificate, congratulating her on the achievement.

5 **MINUTES OF THE PREVIOUS MEETING OF 12 MARCH 2018**

**Cllr. Healey proposed that the minutes of the meeting held on 12<sup>th</sup> March 2018 be accepted as a true and accurate record. Seconded Cllr. Westwood. 9 for, 1 abstention – motion carried.**

6 **CLERK'S REPORT**

The internal audit will take place on 18<sup>th</sup> April.

7 **REPORTS**

7.1 **Town Councillors**

- Cllr. B Cooper said that SAFAG had done some strengthening and repair work to the woody dam at Stretton.
- Cllr. Healey reported a damaged pavement outside 25 Berry Avenue. Cllr. Barker will report it for repair.
- Cllr. Ivens congratulated Shipston in Bloom for the daffodil displays in the town. Mayo Road playground has been closed for long periods this winter due to flooding. There was a litter pick last Saturday.
- Cllr. Warner reported that the gates and entrance to the cemetery off Shoulderway Lane need repair. She asked whether STC could apply for S106 money to replace damaged surfaces at the town's playgrounds. Cllr. Saint reminded the meeting of the legal process for S106 funding.
- Cllr. Westwood said there had been a successful time bank social gathering in Shipston last weekend. There is a meeting this week to arrange the operation of the Tourist Information Centre from New Clark House.
- Cllr. Scobie has received a number of calls about the Sensory Garden. The Police are closely monitoring the situation and making plans to address the issues.

7.2 **County Council – Cllr. J Barker**

- Commencement of work at Portabello had been delayed. The latest anticipated start date is July/August.
- The restructure of the Children's Centre is ongoing
- Food Bank parcels are now being distributed from New Clark House.

- 7.3 **District Council – Cllr. C Saint**
- Responses to the developer requirements consultation are due by 20 April.
  - The Site Allocations Plan consultation has closed and SDC are working on identifying supplementary sites.
  - SDC are looking at the possibility of rolling out business centres into rural areas of the district.
- 7.4 **SNT Report** – no report this month
- 7.5 **Shipston Forum** – the May issue will lead on the Wool Fair and the centre pages will feature Shipston in Bloom.
- 7.6 **Neighbourhood Development Plan & Town Design Statement**  
The written reports were noted. Cllr. B Cooper asked which date would be preferred for a referendum if there was an option. September was chosen.
- 7.7 **Shipston Area Flood Action Group (SAFAG)** – no report this month.
- 8 **Open Forum for Parishioners**  
A resident of Stour Court expressed concern for road safety on Old Road due to the number of drivers exceeding the speed limit. Cllr. Barker will discuss the matter with Highways.  
  
A resident of Church Street made a complaint about the number of smokers gathering outside Thirst Edition on Church Street and the cigarette litter. She thanked the knitters who had decorated the town for Easter.
- 9 **PLANNING MATTERS** – all planning applications can be viewed at: <https://apps.stratford.gov.uk/eplanning/>
- New Planning applications**
- 17/03695/REM – land north of Campden Rd – reserved matters, amended plans received. Cllr. Ferrier explained that no decision was needed.
- Planning decisions by district or county council**
- 17/03606/FUL – 13 to 15 High Street – Change of Use & internal alternations - Permission with conditions
  - 17/03607/LBC – 13 to 15 High Street – Change of Use & internal alternations - Permission with conditions
  - 17/03167/FUL & 17/03167/LBC – The Horseshoe – fire escape – Permission with conditions
- 10 **OTHER PLANNING MATTERS**
- 10.1 **Report from Planning Working Group meeting 26<sup>th</sup> March 2018** – Cllr. B Cooper’s written report was noted.
- 10.2 **To discuss localised water run off flooding in and around the Campden Rd area.**  
Cllr. Ferrier had viewed the water run off on 3<sup>rd</sup> April. Hay bales were installed on the Taylor Wimpey site on 4<sup>th</sup> April and appeared to be doing their job. **Cllr. Ferrier circulated a letter to councillors and proposed that it be sent to Taylor Wimpey. Seconded Cllr. B Cooper. 9 for, 1 abstention – motion carried.**
- 10.3 **Update on Site Allocations Plan (map attached)**  
Cllr. B Cooper explained that the map represented currently known possible housing sites in Shipston valid at 31/12/17..
- 10.4 **Review and approve response to SDC consultation on draft Development Requirements Supplementary Planning Document (SPD)**  
Cllr. Ferrier .thanked those who had already commented. **Cllr. Ferrier proposed sending to SDC the responses he has prepared subject to amendments from councillors received by 12<sup>th</sup> April. Seconded Cllr. Westwood. Unanimously agreed.**
- 11 **GENERAL PURPOSES WORKING GROUP (GPWG)**  
Cllr Ivens gave a verbal report.
- GPWG are considering a request from Shipston WI to plant an oak whip to commemorate their centenary
  - The allotment annual meeting held recently was well attended and went well.
  - Cllr. Healey will report next meeting on the issues raised in the recent playground inspection. No serious issues have been identified.
  - There continue to be drainage issues at Mayo Rd which is affecting the playground. Cllr. Scobie confirmed that there is a second tranche of remedial work ongoing at the Rugby Club to alleviate the problem.
  - Cllr. Healey advised that the best solution to improve the cemetery entrance would be to cut back the tarmac and re-tarmac so quotes will be sought.
  - Locke’s Funeral Directors will be invited to a future GPWG meeting to discuss cemetery fees
- 12 **HEALTH, AMENITY AND LEISURE PROJECTS (HALP) WORKING GROUP**

Cllr. Westwood reported that the group would apply for funding for a Heritage Centre & Trail from the Heritage Lottery Fund (HLF) instead of a request for European funding. There is not the same time pressure for the HLF application so the group will not need to make a presentation at the meeting scheduled for 23<sup>rd</sup> April.

13 **COMMUNICATIONS WORKING GROUP (CWG)** – no report this month

14 **FINANCE WORKING GROUP (FWG )**

Cllr. I Cooper gave a verbal report of the FWG meeting held on 19<sup>th</sup> March 2018.

- Neighbourhood Plan - **Cllr. I Cooper proposed approval of a further drawdown of £1,500 from Neighbourhood Plan reserves. Seconded Cllr. Westwood. Unanimously agreed.**
- STC Reserves Investment Account – discussion is deferred until the next meeting. The Clerk will write to NatWest to keep the existing facility open whilst FWG review.
- Councillor Medals – costings are to be obtained for past mayor medals and councillor medals.
- Telephone/PC maintenance contract – the Clerk is to circulate existing Pink Connect contract to FWG for review
- Budget comparison report – FWG to review 2017/18 position
- Photocopier contract – FWG considered that the photocopier contract should stay as is until such time as there becomes a reliability issue.

15 **FINANCIAL MATTERS**

3 additional invoices were read out to the meeting. **Cllr. I Cooper proposed that invoices be paid. Seconded Cllr. Westwood. Unanimously agreed.** Income received was noted.

16 **CORRESPONDENCE** – none received this month

Cllr. Scobie proposed that the meeting be closed to press and public for discussion of the next item, nominations for the Shipston Award. Seconded Cllr. Murphy. Unanimously agreed.

The Town Mayor noted that the next meeting of Shipston Town Council will be held on Monday 14<sup>th</sup> May, 2018 in New Clark House commencing at 7.00 pm. The Mayor thanked press and public for their attendance and closed the public session of the meeting at 8.00 pm.

Cllr. Ivens left the room

17 **SHIPSTON ANNUAL AWARD**

Discussion took place in closed session. A winner of the award was chosen and will be announced at the Annual Town Meeting.

The Town Mayor thanked fellow councillors for their attendance and closed the meeting at 8.10pm.

Signed.....

Date.....

Councillor Dan Scobie

Town Mayor, Shipston on Stour Town Council